

AGENDA

Meeting: TROWBRIDGE AREA BOARD
Place: The Cotswold Space - County Hall, Trowbridge BA14 8JN
Date: Monday 14 March 2016
Time: 6.45 pm

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Tea, coffee and the opportunity to talk informally from 6:30pm.

Please direct any enquiries on this Agenda to Jade Urbanski (Democratic Services Officer), direct line 01225 718063 or email jade.urbanski@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Cllr Nick Blakemore
Cllr Ernie Clark
Cllr Dennis Drewett
Cllr John Knight
Cllr Stephen Oldrieve (Chairman)

Cllr Helen Osborn
Cllr Jeff Osborn
Cllr Graham Payne
Cllr Horace Prickett (Vice Chairman)

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Items to be considered	Time
Welcome and opening of the meeting.	
<p>1 Apologies</p> <p>To receive details of any apologies for the meeting.</p>	6.45pm
<p>2 Minutes (<i>Pages 9 - 16</i>)</p> <p>To approve the minutes of the meeting held on 14 January 2016.</p>	
<p>3 Declarations of Interest</p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	
<p>4 Chairman's Announcements</p> <p>To receive any announcements from the Chairman.</p>	
<p>5 Partner Updates (<i>Pages 17 - 38</i>)</p> <p>To note any updates from the following:</p> <ul style="list-style-type: none"> i. Wiltshire Police ii. Wiltshire Fire and Rescue Service iii. Trowbridge Community Area Future (TCAF) iv. Town and Parish Councils v. Local Youth Network 	6.50pm
<p>6 Outside Body and Working Group Updates</p> <p>Wiltshire Councillors appointed as representatives to Outside Bodies will report on any recent news, to include:</p> <ul style="list-style-type: none"> i. Transforming Trowbridge <p>Updates will also be provided on any working groups of the Area Board, to include:</p> <ul style="list-style-type: none"> ii. Trowbridge Area Board Campus Working Group. 	7.00pm
<p>7 Visiting Cabinet Representative</p> <p>Councillor John Thomson, Cabinet Member and Deputy Leader of the Council, will be in attendance to talk about his responsibilities for Campuses, and respond to any questions.</p>	7.05pm

8a Community Area Grants (Pages 39 - 108)

a. Community Area Grants

To consider the following applications:

Applicant	Amount requested
Applicant: Gloucester Road Allotment Association Project Title: Replacement Communal Composting Bins and New Notice Boards Postcode: BA14 0AP View full application	£953.00
Applicant: Owlets Outdoor Play Parent and Toddler Group Project Title: Owlets Forest School Farm Postcode: BA14 9DU View full application	£815.00
Applicant: Trowbridge Community Area Future Project Title: Community action - Litter Picks Postcode: BA14 View full application	£861.86
Applicant: West Ashton Village Hall-Digital Literacy Project Title: Audio System Postcode: BA146AZ View full application	£1022.90
Applicant: Alzheimer's Support Project Title: Alzheimer's Support Improved IT Infrastructure Postcode: BA14 8AQ View full application	£996.00
Applicant: Hope Nature Centre Project Title: Disabled Toilet Block and Handwashing Facility Postcode: BA14 9QD View full application	£5000.00

Applicant: Wiltshire Rural Music School Project Title: WRMS Musical Equipment Postcode: BA14 0AE View full application	£931.40
Applicant: Friends of Biss Meadow Project Title: River Biss Improvement Project Postcode: BA14 7UH View full application	£728.76
Applicant: Trowbridge Westbourne Sports Club Project Title: Trowbridge Westbourne Sports Club - Storage Shed Postcode: BA14 9AW View full application	£950.00
Applicant: West Wilts U3A (university of the third age) Project Title: WWU3A Radio Microphone System Postcode: BA14 8RU View full application	£998.00
Applicant: Bradford on Avon Swimming Club Project Title: Revival - WRASAC equipment Postcode: BA14 4AW View full application	£1277.00
Applicant: Walwayne Court School Project Title: Nurture Room - this will be renamed by the children. Postcode: BA14 9DU View full application	£1000.00
Applicant: Trowbridge Archery Club Project Title: Archery Club Trailer Postcode: BA14 8BD View full application	£876.00
Applicant: Trowbridge Town Hall Trust Project Title: IT Equipment Need for Town Hall Postcode: BA14 8EQ View full application	£833.29
Applicant: Hilperton School PFA Project Title: Hilperton School Trim Trail- All Weather Resurfacing Postcode: BA14 7SB View full application	£2787.50

Applicant: Studley Green Community Day Care Centre Project Title: Studley Green Day Care Centre Storage/Entertainment Equipment Postcode: BA14 9HQ View full application	£937.16
Applicant: Breakthrough Trowbridge-Digital Literacy Project Title: Breakthrough Trowbridge Drop In Centre Postcode: BA14 8AR	£689.91

8b **Area Board Projects** (Pages 109 - 110)

b. Area Board Projects

To consider the following applications:

- i. Councillor Led Initiative by Cllr Osborn to supply bark chips to be used by the College Estate Residents' Association to provide ground cover and mulch for the planters at College Estate, Trowbridge.

8c **Local Youth Network Recommendations** (Pages 111 - 150)

c. Local Youth Network Recommendations

To consider the following applications:

Application ID	Applicant	Amount requested
	LYN MG Group – Youth worker provision in Trowbridge and the wider community	£17,804.80
	LYN MG Group – CYO – To support Youth Work learning in Trowbridge	£80.00
ID-239	Community First / Youth Active Wiltshire	£5000.00
ID-250	Trowbridge Youth Theatre – Trowbridge Arts	£4855.00
ID-252	Trowbridge Islamic Trust	£972.80
ID-254	The Moroccan Association	£11415.00
ID-256	Opline – Supported by TCAF (Stallards Skate Park)	£2500.00

ID-259	Wiltshire YFC	£2000.00
ID-261	LGBT Group – Supported by Wiltshire Youth Arts Partnership (WYAP)	£4400.00

8d **Community Area Transport Group (CATG) Recommendations** *(Pages 151 - 152)*

9 **Delivery and Demand of New Housing**

8.30pm

Ian Kirby from Adult Care Commissioning and Housing will be in attendance to provide an update on the demand for affordable housing in community areas and to offer to work with Area Boards and local communities, including Parish Councils on the delivery of new housing to meet local need.

10 **Local Highways Investment Fund 2014-2020** *(Pages 153 - 174)*

8.45pm

Peter Binley, Head of Highways Asset Management and Commissioning, will be in attendance to introduce and item where the Area Board will be asked to agree a proposed road resurfacing and maintenance programme with a list of proposed local schemes for 2016/17.

11 **Community Engagement Manager Update**

8.55pm

12 **Urgent items**

Any other items of business which the Chairman agrees to consider as a matter of urgency.

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MINUTES

Meeting: TROWBRIDGE AREA BOARD
Place: The Cotswold Space - County Hall, Trowbridge BA14 8JN
Date: 14 January 2016
Start Time: 7.05 pm
Finish Time: 9.40 pm

Please direct any enquiries on these minutes to:

Kieran Elliott (Senior Democratic Services Officer), Tel: 01225 718504 or (e-mail) kieran.elliott@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Cllr Stephen Oldrieve (Chairman), Cllr Horace Prickett (Vice Chairman),
Cllr Nick Blakemore, Cllr Ernie Clark, Cllr Dennis Drewett, Cllr John Knight,
Cllr Jeff Osborn and Cllr Graham Payne

Total in attendance: 37

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<u>Apologies</u> Apologies for absence were received from Councillor Helen Osborn, Mr Colin Kay (Campus Working Group) and Inspector James Brain.
2	<u>Minutes</u> The minutes of the meeting held on 12 November 2015 were presented for consideration. The Chairman drew attention to the discussion on Children's Centres with the Cabinet Member for Children's Services, and noted that when the new model of services had been approved by Cabinet, Trowbridge had retained two of its three current centres as it the Board had requested, rather than retaining only one.

Resolved:

To APPROVE and sign as a true and correct record.

3

Declarations of Interest

Councillor Graham Payne declared a non-pecuniary interest in grant application 1616 under minute 11a by virtue of a relative being connected with the grant applicants, and did vote during the item.

4

Chairman's Announcements

Through the Chair there were the following announcements:

- 1) Your Care Your Support - A written announcement was circulated with the agenda.
- 2) Public Spaces Protection Order - A report was considered on the proposed Public Space Protection Order(PSPO) for Trowbridge.

Resolved:

To note the further work carried out to develop the proposed PSPO in Trowbridge, and

To mandate that the PSPO Working Group carry out the necessary consultation on the agreed conditions to be contained within the order, and the area of Trowbridge affected.

- 3) Arts Workshop in relation to cultural strategy, to take place on 18 January at the Civic Centre.
- 4) Wiltshire Passenger Transport Review - A written announcement was circulated as attached to these minutes. It was noted the review was only in relation to bus services.

5

Partner Updates

Updates from partners were received as follows:

i. Office of the Police and Crime Commissioner(OPCC)

Naji Darwish from the OPCC delivered a presentation on behalf of Commissioner Angus MacPherson detailing the proposal that the policing element of the council tax be increased by 1.9%, and the consultation on the proposal which would end on 3 February 2016.

Details were also provided on performance statistics for the past year, noting despite a slight increase in reported crime Wiltshire had the 7th lowest crime rate in England and Wales, as well as explanations of increased costs and reduced grant funding.

Queries were raised on the estimates used to calculate the increased

costs, in particular in relation to forthcoming increased national insurance contributions, where some members felt the assumptions to be too high given the proposed measures taken by the Fire Authority and Wiltshire Council finance officers for the same issue. A response from the chief finance officer of the OPCC would be sought and circulated to the Area Board.

Details were also sought on the integration of administration and increased cooperation with Avon and Somerset Police, and how these savings from shared support services and other measures were progressing. It was stated around £0.500m was predicted to be saved through such methods for the next financial year.

It was also noted by the Board that the police element of the council tax was currently the lowest in the region, and that it received the second lowest grant funding of any police service.

ii. Wiltshire Police

The written update from Inspector James Brain was noted. Sergeant Mark Hough in attendance reported on recent pilot programmes to improve response times, and provided details on crime data for the area.

iii. Wiltshire Fire and Rescue Service

It was noted the Combined Wiltshire and Dorset Fire Authority would come into being on 1 April 2016. It was stated the Authority had received the fourth largest reduction to its grant of any UK Fire Authority, and that though some district councils and Police and Crime Commissioners had been given the right to increase their council tax precept by £5, that is by more than 2%, this had not been the case for Fire Authorities.

The Board also expressed thanks to the service for their excellent Christmas Party, and drew attention to the in-house magazine offered by the Fire Authority on recent activities and plans.

iv. Trowbridge Community Area Future (TCAF)

The written update was noted. Lindsey Millen, TCAF Coordinator, reported that the government had accepted TCAF's application for charity status, which would open up further opportunities for the group and its work in the community area.

Details were also provided on the continuation of the Wellbeing report as detailed in previous meetings, a skate group working with Wiltshire Council, and a meeting of BA14 Culture on 9 February 2016 at Bridge House from 1230-2000. A meeting with parishes regarding Speed Indicator Devices had also been arranged for 8 February 2016.

v. Town and Parish Councils

The written update from Trowbridge Town Council was noted. Further

updates were received as follows:

Hilperton - It was reported many residents were upset with recent work undertaken cutting trees in the Paxcroft Mead area, and at the response of officers to the concerns expressed. It was requested the Area Board follow up the matter.

West Ashton - Subject to agreement of the Area Board, plans were progressing for a metro count and to investigate speeding.

There were no updates from other parishes.

vi. Local Youth Network (LYN)

Sarah Holland, Community Youth Officer(CYO) provided an update on recent activities with the LYN. The youth apprentice for Trowbridge had stood down, and it was uncertain if there would be scope to replace them. However, it was reported a youth volunteer was undertaking some work with the CYO, and there were already several signups for a youth work induction course to begin in late January.

The temporary Ice Rink which the Board had funded would take place 23-24 January 2016.

The Board urged as many local youth groups to submit bids, noting the significant funding levels they still held for youth projects.

vii. Highways

Attention was drawn to the monthly newsletters produced by Wiltshire Council Highways, to be found at the following [link](#).

6

Outside Body and Working Group Updates

Transforming Trowbridge

A meeting was to take place 21 January 2016 and it was reported there remained a lot of interest in the Bowyers site.

Campus Working Group

A written update was provided as detailed in the agenda. Concerns were expressed over delays, and a note provided to the Chairman, attached to these minutes, from Maggie Rae, Corporate Director, in response to some of the concerns.

7

Julia House Initiative

Ian Wadley from children's hospice Julia's House was in attendance to provide details of the organisation and its plans for expansion within Wiltshire. Details were provided of the family support focus of the charity, and it was explained they were already operating within the Wiltshire community, but would be opening a hospice in Devizes to complement their hospice in Dorset, to be able

8	<p>to provide community and home care across the entire two counties.</p> <p>Anyone who was interested in donating or supporting the charity was encouraged to contact them at https://juliashouse.org/</p> <p><u>Trowbridge Business Improvement District (BID)</u></p> <p>Kevin Bromwell from Mosaic Partnership, the lead consultant for the Trowbridge Business Improvement District (BID) project, provided a presentation on the Partnership's previous work developing BID schemes, with a 100% success rate, and an explanation of the process undertaken.</p> <p>It was explained the purpose of the BID was to identify priorities for the central business areas of urban areas, propose how these could be met, and a levy on local businesses to fund these with the purpose of improving the area and so increase investment and attractiveness of the area. It was highlighted that the priorities would be identified by businesses themselves, who would also be responsible for managing the allocation of funds raised by any levy, and that any plan produced and approved would need to specify what money would be spent on, and would be a legally binding agreement.</p> <p>It was explained that the feasibility and project support stages of the BID scheme had been completed, and consultation was underway for a draft plan to be subject to a ballot in June 2016.</p> <p>In response to queries it was stated common themes focused on by BIDs included increasing security and safety, maintenance and cleaning, marketing and business assistance, and that some BIDs focused entirely on one aspect. It was also clarified any levy would be based upon the rateable value of businesses in the area, and be set between 1-2%. Another option was a set amount per the size of each business, with a cap on the maximum, which would bring in a lower total amount. As the plan had not been completed with a proposed levy rate, it was not currently possible to confirm how much each business would be asked to contribute.</p> <p>The Board discussed the proposals, noting additional monies for town improvement was welcome, but that some businesses stated they had concerns, and that every effort must be made to contact all businesses to attempt to address those concerns. The Board requested further updated as the BID progressed.</p>
9	<p><u>Review of Provision of Support for Homeless People</u></p> <p>A written report was presented by Nicole Smith, Head of Housing Operations, on behalf of James Cawley, Associate Director, Adult Care Commissioning and Housing. The report detailed figures held by Wiltshire Council on homelessness in the community area and the county, with Trowbridge the area by far with the largest hub, along with the housing options available in the area to support this.</p>

	<p>In response to queries it was clarified the reference to Towpath House was a bedroom scheme in the town that was different to the children’s home building in Hilperton which had also been referred to by that name.</p> <p>The Area Board discussed the report, along with contributions from the public and representatives from local homeless support charity organisations, some of whom disputed the Wiltshire Council figures as too low based on their work in the town.</p> <p>The Area Board expressed its continued concern that properties that might be available or made available to provide further support for this problem, but that separate departments did not communicate to each other or councillors effectively on what those properties were or what the problems might be. With the withdrawal of Alabare Care drop-in centre due to the lack of a suitable property, despite some continued work through Breakthrough at the Salvation Army building, there was significant concern very vulnerable people were not going to be supported.</p> <p>The Board requested that the Community Engagement Manager coordinate a group to look into solutions and in particular assist in coordinating and communicating with council officers with local groups and volunteers to improve cooperation and information sharing.</p> <p><u>Resolved:</u></p> <p>To direct the Community Engagement Manager to oversee a community group to work with council officers to improve communication and outcomes for Homeless support.</p>
10	<u>Funding</u>
10a	<p><u>Community Area Grants</u></p> <p>The Area Board considered the following applications to the Community Area Grant Scheme 2015/16:</p> <p><u>Community Grants</u></p> <p>i. <u>Rainbow Early Years</u> The sum of £950.00 was requested for the New External Door Secure Key Entry project.</p> <p><u>Decision</u> The Area Board awarded the sum of £950.00 to Rainbow Early Years.</p> <p><u>Reason:</u> <i>The application met the Community Area Grant Criteria 2015/16.</i></p> <p>ii. <u>The Learning Curve (Voluntary Sector Development)</u> The sum of £920.00 was requested for Catering equipment for healthy</p>

	<p>cooking sessions.</p> <p><u>Decision</u> To not award the grant. <u>Reason:</u> <i>The applicant was considered to have sufficient resources to fund the project without support from the area board.</i></p>
10b	<p><u>Local Youth Network Recommendations</u></p> <p>The Area Board considered funding requests from the Local Youth Network (LYN).</p> <p>i) ID170 - Create Energy....Release Your Potential <u>Decision</u> To award £5000.00 toward the project from the Chamber of Commerce.</p> <p>ii) ID169 - WOW-Preparing for the World of Work <u>Decision</u> To not award the grant, as recommended by the LYN.</p> <p>iii) ID173 - Opline - Trowbridge Skate Park <u>Decision</u> To award £4720.00 toward the project from TCAF.</p> <p>iv) ID179 - Active Street Football <u>Decision</u> To award £7910.00 toward the project from Active Trowbridge</p> <p>v) ID180 - Olympic Play Day <u>Decision</u> To award £5000.00 toward the project from Active Trowbridge</p>
10c	<p><u>Community Area Transport Group (CATG) Recommendations</u></p> <p>The Area Board received the report from the Community Area Transport Group, with recommendations to award £8000 toward traffic calming in West Ashton, and £500 toward white bar marking in Maple Grove.</p> <p>It was also raised that the draft notes from the CATG should have included a request for records of traffic flows, and for officers to explore the possibility of a traffic census for all main routes in and out of the town.</p> <p><u>Resolved</u></p> <p>To award a total of £8500 to the 2 schemes as detailed in the report.</p>
11	<p><u>Community Engagement Manager Update</u></p> <p>The Community Engagement Manager provided an update, as attached to these minutes, on recent work throughout the community. Details were provided on initiatives in relation to Older People such as the Men's Shed scheme, community resilience workshops, , Child Poverty actions relating to teenage</p>

12	<p>pregnancy and joining up initiatives, as well as workshops on arts development, increased work on equalities following the successful Black History Month event and legacy events for 2016.</p> <p><u>Urgent items</u></p> <p>There were no urgent items.</p>
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Trowbridge Area Board **Thursday 10th March, 2016**

Welcome to the third report from your Community Policing Team (CPT).

We are continuing to develop the CPT pilot across your Policing area and are currently in a period of review and assessment. We are looking at ways to further develop our approach and continually look to improve on our performance. We are committed to delivering local Policing in your area that addresses the threats, harms and risks in your local community whilst working within the current austerity measures which are quite challenging. We are fluid in our approach and will look to evolve as demand and circumstances develop. It is important to hear your views in how we can find the balances and address the issues that affect your communities. Please continue to leave your feedback at feedback@wiltshire.police.uk

I would like to introduce you all to the community messaging website; <https://www.wiltsmessaging.co.uk/>. This is a website open to everyone, that the Police and Crime Commissioner has introduced in order to provide local communities with information about what is affecting their area. The key highlights are:

- FREE messages from your local police officers about policing and crime matters in your area
- You can receive free messages by email, text or voicemail
- You can choose which organisations to receive messages from and the type of information you receive
- Currently messages are being sent by Wiltshire Police, Wiltshire and Swindon Neighbourhood Watch and Action Fraud. This will soon be extending to include other watch schemes, including Horse and Farm Watch, and potentially partner agencies in the future
- You can reply to messages from your local officers to help them better police your area, such as by responding to police appeals for information
- You can also join a neighbourhood Watch scheme in your area or request to start a new one

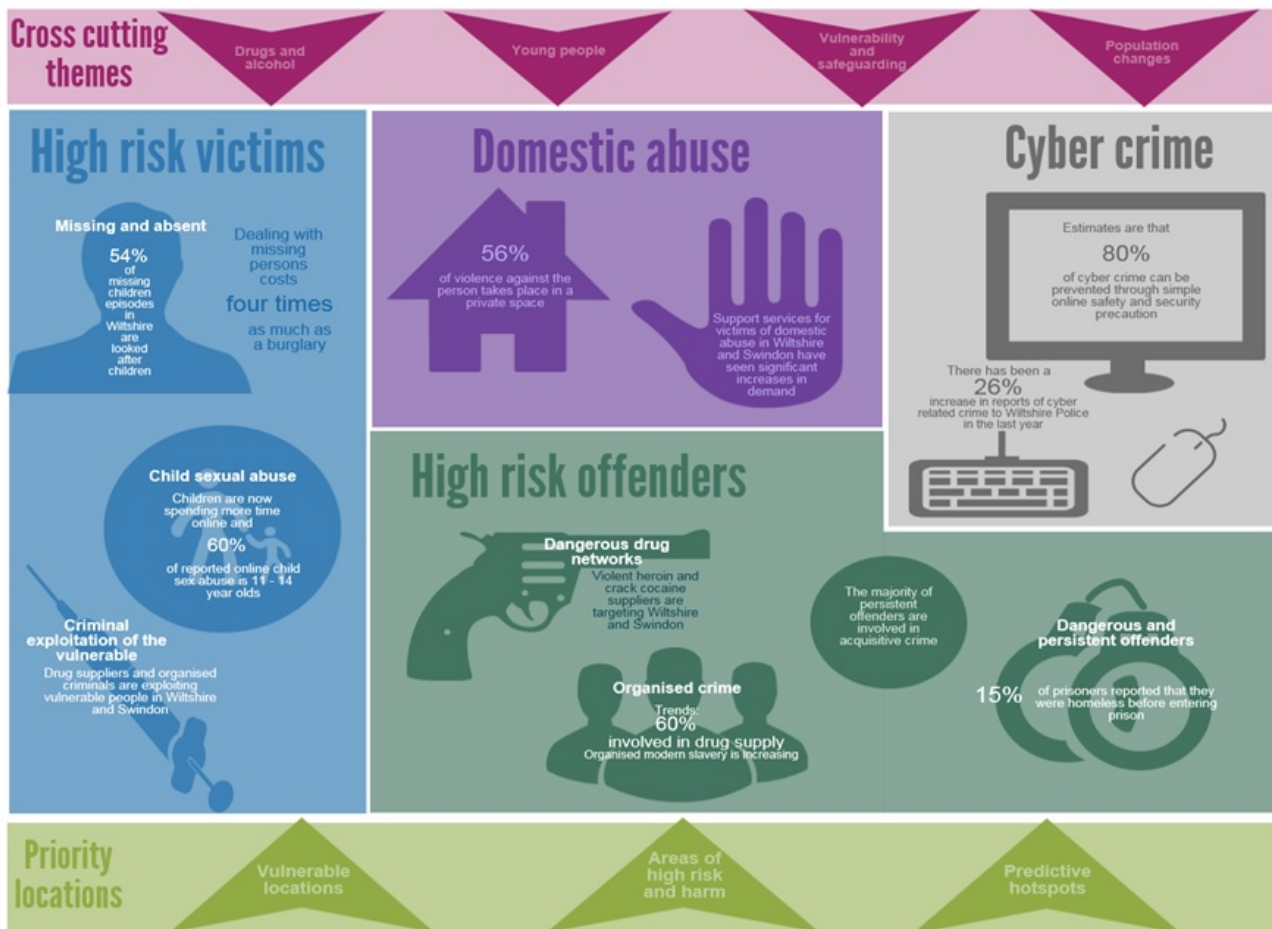
We are currently want to enhance community messaging by ensuring suitable training is given to my staff. The website itself if very simple and straight forward to navigate and I would encourage you to have a look and sign up.

Team updates

We are also pleased to welcome our new Deputy Head , Sgt Louis McCoy. Louis has joined us from the Chippenham area and brings with him 13yrs of Policing experience having worked in a variety of roles across Wiltshire Police. Louis is very pleased to have joined the team and is looking forward to supporting and developing the team as well as working with our local community. Please follow Louis on his twitter account for updates on community matters and information around our daily Policing activities.

Wiltshire Control Strategy

We are continuing to base our Policing activities on the control strategy and working with the 4 P's, Prevent, Pursue, Protect and Prepare. Under this strategy we are looking to maintain our consistent approach to addressing the threat, harm and risk that causes the greatest harm to your communities and this is a daily evolving situation that requires a degree of fluidity.



Our Control Strategy has been created to describe the current and emerging threats that are of the greatest impact to our Communities. This is set annually following the analysis of threats, harms and risks. You will have seen that we have moved away from a statistics lead report as this doesn't always capture the true context of the threat, harm and risk but we will inform you of any key issues in your areas. We are still able and actively do review figures, trends and intelligence and should anything present itself as an emerging issues, we will endeavor to address it at the earliest opportunity.

My theme for this report will focus on missing and absent.

Missing and Absent

The importance and impact of a missing person should not be underestimated.

The National Crime Agency's (NCA) missing persons bureau reports that more than 300,000 reports of missing people are received by the police service every year, which equates to more than 800 reports a day.

With estimates suggesting that each report costs between £1,325 and £2,415, the financial costs of responding to this volume of reports are significant. However, with more than 750 fatal cases each year and a far greater number for whom missing is an indicator of being at risk of harm, the human cost is incalculable.

- Missing is defined as anyone whose whereabouts cannot be established and where the circumstances are out of character or the context suggests the person may be subject of a crime or at risk of harm to themselves or another.
- Absent is defined as a person not at a place where they are expected or required to be and there is no apparent risk.

It should be remembered that a person going missing could be a symptom of a much bigger issue and that person could be connected to criminality either as a victim or as an offender.

Nearly two-thirds of all reports relate to children and young people under the age of 18. We have a dedicated missing persons co-ordinator who works within the multi-agency safeguarding hub (MASH) at County Hall, Trowbridge and we actively link in with all relevant departments that we feel could benefit a young person who has been missing to help and support them from going missing again. We look to debrief each missing person so we can better understand them and the reason that they went missing.

It can be extremely worrying for parents when their child goes missing and it's a fine balance between allowing them their independence to grow up and make mistakes and safeguarding them from harm. Some key questions to ask yourself about your child:

- Do you know who they are speaking to online?
- Do you know who their friends are?
- Do you know where their friends live?
- Do you know what is going on with their social life?
- Do you know if they are being bullied?
- Do you know if they are socialising with older males/females?
- Are they a victim of crime?

Our public protection department holds the responsibility for our missing persons procedures, protocols and development and in the next few months we are launching a new platform on which to record all our missing person details within Wiltshire Police. This is with a view to developing our approach and good quality work we already undertake. We work closely across a number of partner agencies when appropriate to investigate missing persons reports and will look to find out the underlying reason why that person went missing and what can be done to prevent it in the future.

Below are 2 useful websites that can offer help, support, advice and guidance should someone you know go missing.

<http://www.missingpeople.org.uk/> <http://missingpersons.police.uk/>

Local Crimes.

There has been an increase in shed/garage burglaries. The Community Policing Team has increased patrols and welcome any information from witnesses. It appears that most premises have been left insecure and therefore I take this opportunity to remind everyone to lock and secure their property. I'm pleased to report that a number of suspects have been arrested and are currently on bail.

On Thursday 25th February, 2016 at Union street, a serious assault occurred whereby the Victim sustained a non life threatening injury. On Saturday 27th February, 2016, an adult male was arrested on suspicion of GBH and was consequently charged and remanded.

For a detailed breakdown of the crime in your area visit...

<https://www.police.uk/wiltshire/>

James Brain

Community Policing Team Inspector

Trowbridge & Warminster

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**Town Clerk's Report 24th February 2016 to
Policy & Resources Committee 1st March 2016****1. POLICY**

1.1 Community Governance Review (CGR) – Wiltshire Council have indicated that their timetable is still seeking to make a decision by the end of July so that all changes can be undertaken for implementation on 1st April 2017 in time for the elections in May that year, although there has been no recommencement of the consultation process and nothing discussed at the Wiltshire Council meeting on 23rd February.

1.2 Financial Regulations (AGENDA ITEM 15.b) – Revised Financial Regulations are presented to the Committee for recommendation to Full Council for adoption on 15th March 2016. The changes are:

B1.5 & B1.6 Addition to provide for the possibility of disciplinary action for staff and consequential issues for councillors in the event of breach of the Regulations

B5.5 Has been re-written to apply more generally than merely in respect of disclosable interests.

B10 Contracts; amended to incorporate the requirements of the Public Contracts Regulations 2015.

RECOMMENDATION:

That the Policy & Resources Committee recommends to Council that it adopts revised Financial Regulations at its meeting on Tuesday 15th March 2016.

2. FINANCE

2.1 Budget 2016/17 – Information from Wiltshire Council shows that the average Band D charge is £87.20 and the following for the ten largest (by Band D base) Local Councils in Wiltshire:

<i>Local Council</i>	<i>Council Tax Charge</i>	<i>Council Tax Base</i>	<i>Precept</i>
Salisbury	£105.00	14254.89	£1,496,763
Chippenham	£156.60	11783.15	£1,845,241
Trowbridge	£139.64	10671.89	£1,490,222
Warminster	£87.17	5934.66	£517,324
Calne	£210.31	5509.96	£1,158,799
Westbury	£101.38	4796.05	£486,223
Corsham	£144.47	4558.99	£658,637
Melksham	£95.09	4543.35	£432,027
Royal Wootton Bassett	£189.81	4422.68	£839,468
Devizes	£143.04	3890.29	£556,467

Other Local Councils in Wiltshire with a Charge above £80:

Malmesbury	£189.59
Cricklade	£174.10
Tidworth	£121.33
Bradford on Avon	£118.89
Wilton	£114.84
Purton	£107.85
Maiden Bradley	£104.48
Mere	£102.87
Ludgershall	£94.08
Box	£92.31
Urchfont	£86.27
Winterbourne Stoke	£85.42
West Dean	£80.50

All elements of the Council Tax Charge (Band D) for 2016/17 are:

Wiltshire Council	£1271.20	+3.99%
Wiltshire Police	£167.10	+1.90%
Dorset & Wiltshire		
Fire & Rescue	£69.21	+6.67%
Trowbridge Town	£139.64	+0.00%

2.2 Finance Summary; April - December 2015

In total the budget net expenditure for the half year was £1089k. The actual net expenditure was £1126k which was (£37k) over budget.

Museum net expenditure came in (£1k) over budget. Magna Carta exhibition costs amounted to £3k which was matched by grant income. Museum project costs of £56k were funded from earmarked reserves.

Leisure Services net expenditure was (£36k) over budget of which Magna Carta net costs were (£21k). Income from coaching was (£11k) down, but overall income was £23k ahead of budget.

Establishment net expenditure was £17k under budget which was mainly due to salaries savings.

Direct Services total net expenditure was £20k under budget. TIC salary costs were over budget to cover long term sickness and the net costs for the Park were over budget, these were more than offset by savings on Longfield, CCTV, Repairs, Salaries, Grounds Maintenance and TIB income. Capital costs include a spring rider in the park, park lighting upgrade funded by Wiltshire Council and the FOTP and the refurbishment of the Christmas lights funded by the area board.

The Civic Board total net expenditure was (£38k) over budget with the increase in the level of events. The net cost of the civic building came in on budget with the increase in maintenance costs offset by utility savings. The net expenditure for the venue area was (£38k) over budget. Salaries were over budget by (£11k) and the contract catering included invoices relating to 2014-15 of (£2.6k). Purchases included the refurbishment of chairs (£2.6k).

Earmarked Reserves The summary shows the budget and actual comparisons along with the reserves summary and details for the year to date. The reserves summary shows the opening balance at 1st April '15, movements in and out of earmarked reserves and the closing balance at the 31st December '15. The earmarked reserves total balance has decreased from £118k to £82k which is mainly due to the Museum expansion project. The earmarked reserves closing balances are for the Museum project £46k, contribution balance for the Stallards changing room project £6k, Historic Buildings £2k, Cycle path £5k, Civic Building £15k, and Sports pitches £7k.

2.3 Community Infrastructure Levy (CIL) (AGENDA ITEM 7) – No receipts have been advised yet. Wiltshire Council is consulting on changes to the Regulation 123 list (of items to be funded by CIL) and changes to the Planning Obligations Supplementary Planning Document; which can be accessed via: <https://cms.wiltshire.gov.uk/ieDecisionDetails.aspx?Id=1099>

RECOMMENDATION:

That Trowbridge Town Council supports the proposed changes to the Planning Obligations SPD and the Regulation 123 list of CIL funded infrastructure, in particular noting the retention and addition of specific items in the Trowbridge area.

2.4 Electronic Banking – This is now progressively being implemented.

2.5 Risk and Audit Panel – Met on Tuesday 23rd February 2016 (copy attached).

3. PERSONNEL

3.1 Leavers Tom North, Sports Coach (27th Jan '16)

3.2 Starters - none

3.3 Job Evaluation – South West Employers completed the Job Evaluation with a pay and grading structure in July. Once the future financial position of the council is clearer, following progress with the Community Governance Review, we will be in a position to implement the review. Most of the changes have been incorporated into the budget.

3.4 Flexible Retirement Request – To be considered as private and confidential (see separate report).

3.5 Museum Staff Structure – To be considered as private and confidential (see separate report).

4. SERVICES

4.1 MUSEUM & TOURISM – The next committee meeting is 22nd March at 6:30pm

4.1.1 Museum Project – We have now received permission to start the Development Phase which will see completion of the statutory requirements such as planning permission and RIBA stage 2 for the architectural elements. Our full grant request was for £975,000 and we expect to make a round 2 submission in 2017, leading to a delivery/construction phase from 2018 to 2020. The remaining funding will come from additional grant income from other sources and the town council's ongoing contribution of £25,000 per annum which will fund borrowing of over £400,000

4.2 LEISURE SERVICES - The next committee meeting is 22nd March at 7pm.

4.2.1 Sports Pitches Project – We are progressing negotiations on the purchase of additional land at Devizes Road now that further S106 funding has been received by Wiltshire Council.

4.3 DIRECT SERVICES – The committee next meets on 24th May.

4.3.1 Civic Centre – The Civic Board next meets on 12th May 2016.

4.3.2 Town Park – We are developing a Management Plan to identify maintenance priorities and opportunities for improvements, in conjunction with the Friends of Trowbridge Park and others.

4.3.3 St George's Works – We are awaiting detailed proposals from the agents for the alternative access into the area from the post office yard access road, which will also provide a better access route for construction vehicles to the St George's Works redevelopment site.

4.3.4 CCTV – Now fully operational following repairs.

5. MARKETING & EVENTS

5.1 Calendar of Events (please see attached at the end of the report).

5.2 Website – The Town Council web-site www.trowbridge.gov.uk provides information about all council activities and services as well as links to other Trowbridge web-sites. Our other web-sites are: www.trowbridgecivic.co.uk for information about the Civic Centre, events and activities & www.trowbridgemuseum.co.uk for the Museum.

5.3 Magazine – Our marketing partners RACS are compiling the next edition for distribution in March/April. Future editions will cover July/August/September and October/November/December.

6. TOWN DEVELOPMENT – Committee meets on 8th & 29th March and 19th April.

6.1 Town Centre Developments

St Stephen's Place - [//ststephensplacetrowbridge.co.uk/](http://ststephensplacetrowbridge.co.uk/) There is one remaining unit to let.

Cradle Bridge - mrmultd.co.uk/index.php/projects/cradle-bridge-retail-and-leisure-development
M&S Food, Toby Carvery, parking for 150, two retail units and footbridge under construction.

Bowers – Morrisons are in discussion with alternative developers including residential.

County Hall East – Demolition work has now commenced on the site in Bythesea Road.

6.2 Housing – The following major sites are under development with houses for sale.

H9 Southview Park wainhomes.net/developments/Southview+Park+-+Trowbridge/

H11 Castle Mead persimmonhomes.com/castle-mead-2206 Eastern extension application due soon. Met recently to discuss likely residential application for employment site.

H8c The Pastures abbeynewhomes.co.uk/PASTURES%20Trowbridge/home.html

Baron's Park, Green Lane greensquarehomes.com/baronspark/index.htm

Ashton Park Mainly in West Ashton and North Bradley parishes, an outline application 15/04736/OUT for 2,500 houses, employment, 2x local centres, 2x primary schools, secondary school, ecological visitor facility, open space and A350 West Ashton and Yarnbrook improvement is being assessed. The Town Council responded with particular issues relating to cycle and pedestrian routes. An application for 120 homes on a small area of the strategic site off Drynham Lane (East of railway) by Wain Homes has been refused and an appeal submitted.

Hilperton Gap Framptons undertook a public exhibition at Fieldways on 16th February relating to a 210 house application submitted for land in the west of the Gap access off Elizabeth Way.

Former District Council Offices, Bradley Road – now for sale.

www.rightmove.co.uk/property-for-sale/property-52305502.html;jsessionid=F5B960418BC80FD348A95015BB92576A

6.3 Wiltshire Local Development Framework

6.3.1 Housing Site Allocations Plan – The process will recommence and include a full public consultation by Wiltshire Council in 2016. The Town Clerk has held meetings with the proposers of the Elm Grove Farm site off Drynham Lane and Persimmon (see above).

6.4 Bus Services

6.4.1 Hopper (AGENDA ITEM 8) – The Town Council received a response from the Wiltshire Clinical Commissioning Group which has been circulated, explaining that they withdrew funding from the Hopper when the Non-Emergency Patient Transport service (NEPT) was introduced in 2007. Contact has been made with a number of the town councils in the area served by the Hopper and also with Melksham Without and Hilperton parish councils who expressed an interest in being involved. Wiltshire Council has now confirmed that it is to cease funding and operating the service and appears unwilling to coordinate a service with funding from town and parish councils. Councils expressed concern at the viability of coordinating a service where not all local councils were willing to make a contribution.

RECOMMENDATION: That without Wiltshire Council or an operator willing to coordinate the provision of a service, the town council is not able to offer a viable and sustainable solution and that all efforts should therefore be centred on promoting information about alternative transport options to the RUH.

6.4.2 Bus Service Review – (AGENDA ITEM 9) Wiltshire Council is currently consulting on potential changes in order to make savings against a current £5.1million per annum subsidy.

Inter-urban (£788,000) - the Trowbridge X34/60 and 49 services have the lowest level of subsidy per passenger (51p) compared to similar services in Wiltshire (average £1.63).

Daytime Town (£1million) – the Trowbridge 65/66/67/68 services have the lowest level of subsidy per passenger (49p) compared to similar services in Wiltshire (range; £1.29 to £6.43).

Daytime Rural – These cost over £2.46 million in annual subsidy, some over £5 per passenger.

Sunday (£165,000) – the Trowbridge 265 is the most expensive (£3.25 per passenger journey)

Evening (£639,000) – the Trowbridge 265 is one of the more expensive (£4.16 per passenger journey). Most people in Trowbridge would have reasonable access to alternative train services.

Bus Users UK are holding an open consultation event in Fore Street on Thursday 17th March between 10:30 and 13:30. Other campaigners are proposing that a new government initiative to introduce area franchising for bus services should be considered <http://option247.uk>.

RECOMMENDATION:

That the Town Council recognises the financial pressures that Wiltshire Council is under and responds to Wiltshire Council noting that;

(a) the Daytime Town Bus Services operating in Trowbridge have the lowest level of subsidy per passenger journey of £0.49 and have the highest number of passenger journeys, when compared to other subsidised Daytime Town Bus Services, for which the average subsidy per passenger journey is £1.55 and that therefore they should be retained,

(b) the Daytime Interurban Bus Services serving Trowbridge, the X34/60 and the 49 have the lowest subsidy per passenger journey of £0.51 when compared to other subsidise Daytime Interurban Bus Services for which the average subsidy per passenger journey is £1.63 and that therefore they should be retained,

(c) other services, which require a significantly higher level of subsidy per passenger journey are the ones which should be reduced or withdrawn.

6.5 Business Improvement District – Workshops to present the BID to town centre were held in January and February. This is the start of the official BID campaign, which is due to go to ballot in May/June and if successful would then commence later in the year. Each business will be provided with clear information setting out how much they would pay and what the BID would pay for and invest in. The ballot will be conducted by the Electoral Reform Society. Whilst there have been

some criticisms of the legislative framework within which the BID is established and the communication methods used by the consultants Mosaic, it is clear that the majority believe a BID for Trowbridge will be good for the town and has the opportunity to contribute to the ongoing change and enhancement programme. It is imperative that the right structure for BID governance is established which allows the business community to work in partnership with existing organisations, including the Town Council.

6.6 Community Rail Line: TransWilts (AGENDA ITEM 10) – It is proposed to designate the TransWilts Line (Swindon to Westbury services) as a community rail service. This is in line with the Department for Transport’s [Community rail development strategy](#) which offers ‘new life for local lines’, through a community driven approach. Designation aims to improve the financial performance, value for money and social value of community railways to help make sure of their long term future. TransWilts support this proposal.
www.gov.uk/government/consultations/transwilts-line-community-rail-designation

RECOMMENDATION:

That Trowbridge Town Council fully supports the proposal to designate the TransWilts Line a Community Rail Line.

7. TROWBRIDGE PARTNERSHIPS

7.1 Transforming Trowbridge – transformingtrowbridge.org.uk Transforming Trowbridge has obtained funding support from a number of local businesses as well as Wiltshire Council and the Town Council and is now progressing to establish a new web-site to promote developments taking place in and around the town and promote Trowbridge as a location for businesses looking to invest. The Director is Jeff Ligo.

7.2 Trowbridge Community Area Future (TCAF) <http://tcafuture.wordpress.com/> Lindsey Millen and Julie Baptista are the TCAF officers. They are now working closely with the Area Board, Community Area Manager, Youth Services and the Town Council to address priorities identified in the Joint Strategic Assessment and in particular in localities in the 10% (Studley Green) and 20% (Seymour/Adcroft and Longfield) most deprived communities nationally. The Town Council’s grant will be released to TCAF this year.

7.3 Trowbridge in Bloom (AGENDA ITEM 11) – The following was reported to the last meeting of the Policy & Resources Committee, held on 12th January 2016.

Trowbridge In Bloom has been facilitated by TCAF during 2015, with grant support from the Town Council. Following discussions with members of the TiB committee we are recommending that we make a direct cash grant to the TiB committee in 2016/2017 to support their activities in addition to providing meeting room space, printing facilities and a contribution towards holding the Awards Evening at the Civic Centre. The cash grant would be used by the TiB committee to support the work of other groups related to horticultural excellence and environmental improvement in the town as well as to support their own costs.

RECOMMENDATION: That the town council provides funding of £4,000 from the budget in 2016/2017 to Trowbridge In Bloom to support their independent administration and to provided them with the resources to offer grants to partner organisations which offer horticultural excellence and environmental improvement in Trowbridge.

Following discussion, the meeting concluded as follows:

RESOLVED: That the town council provides up to £4,000 of funding from the budget in 2016/2017 to Trowbridge In Bloom to support their independent administration and to provide them with the resources to offer grants to partner organisations which offer horticultural excellence and environmental improvement in Trowbridge, subject to additional detailed cost information being considered at the Policy & Resources committee meeting on 1st March 2016.



TiB has long been established as a partnership between the town council and other interested groups, historically with town council officers taking the leading role in administering the partnership and the events and activities undertaken by TiB. For many years this officer support came from a mixture of administrative staff and managers and has included the Town Development Manager, the Office Manager, the Council Secretary and Admin Assistants. It is estimated that at least 10 hours per week have regularly been dedicated to administering TiB in past years, at a cost of around £7,000 per annum.

In 2015-16 the town council agreed to transfer responsibility for administering TiB to Trowbridge Community Area Future (TCAF) as part of a package of support for TCAF and with a view to TiB becoming independent in the future. This was achieved through a £4,000 grant to TCAF. In addition during 2015 the town council has provided grant support to The Big Community Grow and to Trowbridge Horticultural Society totalling £1,500.

Officers have discussed the situation with the Chair and Vice-chair of TiB and reached agreement that TiB will become administratively independent with a cash grant in 2016 of £4,000 in addition to support for printing and room hire at the Civic Centre including for the annual awards evening. They will utilise the grant both to support their administrative costs and also to provide grant support to organisations which are part of the TiB partnership and provide environmental improvement and horticultural excellence for the community of Trowbridge. Officers of the Direct Services Department will continue to attend TiB meetings as required.

This independent administration option with a cash grant represents a saving to the town council's budget compared to other options which have been considered;

1. Leaving TiB admin support with TCAF, estimated cost £5,500
2. Employing our own officer to support TiB £9,000

TiB undertakes excellent work within the community bringing together our own allotment tenants, businesses, Biss Meadows and others to improve the environment, ensuring places are kept clean and tidy, improving opportunities for nature and wildlife and bringing horticultural excellence to the town in partnership with our own floral displays. This has helped the town to win two gold awards in the South West in Bloom competition in recent years. In addition we have won many 'It's Your Neighbourhood' awards from SWiB as a result of the hard work of TiB members across the whole community, backed up by their own Open Gardens and annual awards programmes.

In future we hope to work with the Business Improvement District to enhance further the floral displays in the town centre including the hanging baskets, which individual businesses pay for and also with the Wiltshire Wildlife Trust who are seeking to establish a facility in the Ashton Park development linking to Biss Woods and Green Lane Woods.

RECOMMENDATION:

That having considered the additional information provided, the town council provides funding of £4,000 from the budget in 2016/2017 to Trowbridge In Bloom to support their independent administration and to provide them with the resources to offer grants to partner

organisations which offer horticultural excellence and environmental improvement in Trowbridge.

7.4 BA14 Culture – The cultural coordinating group continues to meet with representation from Trowbridge Museum.

7.5 Chamber of Commerce – Emma Roberts is President of the Trowbridge Chamber.

7.6 Cockhill Solar Farm Community Fund – The Council appointed councillors Andrews, Brice and Fuller to advise Wiltshire Community Foundation on the distribution of grants.

7.7 Trowbridge Talking News – The TIC provides a drop off point for their services. They now also have a website: www.trowbridgetalkingnews.org.uk

7.8 ‘The Old Cottages’, Newtown (AGENDA ITEM 12) – The committee is asked to consider whether the Town Council should make an application on behalf of Newtown Resident’s Association for the conversion and extension of the Old Cottages, Newtown in order to obtain a reduction in the planning fees.

RECOMMENDATION:

That in order to assist Newtown Resident’s Association the Town Council should submit a planning application to obtain a reduced application fee, for the conversion of the Old Cottages, Newtown.

8. WILTSHIRE

8.1 Wiltshire Council - The parish newsletter is now published weekly and is circulated to members. www.wiltshire.gov.uk/council/parishnewsletterhome.htm

8.1.1 Area Board – The next meeting is on MONDAY 14th March at County Hall. The Community Area Web Site is at www.trowbridge.ourcommunitymatters.org.uk The Community Engagement Manager for Trowbridge is Mary Cullen.

8.1.2 Community Area Transport Group (CATG) – Met on Monday 14th December
20mph Zones, College Estate - The Town Council has committed a contribution of £1,250, subject to a decision from Selwood Housing to make a contribution in 2016/17.

Cycle Path, Wingfield Rd - The Town Council has agreed to provide £5,000 towards implementation of a cycle path between John of Gaunt and Lambrok Road along the south side of Wingfield Road, with the majority of funding coming from Wiltshire Council’s major project fund.

Dropped Kerb, Green Lane – The Town Council has committed £1,000 to match fund this.

Waiting Restrictions - The Town Development Committee prioritised all requests including Residents Parking Zones into a top ten list which is now being progressed by CATG/Highways Network Management, with the addition of Baydon Close.

Freight Management – As it appears that no further weight restrictions or other freight management changes are being considered automatically following the opening of the Hilperton Relief Road (Elizabeth Way) and the introduction of two way traffic to Hill Street/Upper Broad Street/Conigre is some time off the CATG in considering a number of potential locations in the community area has prioritised the following two: Seymour Road and The Down/Islington.

8.1.3 Local Youth Network – Sarah Holland, Wiltshire Council’s Youth Network Officer has been working with groups to identify service gaps and the LYN Management Group is recommending approval for a number grant application including ones from Active Trowbridge and the Skatepark group supported by TCAF to the March Area Board.

8.1.4 Trowbridge Area Wellbeing Centre (Campus) – The Working Group is progressing discussions on options and timetable.

8.1.5 Market Towns Network – Next Meeting due in April/May.

8.1.6 Asset & Service Delegation – Discussions are on hold as far as Wiltshire Council is concerned until progress with the package for Salisbury has been concluded and as far as the town

council is concerned until a positive decision on the Community Governance Review is reached. We have expressed a wish to consider the potential transfer of car-parking, recreation grounds, open spaces, children's play areas and bus shelters. With a positive boundary review decision we would be able to take on management of assets and services and invest in these services.

8.1.7 Waste collection contract – Wiltshire Council has awarded Hills Waste Solutions the waste and recycling collection contract for from 1 August 2017. They will continue to run all Household Recycling Centres. All household, garden waste and recyclables will be managed by one contractor. Black boxes will be used solely for glass and blue lidded bins will take all other recyclables including a wider selection of plastics. The new contracts will run for 8 years with the option to extend for a further period of 8 years.

8.1.8 Highways contract – Wiltshire Council awarded the highways maintenance contract from April 2016 to Ringway Infrastructure Services Limited. (Which ran the contract between 1999 and 2013). The contract, worth £15m per year, includes maintenance of roads, street lights and pavements, clearing drains, gritting roads and emergency repairs. It runs for 5 years, with a possible extension of a further 2 years. The contract with Balfour Beatty Living Places will be terminated early by mutual agreement.

8.2 Police and Community Safety – Inspector James Brain reports regularly to Full Council.

8.2.1 Public Spaces Protection Order (PSPO) (AGENDA ITEM 13) – Wiltshire Council has worked with the Town Council and other partners to develop a proposal for a PSPO to be implemented to cover a variety of anti-social activities across the town; prohibition of urinating and defecating in public and also limitations on consumption of alcohol in public (including the park and recreation grounds). The proposal is that the restrictions should apply to the area covered by the current DPPO with the addition of Studley Green. The alcohol restrictions will include no-alcohol consumption in public places between 9pm and midnight and midnight and noon each day and retain powers for the police to limit alcohol consumption likely to result in anti-social behaviour between the hours of noon and 9pm each day.

RECOMMENDATION:

That Trowbridge Town Council supports the Public Spaces Protection Order for Trowbridge proposed by Wiltshire Council.

8.3 Wiltshire Fire & Rescue – Further information is available in their QM magazine and www.wiltshirefire.gov.uk/qm . Merger with Dorset commences on 1st April 2016, however the Call Centre remains at Potterne House.

8.4 Health Services – No information on likely construction of the new Bradcroft surgery.

8.5 Wiltshire Association of Local Councils (WALC) – Newsletters are regularly circulated or available on their website www.wiltshire-alc.org.uk

9. CIVIC & DEMOCRATIC ACTIVITIES

9.1 Council Meeting Dates. Council and committee meetings for the next few months are:

Tuesday 1 st March	Policy & Resources
Tuesday 8 th March	Town Development
Tuesday 15 th March	Full Council
Tuesday 22 nd March	Museum & Tourism (6:30)
Tuesday 22 nd March	Leisure Services
Tuesday 29 th March	Town Development
Tuesday 5 th April	NO MEETING

Tuesday 12 th April	Annual Town Meeting (6:30) and Town Gathering
Tuesday 19 th April	Town Development
Tuesday 26 th April	NO MEETING
Tuesday 3 rd May	Policy & Resources

9.2 Dates for your 2016 diary:

Trowbridge Civic Dinner – Saturday 5th March

Raising the Commonwealth Flag Ceremony – Monday 14th March at 10am

Annual Town Meeting and Town Gathering – Tuesday 12th April

HM The Queen's 90th Birthday Celebrations – Sat 14 May in conjunction with Lions May Day Fayre on Fore Street (10 - 4). We will place tables and chairs out in park for visitors to use as picnic tables – report in Wiltshire Times and on website inviting all to Park to celebrate Queen's 90th Birthday Celebrations – “Street Party in the Park”(11 - 3). Signage between 2 activities.

Trowbridge Civic Service – Sunday 17th July

Trowbridge In Bloom Awards evening - Thursday 22nd September subject to date of SWIB Awards Remembrance Sunday –13th November 2016.

9.3 Civic Award 2016 – The award will be presented at the Civic Dinner on Saturday 5th March.

9.4 Twinning

9.4.1 Leer/Germany – Members of the new Partnerschaft Verein, including Chairman Mr Dirk Schenzer, together with Cllr Hauke Sattler, Deputy Mayor of Stadt Leer and two representatives of Hospice Leer will be visiting Trowbridge from Friday 4th March until Monday 7th March and participating in the Civic Dinner. A new Twinning Charter will be presented for signature between the two twinning associations. Representatives of the Leer Hospice will meet officers and the team of Dorothy House Hospice Care during their visit to initiate a link between the two hospices, which includes a tour of Dorothy House at Winsley.

The Trowbridge/Leer Twinning Association AGM is to be held on Friday 18th March 2016 at 7pm.

9.4.2 Charenton/France –The French twinning members are planning a visit to Trowbridge from 5 - 8 May 2016.

Lance Allan, Town Clerk
Trowbridge Town Council,
The Civic Centre,
St Stephen's Place,
TROWBRIDGE,
Wilts,
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www.trowbridge.gov.uk
www.trowbridgecivic.co.uk
www.trowbridgemuseum.co.uk



For further details, please click on links where applicable, or visit www.trowbridge.gov.uk

MARCH

1 (until 2 April)
2, 9, 16, 23, 30
4-6

[‘Wiltshire in 100 Objects’](#)
[Weekly Street Market](#)
[‘Clean For The Queen’](#)

Museum
Fore Street
TBC



5	Mayor's Civic Dinner & Dance	Civic Centre
7, 9, 14, 16, 21, 23, 28, 30	Zumba Fitness & Shapes Slimming	Civic Centre
7, 21	Ginger Jive	Civic Centre
10	Lacrosse Tournament (TBC)	Trowbridge Park
14	Raising of the Commonwealth Flag	Civic Centre
17-19	Morphew School of Dance Show	Civic Centre
20	The Trowbridge Mile	Trowbridge Park
25 (until 9 April)	Jennings' Fairground	Trowbridge Park
26	Easter Egg Hunt	Museum
29-1 April	Active Trowbridge Fun Days	Paxcroft School
29-1 April	Active Trowbridge Soccer School	John of Gaunt School
30	Blood Donor Sessions	Civic Centre
31	'Build a Bug-Hotel'	Museum

APRIL

1, 2	'Wiltshire in 100 Objects'	Museum
1	'April Fool Joke Books'	Museum
4, 6, 11, 13, 18, 20, 25, 27	Zumba Fitness & Shapes Slimming	Civic Centre
4-8	Active Trowbridge Fun Days	Paxcroft School
4-8	Active Trowbridge Soccer School	John of Gaunt School
4-7	Alice In Wonderland	Civic Centre
6, 13, 20, 27	Weekly Street Market	Fore Street
7	'Sunny Sunflowers'	Sensory Garden
11, 18, 25	Ginger Jive	Civic Centre
12	Annual Town Meeting & Gathering	Civic Centre
13, 27	Blood Donor Sessions	Civic Centre
15	Jethro	Civic Centre
23	Cow Parsley presents Back To Tac	Civic Centre
30 (until 29 October)	'Re-Imagined': Paintings by Patrick Hallissey	Museum

MAY

1 (until 29 October)	'Re-Imagined': Paintings by Patrick Hallissey	Museum
2, 4, 9, 11, 16, 18, 23, 25, 30	Zumba Fitness & Shapes Slimming	Civic Centre
4, 11, 18, 25	Weekly Street Market	Fore Street
9, 16	Ginger Jive	Civic Centre
11	The Fureys	Civic Centre
12-15	HM The Queen's 90 th Birthday Celebrations	Trowbridge Park
14	Lions' May Fayre	Fore Street
17, 31	Blood Donor Sessions	Civic Centre
20	A Night of Dirty Dancing	Civic Centre
21	Alzheimer's Support Fundraiser	Trowbridge Park
31	Active Trowbridge Fun Days	Southwick School
31	Active Trowbridge Soccer School	John of Gaunt School

JUNE

1 (until 29 October)	'Re-Imagined': Paintings by Patrick Hallissey	Museum
1-3	Active Trowbridge Fun Days	Southwick School
1-3	Active Trowbridge Soccer School	John of Gaunt School
1, 6, 8, 13, 15, 20, 22, 27, 29	Zumba Fitness & Shapes Slimming	Civic Centre
1, 8, 15, 22, 29	Weekly Street Market	Fore Street
6, 13, 20, 27	Ginger Jive	Civic Centre
10	The Magic of Motown	Civic Centre

15	Blood Donor Sessions	Civic Centre
24	Buddy Holly's Winter Dance Party	Civic Centre
25 & 26	Armed Forces & Veterans' Weekend	Trowbridge Park
30 (until 3 July)	Animal-Free Circus	Trowbridge Park

JULY

1 (until 29 October)	'Re-Imagined': Paintings by Patrick Hallissey	Museum
4, 6, 11, 13, 18, 20, 25, 27	Zumba Fitness & Shapes Slimming	Civic Centre
4, 11, 18, 25	Ginger Jive	Civic Centre
6, 13, 20, 27	Weekly Street Market	Fore Street
9	Sci-Fi Southwest 2	Civic Centre
15	Summer Dreaming	Civic Centre
16	Active Trowbridge Play Day	Trowbridge Park
17	Mayor's Civic Service	St. James' Church
20	Blood Donor Sessions	Civic Centre
23	The Bon Jovi Experience	Civic Centre
25 until August 26*	Active Trowbridge Fun Days	Venue TBC
25 until August 26*	Active Trowbridge Soccer School	Venue TBC
29/30	Active Trowbridge Sports Roadshow	Trowbridge Park

* Monday to Friday only

AUGUST

1, 8, 15, 22, 29	Ginger Jive	Civic Centre
1, 3, 8, 10, 15, 17, 22, 24, 31	Zumba Fitness & Shapes Slimming	Civic Centre
5/6, 12/13, 19/20, 26/27	Active Trowbridge Sports Roadshow	Trowbridge Park
11, 17	Blood Donor Sessions	Civic Centre
21	Carnival Soap Box Derby	Castle Street
24-29	Jennings' Fairground	Trowbridge Park

SEPTEMBER

3	Medieval Market	Fore Street
5, 12, 19, 26	Ginger Jive	Civic Centre
5, 7, 12, 14, 19, 21, 26, 28	Zumba Fitness & Shapes Slimming	Civic Centre
10	Carnival Country Fare and Boot Sale	Trowbridge Park
13, 27	Blood Donor Sessions	Civic Centre
19	Carnival Quiz	Polish Club

All event information is correct as at February 24th 2016. All event dates, timings and locations are subject to change.

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Local Youth Network Management Group Record

Trowbridge and Wider Area

Area	Trowbridge				
Date	17/02/2016	Times	4pm-6pm	Venue	Civic Centre, Trowbridge
Present	Sarah Holland – Community Youth Officer Mary Cullen – Community Engagement Manager Hayleigh Bell – Leisure Manager – Town Council Lindsey Millen – TCAF Cllr Dennis Drewett – Area Board representative Laura Pictor – Engagement Officer - Selwood Housing Alf Moreton – North Bradley Councillor				
Apologies	Matthew Till – Police Laura Pictor – Engagement Officer – Selwood Housing Simon Partington – Police Carrie Creamer – WYAP Tracey Sullivan – Arts Director Ellena Pullen – Youth Chair Lance Allan – Town Clerk – Acting Chair				
Agenda Items					
1	Welcomes and Apologies				
2	Agreed Group Record of last Meeting				
3	Grants Awards				
4	Recommendations				
Decisions					
1	Introductions and apologies were conducted and detailed above.				
2	The LYN Meeting agreed the minutes for the last meeting which have been circulated In the last area board meeting.				
3	All members of the LYN MG Group were sent the seven bids that had been submitted				

	to the Youth Grant Funding. Due to the high number of bids all members had come with their scores and recommendations to the Area Board on the 10 th March 2016 – now changed to the 14 th March 2016. CYO had asked all members to look at the bids and even if they were unable to attend the meeting they could send their opinions, scores and this would count towards the final recommendation to the Area board.
4	The LYN MG Group spent the rest of the meeting to discuss the funding bids. There were some issues with several of the bids and additional information has been requested for the CYO to gain from the submitted bids, this information is to be received from the applicant before they go to Area Board on the 14 th March. So that an overall recommendation should be available when the Trowbridge Area Board meets in November. If no decision has been made for this funding by the required date then this bid will go to the board with the information given at the LYN MG Group with an aim for the final draft and all relevant paper work at the next LYN MG Group in December to be presented to the Trowbridge Area Board in January.
5	Three new bids were submitted after the deadline for this round of assessment, all organisations have been informed of this information, and all will be looked at for funding in April 2016 at the next LYN MG Group. Total amount of the three bids comes to £6,633.00
Recommendations to Area Board	
1	ID 261 – Wiltshire Youth Arts Partnership – LGBT Film Project – All LYN MG Group members scored this high for involvement and dealing with issues facing the local community. They did however recognise that the group at present is small. It was discussed that with providing a film to highlight the need in the local community and raising the profile or what is on offer will increase the participation in the group. The LYN MG group would like to see a statement of increase in the group at the end of the first year and the learning that has come from this project.
2	Opline – Supported by TCAF - The LYN were happy to support this bid depending on the reasons for the need of this work to be carried out. As this is a Town Council provision and the maintenance of this park comes under them they felt they needed to show that the park is safe to use and that there is no recommendations from anyone to suggest that the park is unsafe to use. If this is confirmed and request has come from the service users of the park to ensure a more positive place for them to you and feel safe. Providing better facilities for their Skate Jam event in the summer then the LYN MG have made recommendations to the Trowbridge Area Board to fund half the costs with Trowbridge Town council covering the remaining costs.
3	ID-259 – Wiltshire YFC – Summer Activities Programme - The LYN MG Group need to fully understand this project before they are able to agree funding for this project. They wish to gain an understanding for the activities they intend to deliver to the young people of Trowbridge. As this is a religious group they wish to understand the format of their work with the community. The CYO has given some information about the organisation and the activities however they have suggested they need further information to make a decision on funding this project. If the ethos and activities are considered relevant and meet the needs of the community then the LYN MG recommend supporting this project.
4	The Moroccan Association – Bridging Communities through Art and culture - The LYN MG Group liked this project, and liked the idea of integration between the different cultures, They did feel the costs for hiring of the Longfield centre was expensive and wanted to check whether they were getting the correct rate, and whether there were any reductions they could apply to receive. The LYN MG Group were in full support of this bid, the only element they felt was not inclusive as a positive activity for all was the Arabic Lessons which came to £4875.00, with the costs of teaching materials they felt this was more around exclusion than integration and have reduced the budget accordingly. They were surprised at the prices for the table tennis and pool tables as to whether these were brand new or hired. Depending on the feedback from the Moroccan Association the budget will be reduced by £5,675.00, leaving an awarded budget of £5,740.00. If the costs for the pool table and table tennis are not correct the additional costs can be included in this bid to support the new group.
5	Trowbridge Arts – Youth Theatre - The LYN MG Group believes that this is a

	worthwhile project to support, and would help the young people of Trowbridge have a positive activity for them to be involved in. They did however feel that there was some confusion with the financial elements of the bid and wish for this to be confirmed. Once confirmed the budget will either be supported to the full sum requested or reduced accordingly.
6	<p>Islamic Trust – Archery Club - The LYN are in full support of this project however there are some concerns on where this activity will take place in Trowbridge. There is also the concern around the qualification of the person supporting the club. The LYN MG Group wishes to recommend full support from the Trowbridge Area Board however they would recommend further information verified by the CYO before funds are given.</p> <p>1) The LYN MG Group would give full recommendation to this group to support the archery group, once they have provided the Trowbridge CYO with the correct qualifications of the instructor for the Archery club.</p> <p>2) To provide the exact location of the club and where the lessons will be taking place to ensure that there are no public access provisions close by which could cause injury to the general public.</p> <p>3) To submit reports to the CYO on attendance to the club and to ensure the club is inclusive of young people from the Trowbridge community with advertisement in the community.</p> <p>4) Confirm the age range of participants attending the planned group.</p>
7	Youth Action Wiltshire – Young Carers - The Lyn MG Group is extremely supportive of this funding application. They feel this will support the young carers of the Trowbridge community and bring additional support. The applicant supplied lots of additional information to show that young people were involved in a consultation and that is what the young people want. It shows that it meets the needs of young people and support integration. The LYN MG Group feels that this is good value for money. Full recommendation for this project. No queries or questions or concerns to be raised in reference to this funding bid.
	Recommendations from the Community Youth Officer – Needs of the Community and Youth
1	<p><u>Youth Worker provision</u></p> <p>Recommendations have been put forward from the CYO to support two youth workers in the Trowbridge Community. There are four projects at present supported by the CYO and these need to be supported by youth workers so that these provisions can be maintained. Recommendation is to put forward a 16 hour post with 4 sessions of 3 hours and 4 hours of admin time.</p> <p>Second post would be for 4 sessions x 3 hours giving a total of 12 hours.</p> <p>Attached to these minutes and bids is a detailed account of the costs and support from TCAF to support these workers and the sustainability of these workers once in post.</p> <p><u>LYN MG Group recommendations to the Trowbridge Area Board</u></p> <p>The LYN MG Group seems in full favour of supporting the needs of the community and wider area. By funding two workers it will allow the CYO to be able to address issues in other areas of Trowbridge without losing any of the hard work that has been done in the current locations. The aim for this provision to be sustainable and led from a local charity in the community is a valid procurement.</p>
2	<p><u>Training provision for three people in Trowbridge</u></p> <p>The CYO has recommended that the LYN MG Group support three people to attend a seminar / conference on the “Measuring the Impact of Youth Work”. This will support the learning of two of the attendee as they have just completed their foundation to youth work. This will help them to reflect on what they have learnt during the last five weeks and help to get them to develop their knowledge and putting youth work skills into practice.</p>

	<p><u>LYN MG Group recommendations</u></p> <p>The LYN MG Group feel that this is a worthwhile action and would put this forward to the Trowbridge Area Board on the 16th March, in full support to fund this learning experience.</p>		
Actions			
1	CYO to update all funding applicants to their results of funding awards and to highlight to them any issues that need to be addressed before the 14 th March, so that the final information can be shared with the Trowbridge area board and recommendations can be processed. (See above points or funding award documents).		
2	CYO to sort out bids and send all documentation to democratic services to be send out to all councillors before meeting on the 14 th March.		
3	CYO to send out emails to all LYN MG Group members to enlist in there support for the coming years bids and funding opportunities.		
4	Discussed the Scrutiny panel for the “Community Led Model and CYO to send out dates and book a venue for our use to ensure we are listening to young people. At this meeting new dates will be arranged for 2016 /17 LYN MG Group members.		
Date of Next meeting:		Next Meeting TBC – Around mid-Trowbridge Civic Centre	
Notes Taken By:	Sarah Holland	Position:	Community Youth Officer

Report to	Trowbridge Area Board
Date of Meeting	14/03/2016
Title of Report	Community Area Grant Funding

Area Board Budget Statement

	Area Board Grants Budget	Digital Literacy Grant Fund	11-19 not LYN	Local Youth Network Fund	CATG
Opening balance 2015/16	88,754.00	1,500.00	9221.20	92,651.07	45,950.60
Spend to date	57,549.00	0.00	1250.00	38,279.80	
Current balance	31,205.00	1,500.00	7971.20	54,371.27	
Balance if all grants are agreed March 2016	8907.72	00	2,895.28		

Purpose of the report:

To consider the applications for funding listed below.

Applicant	Amount requested
Applicant: Gloucester Road Allotment Association Project Title: Replacement Communal Composting Bins and New Notice Boards View full application	£953.00
Applicant: Owlets Outdoor Play Parent and Toddler Group Project Title: Owlets Forest School Farm View full application	£815.00
Applicant: Trowbridge Community Area Future Project Title: Community action - Litter Picks	£861.86

View full application	
Applicant: West Ashton Village Hall- Digital Literacy Project Title: Audio System	£1022.90
View full application	
Applicant: Alzheimer's Support Project Title: Alzheimer's Support Improved IT Infrastructure	£996.00
View full application	
Applicant: Hope Nature Centre Project Title: Disabled Toilet Block and Handwashing Facility	£5000.00
View full application	
Applicant: Wiltshire Rural Music School Project Title: WRMS Musical Equipment	£931.40
View full application	
Applicant: Friends of Biss Meadow Project Title: River Biss Improvement Project	£728.76
View full application	
Applicant: Trowbridge Westbourne Sports Club Project Title: Trowbridge Westbourne Sports Club - Storage Shed	£950.00
View full application	
Applicant: West Wilts U3A (university of the third age) Project Title: WWU3A Radio Microphone System	£998.00
View full application	
Applicant: Revival - Wiltshire RASAC Project Title: Revival - WRASAC equipment	£1277.00
View full application	
Applicant: Walwayne Court School Project Title: Nurture Room - this will be renamed by the children.	£1000.00

View full application	
Applicant: Trowbridge Archery Club Project Title: Archery Club Trailer View full application	£876.00
Applicant: Trowbridge Town Hall Trust Project Title: IT Equipment Need for Town Hall View full application	£833.29
Applicant: Hilperton School PFA Project Title: Hilperton School Trim Trail- All Weather Resurfacing View full application	£2787.50
Applicant: Studley Green Community Day Care Centre Project Title: Studley Green Day Care Centre Storage/Entertainment Equipment View full application	£937.16
Applicant: Breakthrough Trowbridge- Digital Literacy Project Title: Breakthrough Trowbridge Drop In Centre	£689.91

1. Background

Area Boards have authority to approve Area Grants under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the [Area Board Grants Guidance](#)

[The funding criteria and application forms](#) are available on the council's website.

2. Main Considerations

2.1. Councillors will need to be satisfied that funding awarded in the 2015/2016 year is made to projects that can realistically proceed within a year of it being awarded.

2.2. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.

2.3. Councillors will need to be satisfied that the applications meet the Community Area Board grants criteria.

3. Environmental & Community Implications

Grant Funding will contribute to the continuance and/or improvement of cultural,

social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

Financial provision had been made to cover this expenditure.

5. Legal Implications

There are no specific legal implications related to this report.

6. Human Resources Implications

There are no specific human resources implications related to this report.

7. Equality and Inclusion Implications

Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.

Community Area Grants will give local community and voluntary groups, Town and Parish Council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.

8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

9. Applications for consideration

Application ID	Applicant	Project Proposal	Requested
1735	Gloucester Road Allotment Association	Replacement Communal Composting Bins and New Notice Boards	£953.00

Project Description:

Project this year is to replace old composting bins built 10 years ago for new composting bins which should last for many years. We have just replaced the old rusting entrance gate with new taller wider gate and fencing alongside. This enables our community disabled bus to access site easily and large vehicles to deliver to us. So a new small notice board at the entrance will enable us to provide information there. Main notice board is old damp and rusting so needs replacing and will be move to a better situation on the car park area.

Input from Community Engagement Manager:

The application meets the community grants criteria. The applicant is a not for profit community group and this is a Capital project to replace old composting bins built some years ago and to add a notice board at the entrance to the allotments to replace the existing which is not fit for purpose. Both of these assets will last well into the future and will be maintained by the allotment association. They will also enhance user experience of the allotments as well as the accessibility of information about the events run by the association and other local news. Match funding is not a requirement for projects under £1,000.

Proposal

That the Area Board determines the application.

Application ID	Applicant	Project Proposal	Requested
1624	Owlets Outdoor Play Parent and Toddler Group	Owlets Forest School Farm	£815.00

Project Description:

The Owlets Forest School would like to add chickens to its provision. The children already love growing and eating vegetables but this would also enable them to find out where eggs come from and learn to care for animals. We are asking for a grant to help purchase the equipment to house and feed the chickens.

Input from Community Engagement Manager:

The application meets the community grants criteria, this is a Capital project for the provision of housing and other equipment required to keep chickens for the toddler, after school and holiday clubs. This activity sits outside of the core curriculum of the school. Match funding is in place.

Proposal

That the Area Board determines the application.

Application ID	Applicant	Project Proposal	Requested
1745	Trowbridge Community Area Future	Community action - Litter Picks	£861.86

Project Description:

TCAF continue to progress on feedback from the Well Being report which took place 2015. Following the overwhelming concern and issue of litter on our towns streets and in our neighbourhoods. TCAF want to encourage community action and aid resident's community groups and local businesses to take responsibility and get involved with litter picking organized events. Using the Clean for the Queen national event March 4th - 6th TCAF are co-ordinating local litter picks. Two of the neighbourhoods own litter pickers but need our own resource that can be used by the community for the community. TCAF also envisage organising annual litter picks within the neighbourhoods and develop the Time credits initiative as an incentive.

Input from Community Engagement Manager:

The application meets the Community Grants criteria, this is a Capital project which aims to deliver against community priorities including developing community cohesion, cleaner, neighbourhoods, enhancing civic pride and involving local communities. TCAF is a registered charity. Match funding is not a requirement for project under £1,000.

Proposal

That the Area Board determines the application.

Application ID	Applicant	Project Proposal	Requested
1712	West Ashton Village Hall	Audio System	£1022.90
<p>Project Description: The project is to implement a modern audio system that can interface with and be used with WiFi and Bluetooth for the benefit of the Village Hall users.</p> <p>Input from Community Engagement Manager: The application meets the community grants criteria. The applicant is a not for profit organisation, this is a Capital project to enhance an existing community facility and match funding is in place.</p>			
<p>Proposal That the Area Board determines the application.</p>			

Application ID	Applicant	Project Proposal	Requested
1571	Alzheimer's Support	Alzheimer's Support Improved IT Infrastructure	£996.00
<p>Project Description: Alzheimer's Support is an expanding charity that supports over 600 people living with dementia and their carer's. We have 80 members of staff that work across east and west Wiltshire. Up to date IT is vital to the smooth running of our frontline services.</p> <p>Input from Community Engagement Manager: The application meets the community grants criteria, Then applicant is a not for profit organisation, this is a Capital project and match funding is not a requirement for projects under £1,000.</p>			
<p>Proposal That the Area Board determines the application.</p>			

Application ID	Applicant	Project Proposal	Requested
1525	Hope Nature Centre	Disabled Toilet Block and Handwashing Facility	£5000.00
<p>Project Description: We have a reputation as a disability friendly environment and have many disabled groups visiting the centre. Currently we have no outdoor toilet or hand washing facilities which forces people to potentially trek 15 acres across the park to use the ones situated in the tearoom. This is also inconvenient for the special needs adults on work placements with us. The installation of an outdoor toilet block is essential for a facility this size particularly in the busy summer months where we have approximately 700 visitors per week.</p> <p>Input from Community Engagement Manager: The applicant has provided assurances that all permissions including planning permission is in place for this project. However following checking with WC</p>			

planning department this has yet to be established (23/02.16). Planning permission needs to be confirmed by the applicant. The applicant has provided quotations as required. The applicant is a not for profit organisation and the project is a Capital project that can be seen to have community benefit.

Proposal

That the Area Board determines the application.

Application ID	Applicant	Project Proposal	Requested
1723	Wiltshire Rural Music School	WRMS musical equipment	£931.40

Project Description:

There are several items of musical equipment we would like to purchase in order to deliver a better service and to create a safer and more practical environment. WRMS owns a large grand piano which needs an A frame on wheels to make it safer and easier to move in our busy rehearsal space. We run several music activities throughout the week often needing music stands. We were donated some in 2002 but they are heavy take up a lot of space and often fall over. We want to replace many ageing items in our instrument hire scheme which are over 40 years old.

Input from Community Engagement Manager:

The application meets the community grants criteria. The applicant is a registered charity established to further the revival of music in English Country Life. This is a Capital project to make an existing asset more useable by providing a piano 'A' frame and providing functioning music stands and new instrument cases.

Proposal

That the Area Board determines the application.

Application ID	Applicant	Project Proposal	Requested
1736	Friends of Biss Meadow	River Biss improvement project	£728.76

Project Description:

The River Biss has been identified by the Environment agency as a river in distress under the Water Framework Directive by virtue of pollution low fish diversity poor fish habitat and considerable erosion of its banks Friends of Biss Meadows wish to contribute through this project significant river ecology improvements.

Input from Community Engagement Manager:

The application meets the community grants criteria, the applicant is a not for profit community organisation, this is a Capital project to provide equipment to enable the Friends to maintain the river environment free from rubbish and engage in other other associated environmental care activity. Members have undertaken training with the Environment Agency and Trout Trust and are keen to play their part as volunteers in maintaining and preserving the waterway and environment. Provision of this equipment including waders will enable members to help maintain the river

environment on a more regular basis without the need for expensive equipment needing to be brought in when situations deteriorate. Match funding is not a requirement for projects under £1,000.

Proposal

That the Area Board determines the application.

Application ID	Applicant	Project Proposal	Requested
1762	Trowbridge Westbourne Sports Club	Trowbridge Westbourne Sports Club - Storage Shed	£950.00

Project Description:

WE want to install a storage shed as existing outside storage space has deteriorated and tables and chairs are being weather damaged.

Input from Community Engagement Manager:

The application meets the community grants criteria. The applicant is a not for profit community organisation, this is a Capital project to provide adequate storage facilities for the clubs equipment, thereby maintaining it in good condition for the use of the local community. Match funding is not a requirement for projects under £1,000.

Proposal

That the Area Board determines the application.

Application ID	Applicant	Project Proposal	Requested
1557	West Wilts U3A (university of the third age)	WWU3A radio microphone system	£998.00

Project Description:

In January 2016 we plan to begin inter U3A activities namely a university challenge style quiz program to be held on stage at St James Church Hall Trowbridge. We also plan to have a pantomime production on stage at the end of the year. Technical requirements are many but a primary need will be at least 8 radio microphones. The use of the equipment will be ongoing and frequent.

Input from Community Engagement Manager:

The application meets the community grants criteria. The applicant is a registered charity set up to advance the education of people not in full time employment in later years. This is a Capital project to provide radio microphones to support extending the offer to include pantomime and University Challenge type events for the benefit of members and the community. Match funding is not a requirement for projects under £1,000.

Proposal

That the Area Board determines the application.

Application ID	Applicant	Project Proposal	Requested
1676	Revival - Wiltshire RASAC	Revival - WRASAC Equipment	£1277.00
<p>Project Description: To provide training equipment for volunteers and staff that will be used to ensure we are providing the best service to our service users and others</p> <p>Input from Community Engagement Manager: The application meets the community grants criteria. The applicant is a Rape and Sexual Abuse counselling and support charity and this is a Capital project to provide IT and other equipment to support the training and development of staff and volunteer counsellors enabling access to online training courses, seminars and other materials. This will ensure that best practice is developed and the highest standards of support delivered. Match funding is in place from the charities reserves.</p> <p>Proposal That the Area Board determines the application.</p>			

Application ID	Applicant	Project Proposal	Requested
1726	Walwayne Court School	Nurture Room - this will be renamed by the children.	£1000.00
<p>Project Description: We have a small room which we would like to develop in to a Nurture Room for children and families. It will provide a warm and welcoming environment in order to provide a consistent predictable and safe place for children. The intention is to be a bridge between home and school where missed learning opportunities are addressed according to the individual profile of needs. Its purpose will be to offer children opportunities to re-visit early learning skills and promote and support their social and emotional development. There is much research evidence that children's learning is most effective when they have a sense of emotional wellbeing good self-esteem and a feeling of belonging to their school community. The Nurture Room will provide children with this opportunity and so help to develop their maturity and resilience. Children may attend sessions in the Nurture Group for specific reasons for example friendship difficulties self-confidence disruptive behaviour resolving bullying problems poor relationships with adult's bereavement family illness or break-up.</p> <p>Input from Community Engagement Manager: This is a Capital project for furniture to support the development of a Nurture room at Walwayne Court School. The community grants criteria states that schools should not be funded for curricular activities, however the Headteacher has stated that this nurture facility is a space that can be used by children and families, a bridge between home and school and somewhere that children and families can be supported through events such as bereavement, bullying, behavioural issues etc. The room would therefore constitute a community asset and one that meets pupils and families needs. Match funding is not a requirement for project up to and including £1,000.</p>			

Proposal That the Area Board determines the application.
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Application ID	Applicant	Project Proposal	Requested
1731	Trowbridge Archery Club	Archery Club Trailer	£876.00

Project Description:
The archery club would like to buy a van trailer to both store and transport the clubs archery equipment. This will remove the reliance of the club on the current coach and his van to transport the equipment for every practice session allow more flexible storage arrangements allow the club to run practice sessions at a wider range of locations and times and reduce the amount of manual handling the current coach is required to do in loading and unloading archery target bosses.

Input from Community Engagement Manager:
The application meets the community grants criteria, this is Capital project to support the archery club with transportation of equipment and materials. This is currently dependent on a vehicle belonging to one member of the club. Provision of a trailer will enable this to be carried out by other members, supporting the sustainability of the club. It will also ensure that the equipment is securely and safely stored when not in use. Match funding is not a requirement for projects under £1,000.

Proposal That the Area Board determines the application.
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Application ID	Applicant	Project Proposal	Requested
1733	Trowbridge Town Hall Trust	IT Equipment Need for Town Hall	£833.29

Project Description:
The Town Hall Trust have no suitable IT equipment to support the management volunteering minute taking internet activity and communication of Town Hall business. The Trustees and volunteers are unpaid but committed to rejuvenating the most iconic building in Trowbridge for the benefit of the Town. They have put together an exciting program of events exhibitions and collaborations alongside extensive community activity. This all requires effective IT capability.

Input from Community Engagement Manager:
The application meets the community grants criteria, the applicant is a not for profit Trust and this is a Capital project to provide It equipment to support delivery of the Town Hall rejuvenation project. Match funding is not a requirement for projects under £1000.

Proposal That the Area Board determines the application.
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Application ID	Applicant	Project Proposal	Requested
1744	Hilperton School PFA	Hilperton School Trim Trail- All Weather Resurfacing	£2787.50

Project Description:
The project is seeking to replace the worn out surface of the children's trim trail on the school site. The existing surfacing is wearing away and the Parent Friends Association is seeking funds to replace the surface with a more weather resistant rubber safety matting making it a safer environment for the children to play especially as currently the area tends to get very water logged and is often out of bounds. The project will include the removal of the old carpet type surfacing and the laying of heavy duty grass guard rubber matting.

Input from Community Engagement Manager:
The application meets the community grants criteria, the applicant is a not for profit Parent Friends Association and this is a Capital project to replace the worn out surface of the children's trim trail at Hilperton School. This will enhance the safety of the play environment and extend the use of the facility. Match funding is in place as required.

Proposal
That the Area Board determines the application.

Application ID	Applicant	Project Proposal	Requested
1760	Studley Green Community Day Care Centre	Studley Green Day Care Centre Storage/Entertainment Equipment	£937.16

Project Description:
We need to replace the damaged Shelving in our secure storage cupboard before it becomes unsafe. We also wish to add some equipment to increase our user's enjoyment of our entertainments and activities namely a portable Hearing Loop system a small PA system and a replacement CD Player.

Input from Community Engagement Manager:
The application meets the community grants criteria. This is a capital project to provide audio equipment and storage to support members' enjoyment and opportunities at the luncheon club provided at the community centre. Match funding is not a requirement for projects under £1,000.

Proposal
That the Area Board determines the application.

Application ID	Applicant	Project Proposal	Requested
1693	Breakthrough Trowbridge	Breakthrough Trowbridge Drop in Centre	£684.91

Project Description:

This is a project in which we feed the homeless make provision though Basic for the Service Users to wash themselves and use the toilet facilities. We also provide them with an address for the benefit system and direct them to the various local agencies who can give them professional help with their problems and addictions.

The project formerly came under Alabare, who provided accommodation and resources to support our activity. Now the project is being run under the auspices of Breakthrough Trowbridge and we have relocated to the Salvation Army centre. We are now in need of IT equipment to enable us to operate the service effectively. This includes supporting members to access jobs and benefits information, maintaining financial and other records, maintaining our accounts and report writing

Input from Community Engagement Manager:

The application meets the community grants criteria. The applicant is a not for profit organisation and this is a Capital project to provide IT equipment to enable the support service for homeless people to continue to operate effectively. Match funding is not a requirement for projects under £1,000.

Proposal

That the Area Board determines the application.

No unpublished documents have been relied upon in the preparation of this report.

Report Author:

Mary Cullen
Community Engagement Manager
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Mary.Cullen@wiltshire.gov.uk

Grant Applications for Trowbridge on 14/03/2016

ID	Grant Type	Project Title	Applicant	Amount Required
1735	Community Area Grant	Replacement Communal Composting Bins and New Notice Boards	Gloucester Road Allotment Association	£953.00
1624	Community Area Grant	Owlets Forest School Farm	Owlets Outdoor Play Parent and Toddler Group	£815.00
1745	Community Area Grant	Community action - Litter Picks	Trowbridge Community Area Future	£861.86
1712	Community Area Grant	Audio System	West Ashton Village Hall – Digital Literacy	£1022.90
1571	Community Area Grant	Alzheimer’s Support Improved IT infrastructure	Alzheimer's Support	£996.00
1525	Community Area Grant	Disabled Toilet Block and Handwashing Facility	Hope Nature Centre	£5000.00
1723	Community Area Grant	WRMS Musical Equipment	Wiltshire Rural Music School	£931.40
1736	Community Area Grant	River Biss Improvement Project	Friends of Biss Meadow	£728.76
1762	Community Area Grant	Trowbridge Westbourne Sports Club - Storage Shed	Trowbridge Westbourne Sports Club	£950.00
1557	Community Area Grant	WWU3A Radio Microphone System	West Wilts U3A (university of the third age)	£998.00
1676	Community Area Grant	Revival - WRASAC equipment	Revival - Wiltshire RASAC	£1277.00
1726	Community Area Grant	Nurture Room - this will be renamed by the children.	Walwayne Court School	£1000.00
1731	Community Area Grant	Archery Club Trailer	Trowbridge Archery Club	£876.00
1733	Community Area Grant	IT Equipment Need for Town hall	Trowbridge Town Hall Trust	£833.29
1744	Community Area Grant	Hilperton School Trim Trail- all weather resurfacing	Hilperton School PFA	£2787.50
1760	Community Area Grant	SGDCC – Storage/Equipment	Studley Green Community Day Care Centre	£937.16
1693	Community Area Grant	Breakthrough Trowbridge Drop in Centre	Breakthrough Trowbridge	£684.91

ID	Grant Type	Project Title	Applicant	Amount Required
1735	Community	Replacement Communal	Gloucester Road Allotment	£953.00

	Area Grant	Composting Bins and New Notice Boards	Association	
<p>Submitted: 03/02/2016 14:26:05</p> <p>ID: 1735</p> <p>Current Status: Application Appraisal</p> <p>To be considered at this meeting: tbc contact Community Area Manager</p> <p>1. Which type of grant are you applying for? Community Area Grant</p> <p>2. Amount of funding required? £0 - £500</p> <p>3. Are you applying on behalf of a Parish Council? No</p> <p>4. If yes, please state why this project cannot be funded from the Parish Precept</p> <p>5. Project title? REPLACEMENT COMMUNAL COMPOSTING BINS AND NEW NOTICE BOARDS</p> <p>6. Project summary: Project this year is to replace old composting bins built 10 years ago for new composting bins which should last for many years. We have just replaced the old rusting entrance gate with new taller wider gate and fencing alongside. This enables our community disabled bus to access site easily and large vehicles to deliver to us. So a new small notice board at the entrance will enable us to provide information there. Main notice board is old damp and rusting so needs replacing and will be move to a better situation on the car park area.</p> <p>7. Which Area Board are you applying to? Trowbridge</p> <p>Electoral Division</p> <p>8. What is the Post Code of where the project is taking place? BA140AP</p> <p>9. Please tell us which theme(s) your project supports: Food, farming and local markets Health, lifestyle and wellbeing Inclusion, diversity and community spirit Recycling and green initiatives Sport, play and recreation</p>				

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

08/2015

Total Income:

£4466.96

Total Expenditure:

£4501.40

Surplus/Deficit for the year:

£34.44

Free reserves currently held:

(money not committed to other projects/operating costs)

£3459.71

Why can't you fund this project from your reserves:

We are obliged to keep a good reserve each year as we have all the running costs for the allotment site to take into account. Repairs to all the infrastructure fencing water rates insurance costs buying fertiliser compost in bulk to allow our members to benefit from lower costs.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£999.00		
Total required from Area Board		£953.00		
Expenditure		Income	Tick if income	
(Itemised	£	(Itemised	confirmed	£
expenditure)		income)		
AGAMEMNON				
TIMBER		FIXTURES		
TRIPLE BAY	408.00	AND	yes	46.00
COMPOSTING		FITTINGS		
BINS WITH				
LIDS				
EXTERIOR				
NOTICE				
BOARD FOR	425.00			
CAR PARK				
AREA				
SMALL	120.00			

LOCKABLE EXTERIOR NOTICE BOARD FOR ENTRANCE GATE FIXTURES AND FITTINGS	46.00	
Total	£999	£46

11. Have you or do you intend to apply for a grant from another area board within this financial year?
No

12. If so, which Area Boards?
Trowbridge

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

As you know from our previous grants we have a thriving Community Plot for gardeners with disabilities which are provided to them free from any costs just their own growing provisions. They have no way of composting on their plot so we provide these facilities for them on our amenity area. The composting bins have been in use for 10 or more years and are now well rotted and need replacing. The bins are also used by the association during maintenance of the site and although all tenants are encouraged to compost on their own plots these bins help with any excess. We have just replaced gate and fencing at our now enlarged entrance. So a new small notice board will provide information to tenants and local people as to what is happening at the allotments. Our main notice board must be 15 years old and has damp and rust issues also we plan to move board to a new place allowing us in the future to perhaps make a space for another car and a loading bay for manure when it is delivered in bulk for tenants to move to their plots.

14. How will you monitor this?
All gardeners are encouraged to compost. All members like to catch up with the news on our notice boards. We keep everyone informed of our own events minutes of meetings also external events and items of interest i.e. telephone numbers of people delivering manure or compost items for sale.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?
This particular project will be completed after funding. We are always looking to fund raise ourselves to help to get benefits for our gardeners.

16. Is there anything else you think we should know about the project?

17. DECLARATION

Supporting information - Please confirm that the following documents will be available

to inspect upon request:

Quotes:

Yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

Yes I will make available on request the organisation's **latest accounts**

Constitution:

Yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

Yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

Yes I will make available on request evidence of ownership of buildings/land

And finally...

Yes The information on this form is correct, that any award received will be spent on the activities specified.

1624	Community Area Grant	Owlets Forest School Farm	Owlets Outdoor Play parent and toddler group	£815.00
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Submitted: 16/12/2015 13:23:08

ID: 1624

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£0 - £500

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Owlets Forest School Farm

6. Project summary:

The Owlets Forest School would like to add chickens to its provision. The children already love growing and eating vegetables but this would also enable them to find out where eggs come from and learn to care for animals. We are asking for a grant to help purchase the equipment to house and feed the chickens.

7. Which Area Board are you applying to?

Trowbridge

Electoral Division**8. What is the Post Code of where the project is taking place?**

BA14 9DU

9. Please tell us which theme(s) your project supports:

Children & Young People

Countryside, environment and nature

Food, farming and local markets

Health, lifestyle and wellbeing

Inclusion, diversity and community spirit

Sport, play and recreation

If Other (please specify)

10. Finance:**10a. Your Organisation's Finance:****Your latest accounts:**

11/2015

Total Income:

£1097.85

Total Expenditure:

£203.45

Surplus/Deficit for the year:

£894.40

Free reserves currently held:

(money not committed to other projects/operating costs)

£894.40

Why can't you fund this project from your reserves:

Any reserves will be used to buy the animals and the continued upkeep of the animals once the grant has been spent.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£1694.00		
Total required from Area Board		£815.00		
Expenditure		Income	Tick if income	
(Itemised	£	(Itemised	confirmed	£
expenditure)		income)		
Eglu for chickens	449.00	reserves		894.40
incubator starter kit	265.00			
Poultry fencing	100.00			
Food and bedding for a year	700.00			
cost of chickens eggs	80.00			
lockable storage box	100.00			
Total	£1694			£894.4

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Trowbridge

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

The Owlets Forest School group runs a toddler group after school club and holiday clubs. All the children that attend these clubs will benefit they range in age from 1 -11 years of age. Parents attend both toddler group and holiday clubs so they will also benefit from the contact with animals. The children already learn about the world around them and experience growing their own vegetables. To develop this learning experience further we feel it would be amazing to offer them the opportunity to care for animals and see where eggs come from. We also want this to be a link to Larkrise Community Farm who are keen to offer us assistance in learning to care for the animals. The chickens will give another dimension to the outdoor learning we are already offering. Adults and children will be able to learn about how to care for animals and then use the eggs when we cook around the campfire. The children from the school will also be able to care for the birds and be able to use the eggs in their cooking in the school kitchen.

By giving children knowledge about where their food comes from they are able to make healthier choices as they grow older. From learning how to look after animals they will also learn about caring for themselves and others.

14. How will you monitor this?

We will monitor this by recording numbers attending the groups and feedback from children and their parents.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

The project will be continued to be funded by profit made from Owlets Forest School.

16. Is there anything else you think we should know about the project?

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

Yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

Yes I will make available on request the organisation's **latest accounts**

Constitution:

Yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

Yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

And finally...

Yes The information on this form is correct, that any award received will be spent on the activities specified.

1745	Community Area Grant	Community action - Litter Picks	Trowbridge Community Area Future	£861.86
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Submitted: 04/02/2016 14:02:10

ID: 1745

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£0 - £500

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Community action - Litter Picks

6. Project summary:

TCAF continue to progress on feedback from the Well Being report which took place 2015. Following the overwhelming concern and issue of litter on our town's streets and in our neighbourhoods. TCAF want to encourage community action and aid resident's community groups and local businesses to take responsibility and get involved with litter picking organized events. Using the Clean for the Queen national event March 4th - 6th TCAF are co-ordinating local litter picks. Two of the neighbourhoods own litter pickers but need our own resource that can be used by the community for the community. TCAF also envisage organising annual litter picks within the neighbourhoods and develop the Time credits initiative as an incentive.

7. Which Area Board are you applying to?

Trowbridge

Electoral Division

8. What is the Post Code of where the project is taking place?

BA14

9. Please tell us which theme(s) your project supports:

Countryside, environment and nature

Health, lifestyle and wellbeing

Inclusion, diversity and community spirit

Recycling and green initiatives

Safer communities

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

01/2016

Total Income:

£10500.00

Total Expenditure:

£16800.00

Surplus/Deficit for the year:

£0.00

Free reserves currently held:

(money not committed to other projects/operating costs)

£0.00

Why can't you fund this project from your reserves:

All our income via grants are revenue.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£861.86		
Total required from Area Board		£861.86		
Expenditure		Income	Tick if income	
(Itemised	£	(Itemised	confirmed	£
expenditure)		income)		
25 sets of Litter	796.87		yes	
pickers				
All weather	64.99		yes	
storage box				
Total	£861.86			£0

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Trowbridge

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

The organised litter picks will be carried out in 2 streets in 2 neighbourhoods over 2 hours on February 28th Studley and Seymour. These two neighbourhoods and its residents highlighted litter as an issue in the Well Being report concern over health and safety and the image it is portraying of their neighbourhood. A local supermarket and its staff are supporting the litter pick and have two teams. It is hoped the residents will see what can be achieved by a simple

litter pick and community action the immediate improvement and how volunteers are vital for the success of a neighbourhood. An opportunity to inspire and encourage volunteering increase capacity in your own neighbourhood. The supermarkets are covering the public liability food for volunteers and TCAF are co-ordinating the event as in kind.

14. How will you monitor this?

The two teams are being supported by TCAF and it's is hoped it will become an annual challenge to the business and an opportunity to get businesses involved in the community to make a positive and visual difference through a successful litter pick. Other businesses will be invited in 2017. The rubbish will be collected by Wiltshire Council. The streets cleaned will have a before and after picture to illustrate the impact.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Once the litter pick packs have been bought TCAF will loan them out to any community group that requires it. Other than bin bags and gloves when used worn out no additional capital will be required year on year. TCAF will develop litter picks on an annual basis in conjunction with the time credit initiative.

16. Is there anything else you think we should know about the project?

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

Yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

Yes I will make available on request the organisation's **latest accounts**

Constitution:

Yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

Yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

And finally...

Yes the information on this form is correct, that any award received will be spent on the activities specified.

1712	Community Area Grant	Audio System	West Ashton Village Hall – Digital Literacy	£1022.90
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Submitted: 28/01/2016 16:26:23

ID: 1712

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Audio System

6. Project summary:

The project is to implement a modern audio system that can interface with and be used with Wi-Fi and Bluetooth for the benefit of the Village Hall users.

7. Which Area Board are you applying to?

Trowbridge

Electoral Division

8. What is the Post Code of where the project is taking place?

BA146AZ

9. Please tell us which theme(s) your project supports:

Other

If Other (please specify)

Provide a High Quality Audi experience for all who use the Village Hall

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

06/2015

Total Income:

£24507.26

Total Expenditure:

£14813.58

Surplus/Deficit for the year:

£9693.68

Free reserves currently held:

(money not committed to other projects/operating costs)

£25000.00

Why can't you fund this project from your reserves:

The hall committee will match any grant by the area board. The hall committee has a number of other projects in the business plan that will use more funds. The committee policy is to maintain minimum reserves of 10000 for emergencies. There is also an invoice to be settled for previous projects of approximately. 5300

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£2045.80		
Total required from Area Board		£1022.90		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
PA-930CD Mixer Amplifier	431.95	WA Hall	yes	215.98
QU4-C Quad UHF Wireless Combo Mic System	207.50	WA Hall	yes	103.75
Mic Stand	11.95	WA Hall	yes	5.98
4 x Samsung Wi-Fi speakers	557.32	WA Hall	yes	278.66
Rack for units	89.95	WA Hall	yes	44.98
Lockable Glass Door 952.584 20U 19	16.95	WA Hall	yes	8.48
Rack Fixing Kit	4.99	WA Hall	yes	2.50
Installation 2 days	400.00	WA Hall	yes	250.00
Wi-Fi Router 1 year	29.99	WA Hall	yes	15.00
Contractual Service	295.20	WA Hall	yes	147.60
Total	£2045.8			£1072.93

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Trowbridge

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

The parishioners and users of the hall will benefit from these improvements because the investment is to ensure the fabric of the building is maintained and the case of the floor a potential safety improvement

14. How will you monitor this?

The facilities this will provide will simplify how the audio system can be used and thus making the system easier to use

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Any additional funds will be from the reserves held by the hall committee

16. Is there anything else you think we should know about the project?

This is not part of a bigger project but the application consists of 5 parts as described above

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

Yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

Yes I will make available on request the organisation's **latest accounts**

Constitution:

Yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

Yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

Yes I will make available on request evidence of ownership of buildings/land

Yes I will make available on request the relevant planning permission for the project.

Yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

And finally...

Yes the information on this form is correct, that any award received will be spent on the activities specified.

1571	Community Area Grant	Alzheimer's Support Improved IT infrastructure	Alzheimer's Support	£996.00
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Submitted: 12/11/2015 10:27:58

ID: 1571

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£0 - £500

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Alzheimer's Support Improved IT infrastructure

6. Project summary:

Alzheimer's Support is an expanding charity that supports over 600 people living with dementia and their carers. We have 80 members of staff that work across east and west Wiltshire. Up to date IT is vital to the smooth running of our frontline services.

7. Which Area Board are you applying to?

Trowbridge

Electoral Division

8. What is the Post Code of where the project is taking place?

BA14 8AQ

9. Please tell us which theme(s) your project supports:

Inclusion, diversity and community spirit

Technology & Digital literacy

Other

If Other (please specify)
Older people and their carers

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

03/2015

Total Income:

£1034646.00

Total Expenditure:

£1040362.00

Surplus/Deficit for the year:

£-5716.00

Free reserves currently held:

(money not committed to other projects/operating costs)

£166875.00

Why can't you fund this project from your reserves:

We currently do not have enough in reserves and continue to strive to increase our reserves in line with the Charity Commission's recommendations.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£996.00		
Total required from Area Board		£996.00		
Expenditure		Income	Tick if income	
(Itemised	£	(Itemised	confirmed	£
expenditure)		income)		
2 x Laptops	996.00			
Total	£996			£0

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

Alzheimer's Supports two main offices are in the heart of the Trowbridge and Devizes community. With an open door policy people with dementia and their carers can seek information and support from both offices which are open 5 days a week. We currently support over 600 people with dementia and their carers. Although our service users may not worry about background office systems it is imperative that we have reliable IT in place in order to support them.

14. How will you monitor this?

Alzheimer's Support will continue to upgrade its computer systems. This is the start of a rolling programme to improve the IT infrastructure.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

We will continue to apply for funding.

16. Is there anything else you think we should know about the project?

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

Yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

Yes I will make available on request the organisation's **latest accounts**

Constitution:

Yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

Yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

Yes I will make available on request evidence of ownership of buildings/land

Yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

And finally...

Yes the information on this form is correct, that any award received will be spent on the

activities specified.				
1525	Community Area Grant	Disabled Toilet Block and Handwashing Facility	Hope Nature Centre	£5000.00
Submitted: 20/10/2015 16:30:08				
ID: 1525				
Current Status: Application Appraisal				
To be considered at this meeting: tbc contact Community Area Manager				
1. Which type of grant are you applying for? Community Area Grant				
2. Amount of funding required? £501 - £5000				
3. Are you applying on behalf of a Parish Council? No				
4. If yes, please state why this project cannot be funded from the Parish Precept				
5. Project title? Disabled Toilet Block and Handwashing Facility				
6. Project summary: We have a reputation as a disability friendly environment and have many disabled groups visiting the centre. Currently we have no outdoor toilet or hand washing facilities which forces people to potentially trek 15 acres across the park to use the ones situated in the tearoom. This is also inconvenient for the special needs adults on work placements with us. The installation of an outdoor toilet block is essential for a facility this size particularly in the busy summer months where we have approximately 700 visitors per week.				
7. Which Area Board are you applying to? Trowbridge				
Electoral Division				
8. What is the Post Code of where the project is taking place? BA14 9QD				
9. Please tell us which theme(s) your project supports: Children & Young People Countryside, environment and nature Economy, enterprise and jobs Food, farming and local markets Health, lifestyle and wellbeing Inclusion, diversity and community spirit				

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

03/2015

Total Income:

£394817.00

Total Expenditure:

£381922.00

Surplus/Deficit for the year:

£12895.00

Free reserves currently held:

(money not committed to other projects/operating costs)

£52461.00

Why can't you fund this project from your reserves:

Our reserves are mainly in the form of fixed assets. All monies made are reinvested and pay for staff upkeep of premises and animals.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£15000.00		
Total required from Area Board		£5000.00		
Expenditure		Income	Tick if income	
(Itemised	£	(Itemised	confirmed	£
expenditure)		income)		
Demolition	1000.00	Bridge House		
		Community	yes	5300.00
		Trust Grant		
Foundation Slab	1600.00	Bernard Sunley		
		Charitable	yes	1000.00
		Foundation		
External Walls	3000.00	A W Gale		
		Charitable Trust	yes	1000.00
Internal Walls	800.00	Clarendon		
		Lodge	yes	50.00
Roof	1600.00	Cardwave	yes	50.00

		Services Ltd		
Cubicles	600.00	Our Reserves	yes	2600.00
Hygiene Boarding	1100.00			
Sanitary Ware	2200.00			
Plumbing	1700.00			
Electrical	1500.00			
Total	£15100			£10000

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Trowbridge

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

Every year approximately 40 adults with learning disabilities engage in facilitated programmes here that are specifically designed to provide safe and stimulating work experience and actively promote life skills build confidence and self-esteem and give the adults the opportunity to move into mainstream employment. We connect with local specialist and mainstream schools and colleges to provide work experience for young adults of all abilities and supply local people with volunteering opportunities. We would like to continue to provide this service to more learning disabled and be self-sustaining. In order to do so we need to expand the premises. The recent installation of specialist play equipment in the park has enabled us to offer something not widely available county wide and in the summer months will hopefully encourage more visitors in particular those excluded and underrepresented in the community and their parents and carers. We hope to generate more income so we may expand and provide our service to more learning disabled adults recruit more staff and further advance volunteering opportunities. By providing an outside toilet block and hand washing facility the 18 special needs adults currently on work placements outside will directly benefit as they currently need to use facilities in the tearoom. This requires them to walk across the site often in poor weather conditions. This installation will improve their work environment and morale. We have many physically disabled visitors and groups as we have full physical handicapped access and have a reputation as being an inclusive disability focused facility. However we do not have sufficient toilet facilities for an organisation of this size. Currently we have 2 male and 2 female toilets situated in the tearoom area. We have 2 staff toilets. These are used by up to 700 visitors week during the summer months 22 members of staff and 40 service users. These facilities cater for a 15 acre plot and mothers with pushchairs carers pushing wheelchairs the disabled and elderly all have to trek to the tearoom to use them. As an educational attraction that serves local visitors from Southwick Trowbridge and surrounding areas as well as school groups preschools and disability groups we provide opportunities for all age groups to gain exercise and increase their health and well-being as well as socialising and interacting with adults with learning disabilities who they may not usually have an opportunity to meet. An outside toilet and hand washing facility would benefit the local community and carers as well as the wider community and visitors to the area.

14. How will you monitor this?

We collect feedback from social media flyers in the tearoom and via our website. We also receive feedback via Trip Advisor and verbally within the tearoom and ticket office

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

No continuation funding required

16. Is there anything else you think we should know about the project?

NAA local builder has supplied a quote for an overall installation. As he is offering a discount on the installation our quote is in full not itemised

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

Yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

Yes I will make available on request the organisation's **latest accounts**

Constitution:

Yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

Yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

Yes I will make available on request evidence of ownership of buildings/land

Yes I will make available on request the relevant planning permission for the project.

Yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

And finally...

Yes the information on this form is correct, that any award received will be spent on the activities specified.

1723	Community Area Grant	WRMS musical equipment	Wiltshire Rural Music School	£931.40
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Submitted: 02/02/2016 14:54:14

ID: 1723

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

WRMS musical equipment

6. Project summary:

There are several items of musical equipment we would like to purchase in order to deliver a better service and to create a safer and more practical environment. WRMS owns a large grand piano which needs an A frame on wheels to make it safer and easier to move in our busy rehearsal space. We run several music activities throughout the week often needing music stands. We were donated some in 2002 but they are heavy take up a lot of space and often fall over. We want to replace many ageing items in our instrument hire scheme which are over 40 years old. Starting with the woodwind section and the need for new mouthpieces due to hygiene.

7. Which Area Board are you applying to?

Trowbridge

Electoral Division

8. What is the Post Code of where the project is taking place?

BA14 0AE

9. Please tell us which theme(s) your project supports:

Children & Young People

Arts, crafts and culture

Economy, enterprise and jobs

Health, lifestyle and wellbeing

Inclusion, diversity and community spirit

Other

If Other (please specify)

development of skills

10. Finance:**10a. Your Organisation's Finance:****Your latest accounts:**

07/2015

Total Income:

£29330.00

Total Expenditure:

£24255.00

Surplus/Deficit for the year:

£5075.00

Free reserves currently held:**(money not committed to other projects/operating costs)**

£17419.00

Why can't you fund this project from your reserves:

WRMS receives no central funding and relies heavily on the generosity of the public and individual donations. We think it is good practice to keep 6 months income as aside as a contingency. Our reserves help to fund our Special Bursary Scheme and secure tuition for young people across the county. We are in a developmental stage and are looking to invest in a new website and better marketing whilst also maintaining an old Victorian property which currently needs a new roof. As our project continues we want to invest in more musical equipment to enhance the service we can give but are not quite ready to do yet.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£1939.45		
Total required from Area Board		£931.40		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Piano A frame	450.00	local fundraising		50.00
move and store cart	436.00			
clarinet cases x3 @31.953	95.85			
music stands 20 @ 47.88	957.60	our reserves	yes	957.60
Total	£1939.45			£1007.6

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Trowbridge

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

WRMS has over 180 members of all ages who along with the wider public in Trowbridge make use of the space at Gloucester Road. The piano is used not only for musical rehearsals and performances but for lessons and examinations. The space is flexible if the piano can be moved our pre-school music class Mini Musicians for local budding young musicians takes place here as well as baby yoga but being a large grand it is difficult to move. The A frame will allow a single person to be able to move it safely. The same goes for the music stands. New stands on a trolley will not only be safer for the people who use the space but will be space saving and make the large room more suitable for the community to use. Our instrument hire scheme is very popular and the ageing clarinet cases which are literally falling apart will benefit those who hire them from us whilst looking after our assets.

14. How will you monitor this?

We will ask our members to comment on how the new equipment has benefitted them.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

WE would fundraise to find the remaining sum.

16. Is there anything else you think we should know about the project?

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

Yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

Yes I will make available on request the organisation's **latest accounts**

Constitution:

Yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

Yes I will make available on request the necessary and relevant policies and procedures such

as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

And finally...

Yes the information on this form is correct, that any award received will be spent on the activities specified.

1736	Community Area Grant	River Biss improvement project	Friends of Biss Meadow	£728.76
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Submitted: 03/02/2016 15:36:54

ID: 1736

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£0 - £500

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

River Biss improvement project

6. Project summary:

The River Biss has been identified by the Environment agency as a river in distress under the Water Framework Directive by virtue of pollution low fish diversity poor fish habitat and considerable erosion of its banks Friends of Biss Meadows wish to contribute through this project significant river ecology improvements.

7. Which Area Board are you applying to?

Trowbridge

Electoral Division

8. What is the Post Code of where the project is taking place?

BA147UH

9. Please tell us which theme(s) your project supports:

Children & Young People
Arts, crafts and culture
Countryside, environment and nature
Economy, enterprise and jobs
Food, farming and local markets
Health, lifestyle and wellbeing
Inclusion, diversity and community spirit
Recycling and green initiatives
Safer communities
Sport, play and recreation
Other

If Other (please specify)
Environmental improvements

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

11/2015

Total Income:

£3327.84

Total Expenditure:

£2631.00

Surplus/Deficit for the year:

£696.84

Free reserves currently held:

(money not committed to other projects/operating costs)

£686.57

Why can't you fund this project from your reserves:

The requirements exceed the reserves as well as the need for the group to maintain sufficient funds for insurance 350 per year

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost	£728.76		
Total required from Area Board	£728.76		
Expenditure	£	Income	Tick if income £

(Itemised expenditure)	(Itemised income)	confirmed
Small safe design dinghy	299.99	
3 safety life jackets	128.97	
4 deep wader suits	299.80	
Total	£728.76	£0

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Trowbridge

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

The Friends of Biss Meadows have been active since 2007 in maintaining Biss Meadows Country Park in association with Wiltshire Council for the benefit of all users old and young. The group has worked tirelessly in maintaining the park to a high standard including tree and grass maintenance pavement cleaning and rubbish collecting the group has attracted many awards for its efforts and excellent feedback from users. In 2015 the Friends have made a deliberate attempt to include the river in its maintenance strategy as it was often clear that with fallen trees and rubbish accumulation a big part of the park remained neglected. During 2015 The Friends built links with BART the EA and the Trout Trust to develop a work program. The materials in this grant will allow the Friends to go waterside working with these partnering bodies as mentors to improve the ecology and appearance of the river for all Park users.

14. How will you monitor this?

The Friends efforts will be clearly visible but it is also intended to work with BART on fish and invertebrate surveys over the next couple of years these surveys will be conducted with a partnering school as a school project probable ks3-4 due to the water risks.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

The Friends are committed to raise funds through grant opportunities as they arise where the money helps the group meet its aspirations. Also the links with the EA WC BART and the Trout Trust means that this network also contacts our group where opportunities arise

16. Is there anything else you think we should know about the project?

17. DECLARATION

Supporting information - Please confirm that the following documents will be available

to inspect upon request:

Quotes:

Yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

Yes I will make available on request the organisation's **latest accounts**

Constitution:

Yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

Yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

And finally...

Yes The information on this form is correct, that any award received will be spent on the activities specified.

1762	Community Area Grant	Trowbridge Westbourne Sports Club - Storage Shed	Trowbridge Westbourne Sports Club	£950.00
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Submitted: 08/02/2016 19:24:00

ID: 1762

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£0 - £500

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Trowbridge Westbourne Sports Club - Storage Shed

6. Project summary:

WE want to install a storage shed as existing outside storage space has deteriorated and tables and chairs are being weather damaged.

7. Which Area Board are you applying to?

Trowbridge

Electoral Division

8. What is the Post Code of where the project is taking place?

BA14 9AW

9. Please tell us which theme(s) your project supports:

Children & Young People
Health, lifestyle and wellbeing
Sport, play and recreation

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

09/2015

Total Income:

£3800.00

Total Expenditure:

£2689.00

Surplus/Deficit for the year:

£1111.00

Free reserves currently held:

(money not committed to other projects/operating costs)

£380.00

Why can't you fund this project from your reserves:

Our reserves are already allocated for utility bills and building maintenance.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost £950.00

Total required from Area Board	£950.00			
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Shed	950.00			
Total	£950			£0

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Trowbridge

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

Our members will benefit as the tables and chairs are used to enable social events and competitions to take place - the ability to host visiting teams and users of the club in the club house for refreshments and social events is essential part of the club. Children and adults use the sporting facilities all year round and the club house gives them the opportunity to social before and after playing. It also enables additional social and fundraising activities to take place. We need to keep the tables and chairs in good condition and can't keep them in the club house as it is then too congested for use. We cannot afford to replace tables and chairs and want to keep them in good condition. The existing lean too storage has now become unusable.

14. How will you monitor this?

Regular use of the club and checks by the committee.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Once the shed is in situ it will be maintained and looked after by the committee members and volunteers at the club.

16. Is there anything else you think we should know about the project?

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

Yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

Yes I will make available on request the organisation's **latest accounts**

Constitution:

Yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

Yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

Yes I will make available on request evidence of ownership of buildings/land

Yes I will make available on request the relevant planning permission for the project.

Yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

And finally...

Yes the information on this form is correct, that any award received will be spent on the activities specified.

1557	Community Area Grant	WWU3A Radio Microphone System	West Wilts U3A (university of the third age)	£998.00
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Submitted: 08/11/2015 10:59:20

ID: 1557

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£0 - £500

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept**5. Project title?**

WWU3A radio microphone system

6. Project summary:

In January 2016 we plan to begin inter U3A activities namely a university challenge style quiz program to be held on stage at St James Church Hall Trowbridge. We also plan to have a pantomime production on stage at the end of the year. Technical requirements are many but a primary need will be at least 8 radio microphones. The use of the equipment will be ongoing and frequent.

7. Which Area Board are you applying to?

Trowbridge

Electoral Division

8. What is the Post Code of where the project is taking place?

BA148RU

9. Please tell us which theme(s) your project supports:

Arts, crafts and culture

Inclusion, diversity and community spirit

Technology & Digital literacy

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

01/2016

Total Income:

£9000.81

Total Expenditure:

£10204.46

Surplus/Deficit for the year:

£-1110.65

Free reserves currently held:

(money not committed to other projects/operating costs)

£6000.00

Why can't you fund this project from your reserves:

This would take our funds below the reserve amount that The University requires that we maintain. The amount is fifty percent of the annual membership fees.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost

£998.00

Total required from Area Board		£998.00		
Expenditure (Itemised expenditure)	£		Income (Itemised income)	Tick if income confirmed
quad Wireless Microphone system	499.00			
quad Wireless Microphone system	499.00			
Total	£998			£0

11. Have you or do you intend to apply for a grant from another area board within this financial year?
No

12. If so, which Area Boards?
Trowbridge

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?
The benefit of this project is for the membership of West Wilts U3A this at present stands at 740. Member will entertained by the planned productions at St. James Hall Trowbridge in October and December 2016. If successful these production will be extended and ongoing. There will also be a production team who will be trained in stage and television production skills. There has been enormous interest expressed in the idea and so far we have approximately 40 people eager to take part. We also have tutors in all aspects stage craft and the necessary IT skills. We will encourage all participants to be more involved with IT indeed as with all of our groups and projects we actively promote digital inclusion.

14. How will you monitor this?
Our groups and projects tend to be self-monitoring success is gauged by the rise or fall of membership to the particular group. The success of this project will assessed the number of members involved with the production team and by audience response.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?
Further funding of this project from Wiltshire Council will not be required. We are confident that any future funding can be provided from our own resources.

16. Is there anything else you think we should know about the project?

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

Yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

Yes I will make available on request the organisation's **latest accounts**

Constitution:

Yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

Yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):**And finally...**

Yes the information on this form is correct, that any award received will be spent on the activities specified.

1676	Community Area Grant	Revival - WRASAC Equipment	Bradford on Avon Swimming Club	£1277.00
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Submitted: 14/01/2016 14:57:46

ID: 1676

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept**5. Project title?**

Revival - WRASAC equipment

6. Project summary:

To provide training equipment for volunteers and staff that will be used to ensure we are

providing the best service to our service users and others

7. Which Area Board are you applying to?

Trowbridge

Electoral Division

8. What is the Post Code of where the project is taking place?

ba144aw

9. Please tell us which theme(s) your project supports:

Health, lifestyle and wellbeing

Safer communities

Other

If Other (please specify)

Volunteering

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

03/2015

Total Income:

£149489.00

Total Expenditure:

£109087.00

Surplus/Deficit for the year:

£40402.00

Free reserves currently held:

(money not committed to other projects/operating costs)

£12809.00

Why can't you fund this project from your reserves:

The Board are committed to building our current level of free reserves to increase our ability to meet the demand for our service. We know that the level of demand is significantly in excess of the current funding we have available to us. We also have an obligation to complete the counselling we offer beyond the termination of any external funding we receive. Our free reserves allow us to provide this should the need arise.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost

£2554.00

Total required from Area Board		£1277.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
pedestal drawer	120.00	Our reserves	yes	60.00
tablet x 2	998.00	Our reserves	yes	499.00
keyboard	170.00	Our reserves	yes	85.00
care pack	158.00	Our reserves	yes	79.00
router	220.00	Our reserves	yes	110.00
projector	690.00	Our reserves		345.00
screen	198.00	Our reserves	yes	99.00
Total	£2554			£1277

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Trowbridge

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

Revival - Wiltshire RASAC is a charity providing advice information and counselling services to survivors of rape and sexual abuse. The Revival Wiltshire RASAC counsellors hold a minimum qualification of a diploma in counselling or are in their final year of training. They participate in an on-going programme of specialist training and attend regular supervision to ensure they are working in a safe ethical and effective way. The equipment will allow us to expand the training and development opportunities and give them access to a range of on line resources seminars as well as traditional learning. By providing this we will ensure we can continue to provide the very best support to our current and future service users. Last year we supported 162 survivors of rape and sexual abuse an increase of 32 from 4 years ago. Here are some examples of the feedback we receive from our service users about the impact of our work for them. This last 6 months has been the hardest scariest thing I have had to face. With the help of Revival I feel I have made contact with the woman I am supposed to be. Great big THANKS. You've changed my life these sessions have worked immensely well in eliminating the violent dreams completely. I am more even tempered and in control and have also been able to come off my depression medication. I have for the first time in my life opened up and talked about everything. I feel a totally different person and am so grateful for all the help and support. The future looks a better place to me now. The realisation that I am not bad and its ok to feel angry with those who hurt me. Understanding why I was over exercising and under eating. Facing up to these things but forgiving myself being kind to myself. The figures below gives the average scores to the categories from the post counselling questionnaire where users are asked how well areas of their lives have been impacted by our work. The scores are rated on 1 poor to 10 excellent Personal Insight8.8Expression of feelingsproblems8.3Increase in Self Esteem7.7ControlPlanningDecision Making8.2Increase in Confidence7.8Improved Day to Day Functioning8.6Improved Relationships7.9Return to Work Activity8.1

14. How will you monitor this?

We undertake a comprehensive monitoring of all aspects of our service that we use to report to the Board Charity Commission and any funders. All training we provide to volunteers and others is evaluated and used to report to the Board and others. We also undertake exit questionnaires with all service users that monitors the impact and quality of their experience with us.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Our service is funded from a variety of sources and these will continue to be sought to ensure the continuation of the charity.

16. Is there anything else you think we should know about the project?

n/a

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

Yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

Yes I will make available on request the organisation's **latest accounts**

Constitution:

Yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

Yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

And finally...

Yes the information on this form is correct, that any award received will be spent on the activities specified.

1726	Community Area Grant	Nurture Room - this will be renamed by the children	Walwayne Court School	£1000.00
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Submitted: 02/02/2016 18:50:34

ID: 1726

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£0 - £500

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Nurture Room this will be renamed by the children

6. Project summary:

We have a small room which we would like to develop in to a Nurture Room for children and families. It will provide a warm and welcoming environment in order to provide a consistent predictable and safe place for children. The intention is to be a bridge between home and school where missed learning opportunities are addressed according to the individual profile of needs. Its purpose will be to offer children opportunities to re-visit early learning skills and promote and support their social and emotional development. There is much research evidence that children's learning is most effective when they have a sense of emotional wellbeing good self-esteem and a feeling of belonging to their school community. The Nurture Room will provide children with this opportunity and so help to develop their maturity and resilience. Children may attend sessions in the Nurture Group for specific reasons for example friendship difficulties self-confidence disruptive behaviour resolving bullying problems poor relationships with adult's bereavement family illness or break-up.

7. Which Area Board are you applying to?

Trowbridge

Electoral Division

8. What is the Post Code of where the project is taking place?

BA149DU

9. Please tell us which theme(s) your project supports:

Children & Young People

Inclusion, diversity and community spirit

Safer communities

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:**Your latest accounts:**

03/2015

Total Income:

£1155260.00

Total Expenditure:

£1163548.00

Surplus/Deficit for the year:

£-8322.00

Free reserves currently held:**(money not committed to other projects/operating costs)**

£17670.00

Why can't you fund this project from your reserves:

We are already committed to a capital project.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£2000.00		
Total required from Area Board		£1000.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Sofas chairs and tables	1400.00	School Reserves	yes	400.00
Rug	300.00	School Reserves	yes	300.00
Giant cushions	100.00	School Reserves	yes	100.00
Lighting	100.00	School Reserves	yes	100.00
Books games	100.00	School Reserves	yes	100.00
Total	£2000			£1000

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Trowbridge

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

The Nurture Room will boost children's confidence and self-esteem and provide them with the extra help sometimes needed to improve social skills and independence.

14. How will you monitor this?

Talking to children talking to families and talking to teachers about attitudes to learning and their well-being.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

The project will sustain itself. Any minimal future top up requirements will come from school funds.

16. Is there anything else you think we should know about the project?

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

Yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

Yes I will make available on request the organisation's **latest accounts**

Constitution:

Yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

Yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

Yes I will make available on request evidence of ownership of buildings/land

Yes I will make available on request the relevant planning permission for the project.

Yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

And finally...

Yes the information on this form is correct, that any award received will be spent on the activities specified.

1731	Community	Archery Club Trailer	Trowbridge Archery Club	£876.00
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Area Grant			
<p>Submitted: 03/02/2016 13:21:52</p> <p>ID: 1731</p> <p>Current Status: Application Appraisal</p> <p>To be considered at this meeting: tbc contact Community Area Manager</p> <p>1. Which type of grant are you applying for? Community Area Grant</p> <p>2. Amount of funding required? £0 - £500</p> <p>3. Are you applying on behalf of a Parish Council? No</p> <p>4. If yes, please state why this project cannot be funded from the Parish Precept</p> <p>5. Project title? Archery Club Trailer</p> <p>6. Project summary: The archery club would like to buy a van trailer to both store and transport the clubs archery equipment. This will remove the reliance of the club on the current coach and his van to transport the equipment for every practice session allow more flexible storage arrangements allow the club to run practice sessions at a wider range of locations and times and reduce the amount of manual handling the current coach is required to do in loading and unloading archery target bosses.</p> <p>7. Which Area Board are you applying to? Trowbridge</p> <p>Electoral Division</p> <p>8. What is the Post Code of where the project is taking place? BA14 8BD</p> <p>9. Please tell us which theme(s) your project supports: Children & Young People 2012 Olympic Legacy Festivals, pageants, fetes and fayres Sport, play and recreation</p>			

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

08/2015

Total Income:

£1585.00

Total Expenditure:

£1452.00

Surplus/Deficit for the year:

£133.00

Free reserves currently held:

(money not committed to other projects/operating costs)

£1268.00

Why can't you fund this project from your reserves:

The cost of the trailer is in excess of our current reserves plus we need to keep a small ongoing reserve for equipment maintenance.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£1752.00		
Total required from Area Board		£876.00		
Expenditure		Income	Tick if income	
(Itemised	£	(Itemised	confirmed	£
expenditure)		income)		
Van Trailer	1752.00	our reserves	yes	876.00
Total	£1752			£876

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Trowbridge

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

Main beneficiaries will be the members of the Trowbridge Archery Club. We are primarily a juniors club and do not have a permanent storage facility thus the need for daily transport of target bosses. Having the van trailer will allow us to hold regular practices regardless of the availability of a single individuals vehicle and just as importantly halve the amount of manual handling and lifting our members the coach in particular are required to do to run a practice session. As a juniors club there are a limited number of adults available to assist the coach with handling the target bosses. An additional benefit will be the ability to take the trailer to public events to promote the club and archery in general. We are currently booked to attend the Trowbridge Play Day in July 16 but again this is currently dependent upon the availability of one person's van. Having the trailer will allow anyone with a tow-bar to bring the archery equipment.

14. How will you monitor this?

Monitoring will be done by ensuring that the van trailer is actually being used on a weekly basis and that when the current coach is unable to attend a practice session another committee member collects the trailer and equipment. We will also be able to identify further public events around Trowbridge to attend with the trailer.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

This is a once off capital cost. The club will subsequently fund insurance and maintenance from regular revenue.

16. Is there anything else you think we should know about the project?

N/A

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

Yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

Yes I will make available on request the organisation's **latest accounts**

Constitution:

Yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

Yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not

be applicable):

And finally...

Yes the information on this form is correct, that any award received will be spent on the activities specified.

1733	Community Area Grant	IT Equipment Need for Town hall	Trowbridge Town Hall Trust	£833.29
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Submitted: 03/02/2016 14:11:22

ID: 1733

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£0 - £500

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

IT Equipment Need for Town hall

6. Project summary:

The Town Hall Trust have no suitable IT equipment to support the management volunteering minute taking internet activity and communication of Town Hall business. The Trustees and volunteers are unpaid but committed to rejuvenating the most iconic building in Trowbridge for the benefit of the Town. They have put together an exciting program of events exhibitions and collaborations alongside extensive community activity. This all requires effective IT capability.

7. Which Area Board are you applying to?

Trowbridge

Electoral Division

8. What is the Post Code of where the project is taking place?

BA14 8EQ

9. Please tell us which theme(s) your project supports:

Arts, crafts and culture

Heritage, history and architecture

Inclusion, diversity and community spirit

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

07/2015

Total Income:

£13934.00

Total Expenditure:

£6761.00

Surplus/Deficit for the year:

£7412.00

Free reserves currently held:

(money not committed to other projects/operating costs)

£0.00

Why can't you fund this project from your reserves:

We are a listed charity and have a major amount of funding to attract to meet the requirements of rejuvenating the Town Hall. This project will help us have the IT necessary to apply for more funding and support.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£833.29		
Total required from Area Board		£833.29		
Expenditure		Income	Tick if income	
(Itemised	£	(Itemised	confirmed	£
expenditure)		income)		
Lap Top	249.16			
Lap Top	249.16			
Wi-Fi Booster	66.66			
Wi-Fi Booster	66.66			
Large Monitor	141.65			
Software x 2	60.00			
Total	£833.29			£0

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Trowbridge

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

The Trowbridge Town Hall is an asset to the whole community. The Trustees and Volunteers are embarking on a program to make it a centre for Arts Heritage Culture and Community within the heart of Trowbridge. Currently we are using old antiquated and borrowed IT equipment and this is totally inadequate and we risk losing information and the ability to communicate effectively. The activity level in the Town Hall is growing rapidly and our IT systems are becoming unable to cope. Our online enquiries are increasing and the age of our current equipment and software is proving to be a serious issue. The Town Hall provides a hub whereby many organisations e.g. Museum Trowbridge Arts Library etc. and individuals within Trowbridge can collaborate. We must have effective IT equipment to meet this growing need. Wi-Fi is available on the ground floor but does not extend to upper floors. We need to install booster equipment to ensure that more of the building is W-Fi active as our upper floors are becoming subject to more User demand. This is a particular need for the Princes Trust who train their young people in the Town Hall and the LGBT young people's group that meet here weekly.

14. How will you monitor this?

There is an immediate need for this IT equipment. As soon as we gain approval we will purchase the equipment and commence using it as it will have an immediate improvement on the efficiency with which we can deal with and serve the community needs.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

This is a capital application so the IT equipment will be used for at least 4 years after purchase.

16. Is there anything else you think we should know about the project?

This application is distinct from the very ambitious and long term regeneration of Trowbridge Town Hall

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

Yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

Yes I will make available on request the organisation's **latest accounts**

Constitution:

Yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

Yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

Yes I will make available on request evidence of ownership of buildings/land

And finally...

Yes the information on this form is correct, that any award received will be spent on the activities specified.

1744	Community Area Grant	Hilperton School Trim Trail- all Weather Resurfacing	Hilperton School PFA	£2787.50
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Submitted: 04/02/2016 12:30:47

ID: 1744

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

na

5. Project title?

Hilperton School Trim Trail- all weather resurfacing

6. Project summary:

The project is seeking to replace the worn out surface of the children's trim trail on the school site. The existing surfacing is wearing away and the Parent Friends Association is seeking funds to replace the surface with a more weather resistant rubber safety matting making it a safer environment for the children to play especially as currently the area tends to get very

water logged and is often out of bounds. The project will include the removal of the old carpet type surfacing and the laying of heavy duty grass guard rubber matting.

7. Which Area Board are you applying to?

Trowbridge

Electoral Division

8. What is the Post Code of where the project is taking place?

BA14 7SB

9. Please tell us which theme(s) your project supports:

Children & Young People

Health, lifestyle and wellbeing

Safer communities

Sport, play and recreation

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

01/2015

Total Income:

£6905.67

Total Expenditure:

£4320.77

Surplus/Deficit for the year:

£2586.90

Free reserves currently held:

(money not committed to other projects/operating costs)

£2787.50

Why can't you fund this project from your reserves:

We are a Parents Friends Association and already have committed expenditure for the following School trips School events Residential transport and extra-curricular activities.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost £5575.00

Total required from Area Board £2787.50

Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Trim Trail re- surfacing	5575.00	Chocolate	yes	340.00
		Bingo		
		School Disco	yes	205.00
		Harvest tea	yes	151.00
		Christmas Fayre	yes	1150.00
		Christmas Raffle	yes	295.00
		Christmas Dec Sale	yes	104.00
		School Disco	yes	217.00
		Children's movie night	yes	257.00
		100 club payments	yes	70.00
Total	£5575			£2789

11. Have you or do you intend to apply for a grant from another area board within this financial year?
No

12. If so, which Area Boards?
Trowbridge

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?
the Trim Trail is a firm favourite of our children and young people. As a health conscious school we encourage our families to engage in an active lifestyle to better their well-being. We are seeking to develop this area to be safer for use throughout the year as sometimes it is off limits during inclement weather. The current grass carpet matting doesn't offer any resilience against falls whereas the heavy duty rubber matting like those found in council parks will offer a much safer environment for our young people to develop their coordination skills and play throughout the year. Our trim trail offers many communities within our school to use it for example Breakfast Club After School Clubs extra- curricular activities run by Active Trowbridge the school during break times and lunchtimes and PFA events such as Summer Fete. The trim trail offers children a fun opportunity to engage in physical activity promoting self-confidence cognitive skills development and mental and physical well-being.

14. How will you monitor this?
We will monitor this through request for feedback form parents and children via our PFA newsletter on a regular basis.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?
We will continue to run fundraising events and allocate surplus funds towards the maintenance

of this project.

16. Is there anything else you think we should know about the project?

NA

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

Yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

Yes I will make available on request the organisation's **latest accounts**

Constitution:

Yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

Yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

And finally...

Yes the information on this form is correct, that any award received will be spent on the activities specified.

1760	Community Area Grant	Studley Green Day Care Centre Storage/Entertainment Equipment	Studley Green Community Day Care Centre	£937.16
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Submitted: 07/02/2016 22:08:18

ID: 1760

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£0 - £500

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

Not Applicable

5. Project title?

Studley Green Day Care Centre Storage/Entertainment Equipment

6. Project summary:

We need to replace the damaged Shelving in our secure storage cupboard before it becomes unsafe. We also wish to add some equipment to increase our user's enjoyment of our entertainments and activities namely a portable Hearing Loop system a small PA system and a replacement CD Player.

7. Which Area Board are you applying to?

Trowbridge

Electoral Division

8. What is the Post Code of where the project is taking place?

BA14 9HQ

9. Please tell us which theme(s) your project supports:

Arts, crafts and culture
Health, lifestyle and wellbeing
Heritage, history and architecture
Inclusion, diversity and community spirit
Recycling and green initiatives
Safer communities

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

01/2016

Total Income:

£11493.10

Total Expenditure:

£11539.49

Surplus/Deficit for the year:

£-46.39

Free reserves currently held:

(money not committed to other projects/operating costs)

£1765.59

Why can't you fund this project from your reserves:

These are our working capital to take us through until early May when we should receive our grant of 3181 from Wiltshire Council.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£937.16		
Total required from Area Board		£937.16		
Expenditure		Income	Tick if income	
(Itemised	£	(Itemised	confirmed	£
expenditure)		income)		
3 RB Boss	269.97			
Shelving units				
2 Packs of	99.98			
Storage Units				
Kick Step	39.99			
Small Portable	89.99			
PA system				
Panasonic	91.29			
Radio CD				
Portable	345.94			
Induction Loop				
Total	£937.16			£0

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Trowbridge

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

Users Volunteers and the Organiser will benefit. The benefits for the Users will be improved audio particularly for those with hearing aids both from having a better CD player a PA system and the Loop system. The Organiser and Volunteers will benefit from having more organised and accessible storage facilities. They will benefit from having the better equipment to work with while providing our range of services and entertainment knowing that more of

the users can hear and participate more fully.

14. How will you monitor this?

We will add a section to our monitoring forms so that our Users are required to report their comments on the changes experienced from the use of the new equipment. Volunteers will also be asked to complete assessment forms which include a section on the equipment which they use.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

The items are capital items which should last well. Maintenance will be required on some of the equipment and we will need to fund raise to cover these additional costs.

16. Is there anything else you think we should know about the project?

This project does not form part of a larger project.

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

Yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

Yes I will make available on request the organisation's **latest accounts**

Constitution:

Yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

Yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

Yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

And finally...

Yes the information on this form is correct, that any award received will be spent on the activities specified.

1760	Community Area Grant	Breakthrough Trowbridge Drop in Centre	Breakthrough Trowbridge	£689.91
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Submitted: 24/02/2016 12:15:48

ID: 1693

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£0 - £500

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

Not Applicable

5. Project title?

Breakthrough Trowbridge Drop in Centre

6. Project summary:

This is a project in which we feed the homeless make provision Though Basic for the Service Users to wash themselves and use the toilet facilities. We also provide them with an address for the benefit system and direct them to the various local agencies who can give them professional help with their problems and addictions.

7. Which Area Board are you applying to?

Trowbridge

Electoral Division

8. What is the Post Code of where the project is taking place?

BA14 8AR

9. Please tell us which theme(s) your project supports:

Arts, crafts and culture

Health, lifestyle and wellbeing

Heritage, history and architecture

Inclusion, diversity and community spirit

Recycling and green initiatives

Safer communities

If Other (please specify)

10. Finance:**10a. Your Organisation's Finance:****Your latest accounts:**

05/2014

Total Income:

£5338

Total Expenditure:

£4980

Surplus/Deficit for the year:

£358.00

Free reserves currently held:**(money not committed to other projects/operating costs)**

£9401.00

Why can't you fund this project from your reserves:

Because we are a new project what assets/ reserves we have are put aside to pay for Rental/Lease of future property as we are in temporary premises at the moment.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost £689.91

Total required from Area Board £689.91

Expenditure

(Itemised £ expenditure)

Income

(Itemised income)

Tick if income confirmed £

Laptop

Computer

£399.00

Computer Case

- Wireless

Mouse - Gel

Mouse Mat.

£44.97

Norton Security

£24.00

Microsoft
Office £69.99

Standard
Telephone
£11.99

Telephone
Extension Cable
- Logic 13 6
way ext. cable
with surge
protection
£19.98

Epson xp-332
Printer £49.99

ellowes
Powershredder
M8c £34.99

Paper £5.00

Ink –Multipack
£30.00

Total **£689.91** **£0**

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

This Application for a grant with which to purchase IT equipment is to support the homeless charity operations because we are currently without such equipment in this new project due to the fact that the original charity Alabar owned everything and have since reclaimed all the IT equipment i.e. Printer Shredder Telephone leaving us with nothing as they are no longer involved in any way with the re-sited Drop in Centre. We desperately need such equipment to file our case notes research jobs with our Service Users Access the Benefits system as well as the convenience with regard to Accounting and applying for relevant Grants. We need to

create a facility whereby we and our Service Users can use the internet relative to job searches and to make contact with other help agencies etc.

14. How will you monitor this?

This will be monitored through one of our volunteers who will accompany the user to ensure correct usage of the computer thereby preventing an abuse of privileges.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

We will run entirely on funding through other funders and public financial donations. We also have a firm promise from the local churches to annually financially support us with regard to payments of rental/lease etc.

16. Is there anything else you think we should know about the project?

N/A

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

Yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

Yes I will make available on request the organisation's **latest accounts**

Constitution:

Yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

Yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

Yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

And finally...

Yes the information on this form is correct, that any award received will be spent on the activities specified.



AREA BOARD PROJECTS AND COUNCILLOR LED INITIATIVES APPLICATION FORM 2015/2016.

Area Board Project
1. What is the Initiative?
<i>To assist in maintaining planters, constructed as part of the Home Zone, on College Estate, Trowbridge. A supply of bark chips can be used by the College Estate Residents' Association to provide ground cover and mulch for the planters.</i>
2. Where is the initiative taking place?
College Estate, Trowbridge
3. When will the initiative take place?
March/April 2016
4. What is the Community benefit/evidence of need/links to Community Plan/Community Issue?
To improve the local environment and encourage a sense of pride within the community.
5. What is the desired outcome of this initiative?
Improve the maintenance of planters on the estate
6. Who will Project Manage this initiative?
College Estate Residents' Association, Trowbridge
7. Costs/quotes/ match funding? (total cost £5k require 1 quote, total cost £5k-25k require 3 quotes)
£50.00 for a number of bags of bark from B&Q
8. Additional information

This could be a good example local self help and instil a sense of pride of place

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Report to Trowbridge Area Board
Date of meeting 14th March 2016
Title of report Youth Grant Funding

Purpose of the Report:

To consider the applications for funding listed below together with the recommendations of the Local Youth Network (LYN) Management Group.

Applicant	Amount requested	LYN Management Group recommendation
LYN MG Group – Youth worker provision in Trowbridge and the wider community – Based on Trowbridge Needs Assessment (CYO)	£17,804.80	All members of the LYN Management group are in full support of this provision. They agree there is a need to support the services that the Community Youth officer has built in the local area and wish for this provision to continue. With the support of TCAF, a local Charity they will be able to support this after the LYN's initial financial support has been received to make this provision sustainable for the young people of Trowbridge and the community area. This will support the work of the CYO to be able to make sure provisions in other areas in Trowbridge can also be realised.

1. Background

The recommendation from the LYN Management Group has been made in accordance with the following guidelines:

- Leaders guidance for Community Area Boards on Positive Activities for Young People
- Positive Activities Toolkit for Community Area Boards
- To support the Needs Assessment and working with the Community Youth Officer to gain an understanding of the needs of the young people.

Young people have considered this application and identified it as a priority for Area Board funding.

2. Main Considerations

- 2.1. Councillors will need to be satisfied that Youth Funding awarded in the 2015/2016 year are made to projects that can realistically proceed within a year of it being awarded.
- 2.2. Councillors will need to decide and be assured that young people and the community will benefit from the funding being awarded and the project/positive activity proceeding. The application should meet the identified needs, priorities and outcomes for young people in the areas, as identified in the LYN Needs Assessment and Strategic Plan.
- 2.3. Councillors will need to ensure measures have been taken in relation to safeguarding children and young people.
- 2.4. Councillors will need to ensure that young people have been central to each stage of this Youth Grant Funding application.
3. **Environmental & Community Implications**
Youth Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.
4. **Financial Implications**
Financial provision had been made to cover this expenditure.
5. **Legal Implications**
There are no specific legal implications related to this report.
6. **Human Resources Implications**
There are no specific human resources implications related to this report.
7. **Equality and Inclusion Implications**
Ensuring that Community Area Boards and LYNs fully consider the equality impacts of their decisions in designing local positive activities for young people is essential to meeting the Council's Public Sector Equality Duty.
8. **Safeguarding Implications**
The Area Board has ensured that the necessary policies and procedures are in place to safeguard children and young people. The Community Youth Officer has assessed this application agreed it meets safeguarding requirements.

3. Report for Funding

The Community Youth Officer (CYO) has been in post for just over a year and in that time it has been a struggle getting the views of young people together and gaining the needs of young people. It is now evident that the majority of young people that have been consulted wish to have a safe place for them to go with advice and support given to support them from adolescence to adulthood. This can be in a youth type building either as a youth club or a youth café structure. The Trowbridge CYO has been working with several different agencies across Trowbridge and the needs are starting to show with the impending provision of a Youth Café in Newtown, a pilot project which is already happening in Studley and has already engaged with approximately 15 young people and a planned pilot at the Hub in Seymour. The CYO can already see the needs from the young people in each of these areas and it needs to continue to support the young people in Trowbridge.

The Detached youth project is a valuable resource as not all young people wish to be contained in a building and wish to engage with youth workers that they can trust and that understand them and respect them. The Opline Skate group was developed from detached work in Trowbridge.

However with the unexpected loss of the apprentice youth worker in Trowbridge the CYO is unable to deliver the needs of the young people in Trowbridge and is making a recommendation to the LYN to support the recruitment of two Youth Worker posts in Trowbridge.

Provision	Costs
4 sessions of 3 hours – 12 hours @ £9 + 80p (NI + Pension) = £117.60 x 52 weeks	6,115.20
4 sessions of 3 hours + 4 hours preparations and write up on Run-a-Club – 16 hours @ £11 + 80p (NI + Pension) = 188.80 x 52 weeks	9,817.00
Plus the running costs (set-up, supervision and admin for 52 weeks)	1,872.00
Total	17,804.80

4. Recommendations

The LYN Management group is in full support of this recommendation from the Community Youth Officer from Trowbridge. They feel that there is a need in the local community to provide the space for young people and to ensure this is to continue there needs to be a provision to support this action. The CYO will support the youth workers whilst in post for up to six months. This will then allow the CYO to work on building up new provisions in the other communities within Trowbridge and the wider community. Full description of proposal is attached with this recommendation.

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Recommendation to the LYN MG Group

Overview

The Community Youth Officer (CYO) has been in post for just over a year and in that time it has been a struggle getting the views of young people together and gaining the needs of young people. It is now evident that the majority of young people that have been consulted wish to have a safe place for them to go with advice and support given to support them from adolescence to adulthood. This can be in a youth type building either as a youth club or a youth café structure. The Trowbridge CYO has been working with several different agencies across Trowbridge and the needs are starting to show with the impending provision of a Youth Café in Newtown, a pilot project which is already happening in Studley and has already engaged with approximately 15 young people and a planned pilot at the Hub in Seymour.

The CYO can already see the needs from the young people in each of these areas and it needs to continue to support the young people in Trowbridge.

The Detached youth project is a valuable resource as not all young people wish to be contained in a building and wish to engage with youth workers that they can trust and that understand them and respect them. The Opline Skate group was developed from detached work in Trowbridge.

However with the unexpected loss of the apprentice youth worker in Trowbridge the CYO is unable to deliver the needs of the young people in Trowbridge and is making a recommendation to the LYN to support the recruitment of two Youth Worker posts in Trowbridge.

Who to Support this need

Quotes have been requested from providers in Youth work; however the main issue for them is that it would only be a year's post for delivery. The Youth organisations would not be able to support this recommendation as they would be concerned about the future of these posts in Trowbridge and do not have the resources to man these posts without additional staff being employed.

The CYO, TCAF and Active Trowbridge have all worked together for the past 8 months and have shown that by all of us working together as a multi-agency we could deliver this as a partnership in Trowbridge using the resources that are already in place.

TCAF - Would employ the worker-in-charge and do the management side of their post. (PAYE, NI and Pension)

Active Trowbridge - Would work with TCAF and second a member of their team who is interested in becoming better equipped with working in the youth sector for the 12 hour post, but would remain supervised by them under their 37 hour contract.

CYO - Would act as a mentor to both workers in the field of youth work and support them in their roles for the first six months.

Recommendation to the LYN MG Group

Posts to Support Needs

The reason for two posts is for the two workers to be able to ensure the delivery of services to the young people in Trowbridge with the CYO supporting the provisions for the first six months and to cover any holiday if possible. The provisions would run continuously including half terms and holidays. After six months the posts would be able to run without the additional support of the CYO, which would give them the ability to engage with future projects in Trowbridge in the other areas in need in Trowbridge. With the opportunity of developing new projects and working at increasing the work of these two posts to full time.

TCAF is now a registered charity and it would be their responsibility to obtain funding for the following year to keep these posts sustainable. However the first year's funding is essential as the projects outlined below need to continue and proven need is already there.

The breakdown of services would be as follows:

Detached Project - 3 hours per week - this would change once a month to support the Opline Group.

Studley Green - 3 hours per week

Seymour - 3 hours per week

Newtown Café - 3 hours per week - Introductions with the Residents Associations

Worker - in - Charge - Would have additional hours to create session plans and attend Supervision

The second 12 hour post would be seconded from Active Trowbridge and supervision would remain with them, with regular updates between TCAF and Active Trowbridge.

Please note: for this first three months of the workers starting in post they would be working with the CYO to gain an understanding of the area and additional detached will occur to build up the relations with young people and going into schools to gain trust with the young people of Trowbridge. They would also be involved in various summer activities to make use of their time including the Jam session with Opline.

Both workers would also be given time to complete the on-line WSCB course to make sure they were fully aware of safeguarding procedures in Wiltshire.

Costs

As all the Youth Workers roles would be in the evening with unsociable hours this needs to be taken into account with the rate of pay. The guideline for unqualified youth workers is £9 - £11 per hour. For a Level 2 worker is £11-13 per hour. Allowing for the responsibility of a Worker-in-charge it would seem sensible to give them a higher rate of pay than the seconded post.

Recommendation to the LYN MG Group

It would be the CYO's recommendations to pay the 12 hour post £9 per hour and the Worker-in-Charge £11 per hour.

Break down of Costs

Seconded Post from Active Trowbridge:

12 hours @ £9 + 80p (NI + Pension) = 117.60 × 52 = 6,115.20

Employed by TCAF:

16 Hours @ £11 + 80p (NI + Pension) = 188.80 × 52 = 9,817.60

Plus the running costs (set-up, supervision, admin) = 1,872.00

Sub-total = 11,689.60

Total Cost of recommendation is **£ 17,804.80**

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Report to Trowbridge Area Board
Date of meeting 14th March 2016
Title of report Youth Grant Funding

Purpose of the Report:

To consider the applications for funding listed below together with the recommendations of the Local Youth Network (LYN) Management Group.

Applicant	Amount requested	LYN Management Group recommendation
LYN MG Group – CYO – To support Youth Work learning in Trowbridge	£80.00	The LYN is in full support of this recommendation from the CYO. Its raises the educational needs in youth work and deliver youth work provisions needed in Trowbridge.

1. Background

The recommendation from the LYN Management Group has been made in accordance with the following guidelines:

- Leaders guidance for Community Area Boards on Positive Activities for Young People
- Positive Activities Toolkit for Community Area Boards
- To support the Needs Assessment and working with the Community Youth Officer to gain an understanding of the needs of the young people.

Young people have considered this application and identified it as a priority for Area Board funding.

2. Main Considerations

- 2.1. Councillors will need to be satisfied that Youth Funding awarded in the 2015/2016 year are made to projects that can realistically proceed within a year of it being awarded.
- 2.2. Councillors will need to decide and be assured that young people and the community will benefit from the funding being awarded and the project/positive activity proceeding. The application should meet the identified needs, priorities and outcomes for young people in the areas, as identified in the LYN Needs Assessment and Strategic Plan.
- 2.3. Councillors will need to ensure measures have been taken in relation to safeguarding children and young people.
- 2.4. Councillors will need to ensure that young people have been central to each stage of

this Youth Grant Funding application.

3. Environmental & Community Implications
Youth Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.
4. Financial Implications
Financial provision had been made to cover this expenditure.
5. Legal Implications
There are no specific legal implications related to this report.
6. Human Resources Implications
There are no specific human resources implications related to this report.
7. Equality and Inclusion Implications
Ensuring that Community Area Boards and LYNs fully consider the equality impacts of their decisions in designing local positive activities for young people is essential to meeting the Council's Public Sector Equality Duty.
8. Safeguarding Implications
The Area Board has ensured that the necessary policies and procedures are in place to safeguard children and young people. The Community Youth Officer has assessed this application agreed it meets safeguarding requirements.

3. Report for Funding

The Trowbridge CYO is looking at the LYN to support the CYO and two attendee's from the Introduction to Youth Work to attend the workshop / training / seminar which is being held at the University of Gloucestershire. The topic of this seminar is "Measuring the Impact of Youth work – practical Models".

This workshop / training / networking event will help to improve the knowledge that these participants have learned whilst attending this training course and help them to gain an increased level of understanding around the impact on youth work practice in Trowbridge. The CYO will secure transport for the vehicle from Wiltshire Council Pool car to cover the costs of transport to and from the venue.

Equipment	Costs
CYO and Two Members of the Intro to Youth Work	60.00
Hire and travel	20.00
Total	80.00

4. Recommendations

The LYN MG Group is all in full support in raising the knowledge of the CYO and the attendees of the Introduction to Youth Work course. This will raise the profile to youth work in the local community.

Report to Trowbridge Area Board
Date of meeting 14th March 2016
Title of report Youth Grant Funding

Purpose of the Report:

To consider the applications for funding listed below together with the recommendations of the Local Youth Network (LYN) Management Group.

Applicant	Amount requested	LYN Management Group recommendation
Community First / Youth Active Wiltshire	£5000.00	The Lyn MG Group is extremely supportive of this funding application. They feel this will support the young carers of the Trowbridge community and bring additional support. The applicant supplied lots of additional information to show that young people were involved in a consultation and that is what the young people want. It shows that it meets the needs of young people and support integration. The LYN MG Group feels that this is good value for money. Full recommendation for this project. No queries or questions or concerns to be raised in reference to this funding bid.

1. Background

The recommendation from the LYN Management Group has been made in accordance with the following guidelines:

- Leaders guidance for Community Area Boards on Positive Activities for Young People
- Positive Activities for Young People local Youth Network Terms of Reference
- Positive Activities Toolkit for Community Area Boards

Young people have considered this application and identified it as a priority for Area Board funding.

2. Main Considerations

- 2.1. Councillors will need to be satisfied that Youth Grant Funding awarded in the 2015/2016 year are made to projects that can realistically proceed within a year of it being awarded.
- 2.2. Councillors will need to decide and be assured that young people and the community will benefit from the funding being awarded and the project/positive activity proceeding. The

application should meet the identified needs, priorities and outcomes for young people in the areas, as identified in the LYN Needs Assessment and Strategic Plan.

2.3. Councillors will need to ensure measures have been taken in relation to safeguarding children and young people.

2.4. Councillors will need to ensure that young people have been central to each stage of this Youth Grant Funding application.

3. Environmental & Community Implications

Youth Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

Financial provision had been made to cover this expenditure.

5. Legal Implications

There are no specific legal implications related to this report.

6. Human Resources Implications

There are no specific human resources implications related to this report.

7. Equality and Inclusion Implications

Ensuring that Community Area Boards and LYNs fully consider the equality impacts of their decisions in designing local positive activities for young people is essential to meeting the Council's Public Sector Equality Duty.

8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children and young people. The Community Youth Officer has assessed this application agreed it meets safeguarding requirements.

9. Applications for consideration

Application ID	Applicant	Project Proposal	Requested
ID-239	Community First / Youth Action Wilshire	£16,500.00	£5000.00

Project description

Young Carer's Programme in Trowbridge

We have successfully delivered our Wiltshire Young Carer's Service for 12 years. As a charity we continuously fundraise to offer young careers appropriate support because we know how fantastic these young people are and the positive difference provision can make. Last year we provided intensive support to over 250 Wiltshire Young Carer's. 87 percent felt safer in their caring roles 89 percent recorded an increase in confidence and 86 percent in the ability to work well with others following inversion. In 2015 we asked 50 young carer's to clarify the most difficult issues that they face 86 percent said they were not easily able to access after school positive activities or courses. In the financial year 2015-2016 we have a budgeted expenditure for our Wiltshire Young Carer's Service of approximately 140000. Of

this less than 5 percent of the associated income has been sourced from Wiltshire Council or statutory sources the remainder has been obtained from successful applications to grant giving trusts and foundations and our own fundraising events programme. We are submitting this application to Trowbridge LYN Management Group as we believe it matches the priorities of the Positive Activity Fund we do not have sufficient free reserves to fund the project and without gaining funding we will not be able to deliver the services outlined. We have confirmed match funding from The National Lottery Blagrove Underwood and Sainsbury Trusts of 11500 towards our total project costs. Our project directly responds to local consultation where young carer's have told us that they face issues due to their caring responsibilities with 1.Health wellbeing and safety 2.Meeting new people and having fun 3.Doing well at school 4.Doing well in the future. It is clear that Young Carer's face inequalities and additional challenges due to their caring roles. National studies carried out by The Carer's Trust show 27 percent of young carer's miss school or experience educational difficulties. 68 percent of young carer's report they have been bullied or feel isolated. Young carer's have significantly lower educational attainment at GCSE level -the equivalent to nine grades lower overall than their peers. The Audit Committee found that young carer's are more than twice as likely to become Not In Education Employment Or Training NEET as their peers. Being NEET is associated with negative outcomes later in life including unemployment reduced earnings poor health and depression. The median family income for families including a young carer's was 5000 less than families without a young carer's. Young carer's are over four times more likely to live in a household where no adults are in work. Young carer's are over twice as likely to live in households where at least one adult has a limiting disability. Our project supports Wiltshire Councils 507B statutory duty to secure for young people aged 13-19 years access to sufficient positive leisure-time activities which improve their well-being. For example we will offer respite positive activities volunteering and accredited training sessions. It also supports priorities from the JSA for Trowbridge Community Area for example supporting health and achievement of young people - key issues 3 and 4 we will include physically active respite activities healthy living activities and accreditation. It aids better provision of youth recreation as prioritised in Trowbridge Community Area Plan. We also know that there are young carer's who we wish to support through this project that are living in Studley Green and John Of Gaunt the two highest Lower Super Output Areas of Trowbridge Community Area. We have carried out extensive consultation with local young carer's to ensure our project meets their needs and have piloted all project elements with young carer's and used their recommendations to make changes where required this formative evaluation will be ongoing. There are two areas of support within our project 1. Individual Support including carer's assessment action planning mentoring and advocacy. These are required to keep young carer's safe to support young carer's to overcome the barriers that they currently face and to enable full engagement in positive activities 2. Positive activities which will be delivered at weekends and during school or college holidays including varied respite activities volunteering sessions and non -formal education. All aimed to improve confidence self-esteem and Key Skills. Each young carer's will build an action plan and select the individual support they need and positive activities that they wish to engage with. Choice for young carer's will be central to our project for example we will work with the group to design the exact content of respite sessions within an agreed budget and programme framework. We currently hold 28 active young carer's cases for young people aged 13-18 years who live in Trowbridge Community Area. We expect a minimum of 25 young carer's within this age group to engage in our project. We launched our Wiltshire Young Carer's Service twelve years ago and receive referrals from a wide range of statutory and voluntary sector organisations for example schools Social Services and Housing Associations. Young Carer's and their families can also self- refer. Our projects Young Carer's Support Worker will contact all young carer's who meet the project criteria and support them to engage. Our project will be free to access initial caring assessments action planning and reviews will take place through outreach. Transport will be provided for all mentoring respite training and volunteering sessions to aid equality of opportunity. We will hold all respite volunteering and training sessions at

weekends or during school and college holiday periods because this is when young carer's have told us they can attend. We will provide a healthy meal at all day sessions along with all required equipment and clothing. Through initial assessments action plans consent and medical forms we aim to fully understand the needs of each young carer's and we will pro-actively ensure we meet these. For example venues and activities used for respite sessions will be fully accessible for all including those with physical disabilities or Special Educational Needs or Disabilities SEND. Our accredited training courses will cater for all VARK learning styles visual aural reading and Kinesthetic. We will in partnership with Wiltshire Wildlife Trust offer a practical volunteering programme this will be based around the theme of Our Environment Our Future. Young carer's will have the opportunity to take part in taster environmental sessions for example -Biodiversity programme using practical skills to create bug or bat boxes -Moods of nature using natural resources to create community art work - Recycle with The Repair Academy. Young Carer's will then select a range of community partners to work with as they design and complete a youth led environmental social action project. Linked accreditation and training courses will be offered from a menu including our bespoke ASDAN accredited Young Carer's Safety Leadership and Environmental Awards. These are multi- level recognising individual progress and will be provided through exciting varied activities. Young carer's will learn through doing and natural evidence to achieve awards will be generated through practical respite activities and volunteering sessions for example raft building cooking music art and environmental work rather than through formal classroom learning and exams. Each young carer's who takes part in volunteering will be supported to create a VInspired account and generate evidence towards V Awards. We will also offer bite sized work relevant accredited courses linked to the young carer's chosen social action project such as HsE First Aid. Our charitable support work with young people includes all areas of Wiltshire so we are not members of any specific LYN however we are active members of Wiltshire Council led group such as the Learning and Work Partnership and Education Skills and Employment Board. We have worked closely with Wiltshire Council for many years on successful initiatives such as Wiltshire Skills 4 Success. The quality of our work with young people has been nationally recognized we have won the Health For Kids Award have been national finalists in the Children and Young Peoples Now Awards and in 2013 and in 2014 our alternative education provision received Outstanding inspection report grading following the Ofsted framework from Weston College. We are a customised ASDAN centre. A VInspired Awards approved provider. Sports Leaders UK centre and a Pearson's Approved Edexcel centre. If successful in our application we intend to use our learning from delivery and impact results to support future application to grant giving trusts and foundations.

Costs

Programme respite activities	£ 8000.00
Transport and mileage costs for people carriers and mini-buses	£ 1600.00
Consumables and healthy meals, printing and accreditations	£ 400.00
Young Carer's support workers	£ 5000.00
Management HR, admin, office costs, insurance	£ 1500.00
Total	£ 16,500.00

Community First / Youth Action Wiltshire have received £11,500.00 from the National lottery to support this project.

Recommendation of the Local Youth Network Management Group

- 1) The LYN MG Group would like to make a recommendation to support this project in full. NO restrictions on the funding as all information needed for the provision have already to leave,

No unpublished documents have been relied upon in the preparation of this report

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Report to Trowbridge Area Board
Date of meeting 14th March 2016
Title of report Youth Grant Funding

Purpose of the Report:

To consider the applications for funding listed below together with the recommendations of the Local Youth Network (LYN) Management Group.

Applicant	Amount requested	LYN Management Group recommendation
Trowbridge Arts – Town Hall	£4855.00	The LYN MG Group believes that this is a worthwhile project to support, and would help the young people of Trowbridge have a positive activity for them to be involved in. They did however feel that there was some confusion with the financial elements of the bid and wish for this to be confirmed. Once confirmed the budget will either be supported to the full sum requested or reduced accordingly.

1. Background

The recommendation from the LYN Management Group has been made in accordance with the following guidelines:

- Leaders guidance for Community Area Boards on Positive Activities for Young People
- Positive Activities for Young People local Youth Network Terms of Reference
- Positive Activities Toolkit for Community Area Boards

Young people have considered this application and identified it as a priority for Area Board funding.

2. Main Considerations

- 2.1. Councillors will need to be satisfied that Youth Grant Funding awarded in the 2015/2016 year are made to projects that can realistically proceed within a year of it being awarded.
- 2.2. Councillors will need to decide and be assured that young people and the community will benefit from the funding being awarded and the project/positive activity proceeding. The application should meet the identified needs, priorities and outcomes for young people in the areas, as identified in the LYN Needs Assessment and Strategic Plan.
- 2.3. Councillors will need to ensure measures have been taken in relation to safeguarding children and young people.
- 2.4. Councillors will need to ensure that young people have been central to each stage of this Youth Grant Funding application.

3. Environmental & Community Implications

Youth Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

Financial provision had been made to cover this expenditure.

5. Legal Implications

There are no specific legal implications related to this report.

6. Human Resources Implications

There are no specific human resources implications related to this report.

7. Equality and Inclusion Implications

Ensuring that Community Area Boards and LYNs fully consider the equality impacts of their decisions in designing local positive activities for young people is essential to meeting the Council's Public Sector Equality Duty.

8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children and young people. The Community Youth Officer has assessed this application agreed it meets safeguarding requirements.

9. Applications for consideration

Application ID	Applicant	Project Proposal	Requested
ID-250	Trowbridge Arts – Town Hall	£9145.00	£4855.00

Project description

We have run these Youth Theatre sessions with the support of Heritage Lottery funding and currently have 10 members in our Town Hall group 11 in our SEN youth theatre company. We encourage volunteering and community involvement by inviting our Youth Theatre members to be part of our Youth Advisory group and help make decisions about programming marketing etc. The groups cost 5 per session but this funding would allow us to offer some bursary places or give reduced fees for children from low income families. It will also allow us to offer free tickets to see live professional performances for all of our members and essential companions. We are running 2 pilot Youth Music nights as they were something requested by our Youth Advisory group. These will be run marketed and performed by young people for young people. This funding will mean we can programme a full series of these with a subsidised ticket price of only 3. Here are comments made by our current members I enjoy youth theatre because everyone including the staff are really friendly. it gives me a chance to express myself doing something I love. It gives me a chance to make friends outside of school and my Monday evenings would be spent on my phone or my laptop Its affordable for people who love Drama cos Stagecoach is like millions of pounds. Mondays is normally miserable but youth theatre makes it shiny. The youth company will perform at Clarendon School having researched their play at Trowbridge Museum and Wiltshire and Swindon History centre so do work with other community partners to bring added value to the group. Two of our members also judged this year's

Christmas shop window displays for the Chamber of commerce.

Costs

Town Hall Youth Theatre leader	£ 1800.00
Larkrise Youth Leader – 3 terms	£ 1500.00
Support Staff for Larkrise x 2	£ 1200.00
25 Hoodies	£ 425.00
Bursary Places x 5 each term	£ 750.00
Tickets to see one performance	£ 900.00
Youth Music Nights	£ 1000.00
DBS Checks	£ 130.00
Room Hire	£ 1080.00
Performance Tickets for Leaders	£ 360.00
Total	£ 9145.00

This project has elements of self-funding these are as follows:

Enrolment to the Town Hall Youth Theatre x10	£1500.00
Enrolment for Larkrise Youth Theatre x 10	£1500.00
Youth Music tickets income £3 each	£ 300.00
Room Hire in Kind	£ 630.00
Performance Tickets for leaders and enablers	£ 360.00
Sub- Total	£ 4290.00

Leaving £4855.00 for external funding from the LYN MG Group and Trowbridge Area board to support this group to continue.

Recommendation of the Local Youth Network Management Group

- 1) To clarify the funding elements of this grant as some information was not showing on the printed copies of the bids distributed to the LYN MG Group. If still a concern then Trowbridge Arts will be asked to clarify the funding allocations.
- 2) To send reports on the provisions and raise the intake of the project.

No unpublished documents have been relied upon in the preparation of this report

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Report to Trowbridge Area Board
Date of meeting 14th March 2016
Title of report Youth Grant Funding

Purpose of the Report:

To consider the applications for funding listed below together with the recommendations of the Local Youth Network (LYN) Management Group.

Applicant	Amount requested	LYN Management Group recommendation
Trowbridge Islamic Trust	£972.80	The LYN are in full support of this project however there are some concerns on where this activity will take place in Trowbridge. There is also the concern around the qualification of the person supporting the club. The LYN MG Group wishes to recommend full support from the Trowbridge Area Board however they would recommend further information verified by the CYO before funds are given.

1. Background

The recommendation from the LYN Management Group has been made in accordance with the following guidelines:

- Leaders guidance for Community Area Boards on Positive Activities for Young People
- Positive Activities for Young People local Youth Network Terms of Reference
- Positive Activities Toolkit for Community Area Boards

Young people have considered this application and identified it as a priority for Area Board funding.

2. Main Considerations

- 2.1. Councillors will need to be satisfied that Youth Grant Funding awarded in the 2015/2016 year are made to projects that can realistically proceed within a year of it being awarded.
- 2.2. Councillors will need to decide and be assured that young people and the community will benefit from the funding being awarded and the project/positive activity proceeding. The application should meet the identified needs, priorities and outcomes for young people in the areas, as identified in the LYN Needs Assessment and Strategic Plan.
- 2.3. Councillors will need to ensure measures have been taken in relation to safeguarding children and young people.
- 2.4. Councillors will need to ensure that young people have been central to each stage of this Youth Grant Funding application.

3. Environmental & Community Implications

Youth Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

Financial provision had been made to cover this expenditure.

5. Legal Implications

There are no specific legal implications related to this report.

6. Human Resources Implications

There are no specific human resources implications related to this report.

7. Equality and Inclusion Implications

Ensuring that Community Area Boards and LYNs fully consider the equality impacts of their decisions in designing local positive activities for young people is essential to meeting the Council's Public Sector Equality Duty.

8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children and young people. The Community Youth Officer has assessed this application agreed it meets safeguarding requirements.

9. Applications for consideration

Application ID	Applicant	Project Proposal	Requested
ID-252	Trowbridge Islamic Trust	£972.80	£972.80

Project description

The Archery club will be aimed at young people between 13 and 18 years old who attend the mosque also will be extended to young people living around the mosque especially those in Longfield road our neighbours. Archery is a great sport activity which will encourage young people to learn patience focus self-confidence safety and most importantly FUN. We currently have 15 young men and women who attend the mosque for different activities and this project was a request by them after a trip to a great youth club in Gloucester run by volunteers where they experienced Archery and horse riding. We have a great outdoor space which is safe and with boundaries that will protect the public and of course young people who will be involved in the activities. This project will support a large number of young people attending the mosque who are vital members of our large community. We had a trip in December to a youth club in Gloucester where they experienced Archery and they loved it. Since then they have been asking us how can they replicate the same set-up here in our vicinities and when the grants have been made available we discussed it with them and told them that we are putting an application forward and they are excited. One of the young men put together a costing for the project which I am very proud of. As I mentioned above we have 15 young men and women in addition of few who live around the mosque. The project will be made free of charge and will be run initially once a month as we need to rely on volunteers with DBS clearance when established we will run it on a regular basis. We have few volunteers already but a fun project like this will encourage others to join in and we have great contacts with different voluntary organisations that will be a source of volunteers.

The project as I said before will be open to the children attending the mosque and those living around the mosque but also as I mentioned that we have great contacts with other organisations and we will be doing visits to their establishments or inviting them to ours to experience a great fun that Archery provides. We at the mosque are open to every member of our wider community and always welcome people from all backgrounds and willing to be support others.

Costs

Junior Bows x 10	£ 169.60
Rowlan Snake Bows x 5	£ 175.00
Arrow Pack of 12 x 5	£ 187.50
Chest Protection x 5	£ 92.00
Chest protection senior	£ 52.50
Arm Guards x10	£ 25.00
Gloves x 10	£ 25.00
Fita face 60cm x 40	£ 81.10
Foam targets 80cms x 6	£ 150.00
Nock points park of 6 x 10	£ 15.60
 Total	 £ 972.80

Recommendation of the Local Youth Network Management Group

- 1) The LYN MG Group would give full recommendation to this group to support the archery group, once they have provided the Trowbridge CYO with the correct qualifications of the instructor for the Archery club.
- 2) To provide the exact location of the club and where the lessons will be taking place to ensure that there are no public access provisions close by which could cause injury to the general public.
- 3) To submit reports to the CYO on attendance to the club and to ensure the club is inclusive of young people from the Trowbridge community with advertisement in the community.
- 4) Confirm the age range of participants attending the planned group.

No unpublished documents have been relied upon in the preparation of this report

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Report to Trowbridge Area Board
Date of meeting 14th March 2016
Title of report Youth Grant Funding

Purpose of the Report:

To consider the applications for funding listed below together with the recommendations of the Local Youth Network (LYN) Management Group.

Applicant	Amount requested	LYN Management Group recommendation
ID-254	£11415.00	The Lyn MG Group liked this project, and liked the idea of integration between the different cultures, They did feel the costs for hiring of the Longfield centre was expensive and wanted to check whether they were getting the correct rate, and whether there were any reductions they could apply to receive. The LYN MG Group were in full support of this bid, the only element they felt was not inclusive as a positive activity for all was the Arabic Lessons which came to £4875.00, with the costs of teaching materials they felt this was more around exclusion than integration and have reduced the budget accordingly. They were surprised at the prices for the table tennis and pool tables as to whether these were brand new or hired. Depending on the feedback from the Moroccan Association the budget will be reduced by £5,675.00 , leaving an awarded budget of £5,740.00 . If the costs for the pool table and table tennis are not correct the additional costs can be included in this bid to support the new group.

1. Background

The recommendation from the LYN Management Group has been made in accordance with the following guidelines:

- Leaders guidance for Community Area Boards on Positive Activities for Young People
- Positive Activities for Young People local Youth Network Terms of Reference
- Positive Activities Toolkit for Community Area Boards

Young people have considered this application and identified it as a priority for Area Board funding.

2. Main Considerations

- 2.1. Councillors will need to be satisfied that Youth Grant Funding awarded in the 2015/2016 year are made to projects that can realistically proceed within a year of it being awarded.
- 2.2. Councillors will need to decide and be assured that young people and the community will benefit from the funding being awarded and the project/positive activity proceeding. The application should meet the identified needs, priorities and outcomes for young people in the areas, as identified in the LYN Needs Assessment and Strategic Plan.
- 2.3. Councillors will need to ensure measures have been taken in relation to safeguarding children and young people.
- 2.4. Councillors will need to ensure that young people have been central to each stage of this Youth Grant Funding application.

3. Environmental & Community Implications

Youth Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

Financial provision had been made to cover this expenditure.

5. Legal Implications

There are no specific legal implications related to this report.

6. Human Resources Implications

There are no specific human resources implications related to this report.

7. Equality and Inclusion Implications

Ensuring that Community Area Boards and LYNs fully consider the equality impacts of their decisions in designing local positive activities for young people is essential to meeting the Council’s Public Sector Equality Duty.

8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children and young people. The Community Youth Officer has assessed this application agreed it meets safeguarding requirements.

9. Applications for consideration

Application ID	Applicant	Project Proposal	Requested
ID-254	The Moroccan Association	£11,415.00	£11,415.00

Project description

Trowbridge is home to the largest Moroccan community in the UK outside of London with many arriving in the 1960s in response to a call for workers in factories such as Air sprung and Bowyers. Trowbridge is also the first town in the UK to be twinned with a Muslim Arab town that of Oujda in Morocco. The initiative for the project comes from the young people of the Moroccan Community who previously had a youth club at Court Mills which unfortunately had to stop due to cuts in funding. The young people largely come from low-income families and generally have fewer opportunities to express themselves positively in the community. Their project aims to build cultural bridges between the different ethnic communities of the town by having a youth group focused on exploring and sharing culture through arts crafts media sports and education. This will empower the young people to break down cultural barriers for themselves. This is particularly pertinent at this time as many in the town identify as young Muslims and face increasing feelings of vulnerability and marginalization daily. This has been largely fueled by the media and has led to an increase in bullying inside and outside of schools. Thirty to forty young people have been involved so far by putting forward their ideas for the project at the Longfield Community Centre. Their vision is to use the space on Sunday afternoons during school term time 39 weeks per year to socialize and share culture. They would like to use the main hall as their main socialising area and are keen for this space to include table tennis equipment and a pool table as they had at the Court Mills club. This will be their space to relax and socialize in safety under the supervision of DBS checked volunteers. If possible they would also like to use this space once a month to take part in more focused sports skills and activities by working with groups such as Active Trowbridge. They would like to explore skills in football netball boxing and archery. The smaller meeting room lends itself to the quieter activities such as arts and crafts board games embroidery and Arabic language lessons run by a qualified DBS checked Arabic teacher. This is where the group will explore their different cultural heritages and work on projects together through arts and media this presents an opportunity to take part in the Art Award. They have expressed a keen interest in a film project and or presenting their work to the wider community by hosting talks or taking part in larger events. The young people also expressed they would like to get involved in some form of volunteering possibly with the older generations. This kind of outreach work increases the number of beneficiaries to the project and not just restricted to those forty participants who attend the club each week. The club will be free to attend which will make it accessible to those from low-income families the club will be supervised making it safe to vulnerable and the Longfield Community Centre caters for those with disabilities. The club will be open and inclusive of all members of the community and will be advertised as a multi-cultural youth club. There are opportunities to work with other community partners such as the multi-faith group Trowbridge Song Project and the Festival of Food which can be explored by the participants

Costs

Longfield Community Centre Costs	£ 3900.00
Arabic Teacher	£ 4875.00
Teaching Materials	£ 800.00
Art and Film activities	£ 800.00
10 sessions with Active Trowbridge	£ 540.00
Insurance	£ 50.00
Table Tennis	£ 200.00
Pool Table	£ 150.00
Total	£11415.00

Recommendation of the Local Youth Network Management Group

- 1) For the costs of the Arabic Teacher and teaching materials to be removed from the budget as it was felt it does not suggest integration in the Longfield community. Amount to be removed from bid is £4875.00
- 2) To check the teaching materials are for the Arabic tuition, if not then this figure can be included in the bid. (£800.00)
- 3) To check on the costs detailed in the bid for table tennis and pool table, if amount not correct and there is storage that the bid amount can be increased to the correct value. Itemized costs to be verified to the CYO.
- 4) To show records on run-a-club on attendance to the club and to show integration within the community.
- 5) Proposed amount to be funded is £5,740.00

No unpublished documents have been relied upon in the preparation of this report

Report Author Name, Sarah Holland – Trowbridge Community Youth Officer
Tel: 07880488473 Email: sarah.holland@wiltshire.gov.uk

Report to Trowbridge Area Board
Date of meeting 14th March 2016
Title of report Youth Grant Funding

Purpose of the Report:

To consider the applications for funding listed below together with the recommendations of the Local Youth Network (LYN) Management Group.

Applicant	Amount requested	LYN Management Group recommendation
ID-256	£2500.00	The LYN were happy to support this bid depending on the reasons for the need of this work to be carried out. As this is a Town Council provision and the maintenance of this park comes under them they felt they needed to show that the park is safe to use and that there is no recommendations from anyone to suggest that the park is unsafe to use. If this is confirmed and request has come from the service users of the park to ensure a more positive place for them to you and feel safe. Providing better facilities for their Skate Jam event in the summer then the LYN MG have made recommendations to the Trowbridge Area Board to fund half the costs with Trowbridge Town council covering the remaining costs.

1. Background

The recommendation from the LYN Management Group has been made in accordance with the following guidelines:

- Leaders guidance for Community Area Boards on Positive Activities for Young People
- Positive Activities for Young People local Youth Network Terms of Reference
- Positive Activities Toolkit for Community Area Boards

Young people have considered this application and identified it as a priority for Area Board funding.

2. Main Considerations

- 2.1. Councillors will need to be satisfied that Youth Grant Funding awarded in the 2015/2016 year are made to projects that can realistically proceed within a year of it being awarded.

- 2.2. Councillors will need to decide and be assured that young people and the community will benefit from the funding being awarded and the project/positive activity proceeding. The application should meet the identified needs, priorities and outcomes for young people in the areas, as identified in the LYN Needs Assessment and Strategic Plan.
- 2.3. Councillors will need to ensure measures have been taken in relation to safeguarding children and young people.
- 2.4. Councillors will need to ensure that young people have been central to each stage of this Youth Grant Funding application.
- 3. Environmental & Community Implications**
Youth Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.
- 4. Financial Implications**
Financial provision had been made to cover this expenditure.
- 5. Legal Implications**
There are no specific legal implications related to this report.
- 6. Human Resources Implications**
There are no specific human resources implications related to this report.
- 7. Equality and Inclusion Implications**
Ensuring that Community Area Boards and LYNs fully consider the equality impacts of their decisions in designing local positive activities for young people is essential to meeting the Council's Public Sector Equality Duty.
- 8. Safeguarding Implications**
The Area Board has ensured that the necessary policies and procedures are in place to safeguard children and young people. The Community Youth Officer has assessed this application agreed it meets safeguarding requirements.
- 9. Applications for consideration**

Application ID	Applicant	Project Proposal	Requested
ID-256	Opline – Supported by TCAF	£2640.00	£2500.00
Project description			
<u>Improvements to Stallards Skate Park</u>			
Contractors and materials for the skate park, working with young people from Opline.			£ 2500.00
Total			£2500.00

Recommendation of the Local Youth Network Management Group

- 1) To have the skate park checked against health and safety and ensure it meets the requirements for it to provide a safe environment for young people.
- 2) If this has been clarified to the LYN MG Group then for the Town Council to agree to pay half the costs for improvements for the skate park to support the young people and their skate Jam in the summer 2016.
- 3) CYO to contact the organisation and gain information before the 14th March so that this information can be passed to the Area Board for recommendation.

No unpublished documents have been relied upon in the preparation of this report

Report Author Name, Sarah Holland – Trowbridge Community Youth Officer
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Report to Trowbridge Area Board
Date of meeting 14th March 2016
Title of report Youth Grant Funding

Purpose of the Report:

To consider the applications for funding listed below together with the recommendations of the Local Youth Network (LYN) Management Group.

Applicant	Amount requested	LYN Management Group recommendation
ID-259	£2000.00	The LYN MG Group need to fully understand this project before they are able to agree funding for this project. They wish to gain an understanding for the activities they intend to deliver to the young people of Trowbridge. As this is a religious group they wish to understand the format of their work with the community. The CYO has given some information about the organisation and the activities. However they have suggested they need further information to make a decision on funding this project. If the ethos and activities are considered relevant and meet the needs of the community then the LYN MG recommend supporting this project.

1. Background

The recommendation from the LYN Management Group has been made in accordance with the following guidelines:

- Leaders guidance for Community Area Boards on Positive Activities for Young People
- Positive Activities for Young People local Youth Network Terms of Reference
- Positive Activities Toolkit for Community Area Boards

Young people have considered this application and identified it as a priority for Area Board funding.

2. Main Considerations

- 2.1. Councillors will need to be satisfied that Youth Grant Funding awarded in the 2015/2016 year are made to projects that can realistically proceed within a year of it being awarded.
- 2.2. Councillors will need to decide and be assured that young people and the community will benefit from the funding being awarded and the project/positive activity proceeding. The

application should meet the identified needs, priorities and outcomes for young people in the areas, as identified in the LYN Needs Assessment and Strategic Plan.

2.3. Councillors will need to ensure measures have been taken in relation to safeguarding children and young people.

2.4. Councillors will need to ensure that young people have been central to each stage of this Youth Grant Funding application.

3. Environmental & Community Implications

Youth Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

Financial provision had been made to cover this expenditure.

5. Legal Implications

There are no specific legal implications related to this report.

6. Human Resources Implications

There are no specific human resources implications related to this report.

7. Equality and Inclusion Implications

Ensuring that Community Area Boards and LYNs fully consider the equality impacts of their decisions in designing local positive activities for young people is essential to meeting the Council's Public Sector Equality Duty.

8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children and young people. The Community Youth Officer has assessed this application agreed it meets safeguarding requirements.

9. Applications for consideration

Application ID	Applicant	Project Proposal	Requested
ID-259	Wiltshire YFC	£2000.00	£2000.00
<p>Project description <u>Summer activities Programme 2016</u></p> <p>Wiltshire YFC will deliver community based Mobile Youth Work engaging with young people. We work in community's right across Wiltshire and surrounding area. We assist young people in their current stage of life and during their transition to adulthood and encourage them to make a full and positive contribution to the communities in which they live. Other activities such as a Youth Cafe Gazebo with other activities will also be run. Young people have been involved through the LYN and CYO at a previous area meeting presentation to vote for this project as their top activity idea. Wiltshire YFC will organize the activity week linking with other local agencies such as Police and community groups to support and encourage local young people within the Trowbridge area. There will be no charge for those young people attending and there for open to all. The area to be used is suitable for all including those with disabilities.</p>			

Costs	
Youth workers	£ 1500.00
Refreshments	£ 150.00
Insurance	£ 50.00
Administration	£ 300.00
Total	£2000.00

Recommendation of the Local Youth Network Management Group

- 1) To verify a recommendation for this funding the LYN MG would like to fully understand the planned activities for young people in the Trowbridge area and wider community, if chosen by young people how will this happen and them be involved.
- 2) The Ethos of the organisations. The majority of the LYN MG Group is not fully aware of the Wiltshire Youth for Christ principles and when they looked at the website, it shows as being highly religious organization. The LYN MG Group which to ensure that this is not the aim of this activity with leaflets and religious messages being given.
- 3) CYO to contact the organisations and gain information before the 14th March so that this information can be passed to the Area Board for recommendation.

No unpublished documents have been relied upon in the preparation of this report

Report Author Name, Sarah Holland – Trowbridge Community Youth Officer
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Report to Trowbridge Area Board
Date of meeting 14th March 2016
Title of report Youth Grant Funding

Purpose of the Report:

To consider the applications for funding listed below together with the recommendations of the Local Youth Network (LYN) Management Group.

Applicant	Amount requested	LYN Management Group recommendation
LGBT Group – Supported by Wiltshire Youth Arts Partnership (WYAP)	£4400.00	The LYN MG Group feels that this is a valued project helping to raise the level of need within Trowbridge and the wider community. By completing a film aimed at the advice and guidance available to this group will highlight what's available to young people facing any issues in this arena. The LYN MG would like to see how this project has supported this group in raising its profile and increasing the attendance of the group.

1. Background

The recommendation from the LYN Management Group has been made in accordance with the following guidelines:

- Leaders guidance for Community Area Boards on Positive Activities for Young People
- Positive Activities for Young People local Youth Network Terms of Reference
- Positive Activities Toolkit for Community Area Boards

Young people have considered this application and identified it as a priority for Area Board funding.

2. Main Considerations

- 2.1. Councillors will need to be satisfied that Youth Grant Funding awarded in the 2015/2016 year are made to projects that can realistically proceed within a year of it being awarded.
- 2.2. Councillors will need to decide and be assured that young people and the community will benefit from the funding being awarded and the project/positive activity proceeding. The application should meet the identified needs, priorities and outcomes for young people in the areas, as identified in the LYN Needs Assessment and Strategic Plan.
- 2.3. Councillors will need to ensure measures have been taken in relation to safeguarding children and young people.

- 2.4. Councillors will need to ensure that young people have been central to each stage of this Youth Grant Funding application.
3. **Environmental & Community Implications**
Youth Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.
4. **Financial Implications**
Financial provision had been made to cover this expenditure.
5. **Legal Implications**
There are no specific legal implications related to this report.
6. **Human Resources Implications**
There are no specific human resources implications related to this report.
7. **Equality and Inclusion Implications**
Ensuring that Community Area Boards and LYNs fully consider the equality impacts of their decisions in designing local positive activities for young people is essential to meeting the Council's Public Sector Equality Duty.
8. **Safeguarding Implications**
The Area Board has ensured that the necessary policies and procedures are in place to safeguard children and young people. The Community Youth Officer has assessed this application agreed it meets safeguarding requirements.
9. **Applications for consideration**

Application ID	Applicant	Project Proposal	Requested
ID-261	LGBT Group – supported by WYAP	£6550.00	£4400.00
Project description			
<p>The Trowbridge LGBT group would like to explore some of the issues facing young members of the LGBT people in Trowbridge through research and development of a film and animation project. The LGBT group is managed and supported by Wiltshire Youth Arts Partnership. The service supports young people through weekly sessions which are focused on wellbeing and resilience for young LGBT people from 13-19 years of age up to 25 for SEND. An important element has been to offer a safe space for young people to meet and share thoughts and feelings as well as gaining valuable structure and input from relevant support services where needed. Historically it has been shown that the LGBT young people can be very vulnerable i.e. self-harm bullying alcohol misuse drug misuse homelessness and family breakdown. LGBT young people regularly experience homophobic bullying. For those who are out about their sexuality managing the effects of discrimination and oppression requires strength and resilience. The peer support offered by other group members assists with this process. The weekly session offers a safe haven to just be myself which is also supportive for those young people who are not able to be open with others in their life. The Trowbridge group has a growing membership and is regularly receiving referrals through schools colleges' social care and families. There are currently six members with the Trowbridge LGBT. The proposal is for the group to co curate the content of a film exploring and researching issues that affect them and other LGBT young people. The group</p>			

will not only curate what the content is but also using it as an opportunity to speak up about the issues facing them and to follow this with a carefully-seeded social media campaign to promote the video. The group proposes to release a brief call out for artists interviewing and selecting the best artists companies that are suitable to the needs of the group. We will work with Trowbridge Arts and the Arts Service to develop a comprehensive offer suitable to artists and young people. We will also be adhering to the Wiltshire Youth Arts Charter for good practice and inclusion for this work. Breakdown of costs Film and animation artists 250 per day- 12 days delivery with young people.

Costs	
Co-editing and learning with young people –	£ 800.00
Film and Animation Artists and support to Y/P -	£3000.00
Film kit hire -	£ 200.00
Resources and props marketing	£ 200.00
Distribution of CD	£ 200.00
Total	£4400.00

Recommendation of the Local Youth Network Management Group

- 1) The LYN MG Group would like to see how this project has supported the young people who attend this and whether the group has increased due to this project happening.

No unpublished documents have been relied upon in the preparation of this report

Report Author Name, Sarah Holland – Trowbridge Community Youth Officer
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Wiltshire Council

Trowbridge Area Board

14 March 2016

Community Area Transport Group (CATG) Recommendations

Purpose of Report

1. To consider the CATG recommendations from 17 February 2016.

Background

2. Budget Information 2015/16:

BUDGET 2015-16		
	£15,354.00	CATG ALLOCATION 2015-16
	£23,096.60	2014-15 underspend
Contributions	£1,000.00	Southwick PC contribution to gateway
	£1,000.00	TTC contribution to dropped kerbs
	£1,500.00	TTC contribution to Keates Close
	£1,250.00	TTC contribution to College Road
	£1,250.00	Selwood Contribution to College Road - to be confirmed
Total Budget 2015-16	£44,450.60	
Commitments from 2014-15		
Trowbridge Bradley road prohibition of right turn	£15,000.00	Actual

Approved 2015/16 Schemes

2015-16 Schemes

Frome Road Southwick Village Gateway	2,000.00	
Green Lane, Trowbridge Dropped Kerbs	2,000.00	Area office
Keates Close, Trowbridge Street Lighting	3,000.00	Atkins dealing
Hilperton Road Crossing Survey	1,200.00	Complete
Southwick Road North Bradley Crossing Survey	600.00	Complete
College Road, Trowbridge - 20mph implementation	5,000.00	
Church Lane North Bradley - 20mph installation	0.00	
Wingfield Road Cycle Route	5,000.00	Commitment to Substantive Scheme
Leap Gate, Paxcroft Mead Ped Assessment	£600.00	
Parsonage Road Paxcroft Mead Ped Assessment	£600.00	
Bratton Road West ashton Traffic calming	£8,000.00	
Maple Grove keep clear markings	£300.00	

Recommendation

3. CATG have recommended that the sum of £500.00 is allocated for Keep Clear Markings at Delamere Road, Trowbridge.
4. This would result in the sum of £650.00 remaining within the CATG budget for 2015/16.

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Wiltshire Council

Trowbridge Area Board

Date of meeting

Subject: Local Highways Investment Fund 2014 – 2020

Report Author: Parvis Khansari, Associate Director Highways and Transport

Executive Summary

Wiltshire Council is undertaking a major programme of investment in highway maintenance over six years, which is delivering a significant improvement in the condition of the county's highway network.

The flooding in 2013/14 had an adverse effect on road conditions, but the additional investment through the Council's 'Local Highways Investment Fund 2014 – 2020' has arrested this deterioration, and the county's road conditions continue to improve.

The investment has been targeted at those roads in worst condition, and includes minor roads as well as the main roads. The programme is just reaching the end of its second year, and has already seen a substantial amount of work completed (see **Appendix 1**).

In 2016/17 it is proposed to increase expenditure on treating the smaller sites, many of which have been outstanding for some time, and to reduce the number of larger surfacing sites.

A list of potential sites for next year has been prepared for each community area (see **Appendix 2**). The site list is based on the existing condition of the roads and the anticipated deterioration in the future, and the area boards are invited to consider the proposals.

It should be noted that the list will probably need to be reviewed during the year as the rate of deterioration of individual roads does vary because of weather and local conditions.

There has been an extensive programme of integrated transport, traffic management and safety schemes carried out in recent years. (See **Appendix 3**). The Community Area Transport Groups (CATGs) have had a vital role in helping prioritise schemes.

The Council is in the process of identifying a 'Resilient Road Network' (See **Appendix 4**), which will form the core network where specific measures would be considered in order to ensure the continuing availability of this route in extreme weather conditions.

Proposals

Area Boards are asked to note the work completed so far in connection with the 'Local highways Investment Fund 2014 – 2020', and consider the list of proposals for highway maintenance in their areas for 2016/17.

The Area Board are requested to note the proposed 'Wiltshire Resilient Road Network', and are invited to comment on the proposed network and any sections of the route of particular concern in their area.

Reason for Proposal

Wiltshire Council has a major programme of investment in highway maintenance over six years, which is already delivering a significant improvement in the condition of the county's highway network.

The views of the Area Board are important in helping identify local priorities for road maintenance, and future programmes of work.

Wiltshire Council

Trowbridge Area Board

Date of meeting

Subject: Local Highways Investment Fund 2014 – 2020

Report Author: Parvis Khansari, Associate Director Highways and Transport

Purpose of Report

1. To advise the Area Board regarding progress on Wiltshire Council's Local Highways Investment Fund 2014 – 2020, and to review the local highway maintenance priorities for 2016/17.

Relevance to the Council's Business Plan

2. The Council's Business Plan sets out the vision to create stronger and more resilient communities. It includes three key priorities and twelve actions that the Council will deliver over the next four years. One of the twelve actions is to 'invest additional money between 2014 -17 to reduce the historic backlog in highways maintenance'.

Background

3. Expenditure on highways maintenance declined substantially during the 1990's, and there was underinvestment in roads maintenance nationally for many years. There was an increase in spending from 2000/1, with the introduction of Local Transport Plan funding, but there was still a large backlog of maintenance required on the network.
4. In 2014 Wiltshire Council started a major programme of investment in highway maintenance over six years to bring about a significant improvement in the condition of the county's highway network.

Main Considerations for the Council

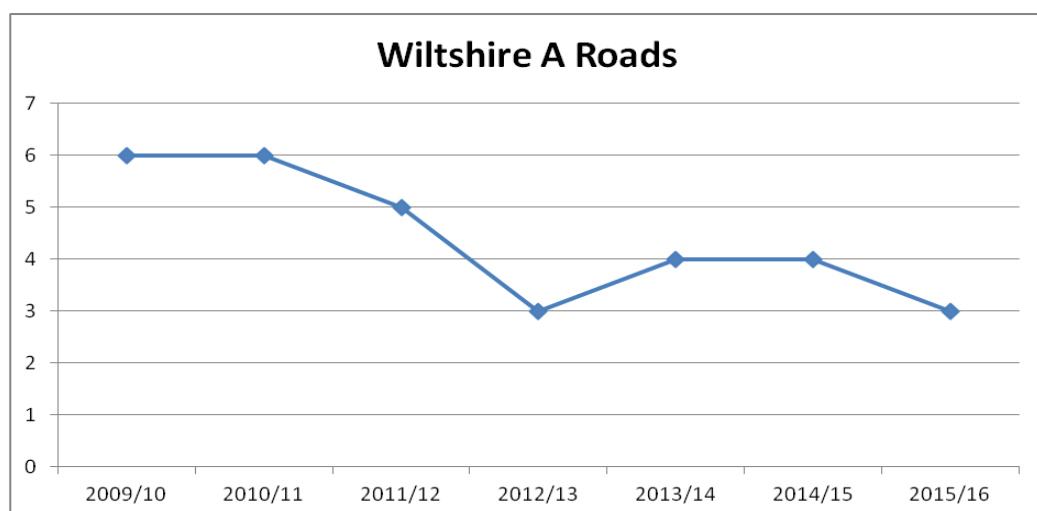
Local Highways Investment Fund 2014 - 2020

5. The investment is being targeted at those roads in worst condition, and includes minor roads as well as the main roads. Assessments based on road safety information and road condition data has been used to prepare annual lists of priority sites for treatment which are presented to the Area Boards for consideration.

6. Some roads need to be treated as priorities in order to address skid resistance and safety problems. As well as addressing the roads in worst condition, improvements are being made to the drainage and footways to bring them up to standard.
7. In addition to the larger sites, the Council has also been repairing smaller localised sites which are suffering from deterioration, or which need repairs. This programme of pothole and defect repairs will continue across the county in response to local damage identified through the Council's regular inspections or reports from the public and road users.

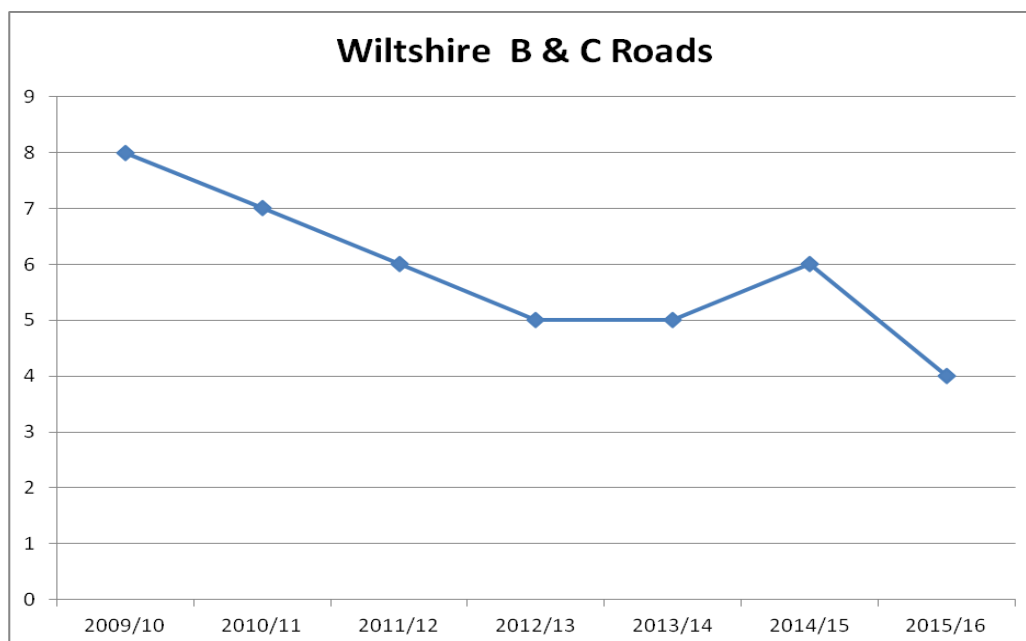
Condition of Roads in Wiltshire

8. The condition of classified roads is measured by technical surveys carried out using vehicle mounted laser scanners to a methodology established by the Department for Transport (DfT). These reflect the overall road condition and have been reported as National Indicators for a number of years.
9. The condition of the classified roads in Wiltshire has improved considerably since 2009/10. The flooding in 2013/14 clearly had an adverse effect on the road network, but the additional investment through the Council's Local Highways Investment Fund has helped stem this deterioration.
10. The investment made by the Council over the years has seen a reduction in the length of A Class road where treatment should be considered:



Percentage of A Class Roads in Wiltshire in poor condition

11. The B and C class roads have also improved. There has been a reduction in the percentage of road where treatment should be considered in recent years:



Percentage of B and C Class roads in Wiltshire in poor condition

12. The condition data on the unclassified roads is not as robust as for the classified roads, but indications are that these roads are also starting to improve. Data is being collected on the unclassified road network using the same methodology as for the classified roads, but this will take a few years to achieve the same level of detail. Initial analysis of this data indicates that approximately 6% of the surveyed unclassified network is in poor condition.
13. The road conditions in Wiltshire have been compared to other south-west counties. Conditions of the A class roads in Wiltshire, based on the 2013/14 figures published by DfT, are broadly similar to those in Dorset and Somerset, but not as good as those in Devon and Cornwall. The B and C Class roads, which are an important part of the network in Wiltshire, have been better than those of the adjoining counties for a number of years.

Highways Maintenance Programme

14. There has been considerable maintenance work carried out on the highway network in Wiltshire in the last two years as part of the Council's Local Highways Investment Fund. The list of local sites completed is included as **Appendix 1**.
15. During 2015/16 there were a number of sites which it was not possible to complete. These were primarily surface dressing sites, sometimes referred to as 'tar and chip', which is a cheap cost effective way of treating rural roads. However, it does need the underlying road structure to be in good condition as it provides a thin surface to improve skid resistance and seal the road construction, but does not add significantly to the strength to the road.

16. In the event the extent of structural repairs required on some of the minor roads proved larger than anticipated, and some surface dressing sites had to be deferred. The process has to be carried out during a short period in the summer, and it was not possible to complete the full programme of works last year.
17. There were a few sites which had to be postponed because of public utilities work. This was to avoid the road being dug up soon after being laid. The intention is that any public utility mains and cables should be laid completed before the road is resurfaced.
18. A list of potential sites for next year has been prepared for each community area (see **Appendix 2**). The site list is based on the existing condition of the roads and the anticipated deterioration in the future, and the area boards are invited to consider the proposals.
19. In view of the general improvement in road conditions, and the current financial restrictions, it is proposed to defer some of next year's investment until following years. This will reduce the number of larger surfacing sites being undertaken next year, but those where road safety is a serious consideration will still be prioritised.
20. The new contractual arrangements following the end of the current highways contract has enabled the Council to establish a direct contract with the surfacing sub-contractor. This has seen an improvement in service with more certainty of delivery with a good quality of work.
21. An area where delivery has improved significantly in recent months is with regard to the smaller sites where there is localised damage and potholes. These can be particularly difficult because they often need road closures and diversions to enable the works to be carried out safely. Programming these works, and integrating them with works by other on the network, is a challenge, but good progress is now being made.
22. It is proposed to increase the budget for this type of work substantially in 2016/17 in order to address some of the smaller sites which it has not been possible to progress in recent years. It is intended that the local Highways staff will have greater input in identifying priorities, potentially with the CATGs also being involved. The procedures will be developed in more details over the next few months.
23. The Council has been carrying out footway and drainage works in conjunction with many of the surfacing sites, but there is a requirement to develop a programme of footway works. Condition data has been collected for the urban footways over a number of years, and is expected to be substantially completed this year. This will enable a programme of footway major maintenance to be identified for consultation and potential implementation in 2017/18.

Integrated Transport Schemes

24. The CATGs have proved particularly successful at identifying and prioritising local transport issues, and a number of schemes have been delivered in recent years, with many more being developed for future implementation. See **Appendix 3**.
25. It is proposed that this process should continue with the budgets for this type of work continuing for next year. The Area Boards are encouraged to use the CATG process to deal with local concerns.
26. The Council analyses the injury accident records in order to identify sites with particular accident problems. These sites are reviewed and where appropriate improvements are proposed. These will continue to be developed, with the CATG kept informed of progress.

Resilient Road Network

27. The major maintenance work is improving the condition of the highway network and making it more resilient to extremes of weather. The flooding during 2014 affected a number of key routes in the county, and there is a need to identify a core network where specific measures should be considered in order to ensure the continuing availability of the route.
28. The Council already has an identified network of main roads which is the priority to keep open in the event of an extreme snow event. This comprises the busiest main roads, and is about 10% of the network. Once these have been cleared other roads are then treated in accordance with local priorities and conditions. There is a much more substantial network of roads which is subject to precautionary salting when ice is forecast.
29. It is proposed that the core network (See **Appendix 4**) should be designated the 'Wiltshire Resilient Road Network', and should be reviewed to determine whether specific measures are necessary to ensure its continued availability in adverse weather conditions of all types.
30. Any comments on the proposed resilient network, or areas of concern, would be appreciated, especially with regard to any sections of the route which may be considered particularly vulnerable. The Area Board may wish the CATG to consider the proposed network.
31. Extending the length of roads to be included in the core network would not be feasible because of resource limitation with regard to snow ploughing or specific works to improve resilience. If the proposed resilient network is too large it could divert funding away from other roads on the network.

Safeguarding Implications

32. Does not apply.

Public Health Implications

33. Increased investment in road maintenance has benefits for public health. The improved road surfaces, better skid resistance and associated safety improvements help reduce the numbers killed and injured on the road network. These improvements complement the other measures to improve road safety, such as traffic calming and speed limits, being introduced through the Local Transport Plan funding and the Community Area Traffic Groups.
34. The improved road surfaces, particularly on the minor urban roads, will be of benefit to cyclists and pedestrians. At present the condition of some of the urban roads may discourage cycling as cyclists are adversely affected by poor road conditions and uneven or damaged surfaces. The proposed investment would support the strategy to encourage cycling as set out in the Local Transport Plan.
35. Roads in poor condition in urban areas can result in disturbance and noise for residents, especially on busier routes carrying heavy goods vehicles at night. Better road surfaces should result in reduced background noise in residential areas, with potential mental and physical health benefits.
36. The Council monitors road collision data in order to focus safety improvements at those sites with the worst accident records. With the additional funding this process will continue, and where appropriate other alterations to signing, drainage, street lighting or road markings could be incorporated into resurfacing work and schemes to improve safety.

Environmental and Climate Change Considerations

37. The road network is particularly vulnerable to the effects of climate change. In recent years we have seen the effects of a series of severe winters which have resulted in damage to the roads and an increase in the number of potholes. In 2014 flooding damaged a number of roads in Wiltshire, and increased deterioration.
38. In the longer term a more robust highway network, with roads in better condition, would require less reactive maintenance and reduced travelling to respond to potholes and localised defects. A planned maintenance regime would enable the traffic disruption to be kept to a minimum. With unplanned maintenance the delays to traffic and associated fuel consumption could be considerable.
39. The identification of a Resilient Road Network for the county will help identify the key areas where measures may be required to ensure the continuing availability of main routes in extreme weather conditions.

Equalities Impact of the Proposal

40. The improvements in road safety anticipated with increased investment in road maintenance would be expected to benefit all road users, but

especially the more vulnerable, including pedestrians, cyclists and other non vehicle users.

41. The highway network is important to local businesses, and to public transport operators. The delays due to un-programmed maintenance and road repairs have been identified as concerns by local businesses. The high profile programme of works to address road conditions will help send the message that transport is important in Wiltshire and could help to promote inward investment and job creation.

Risk Assessment

42. There are serious risks in connection with road maintenance. These include the safety and reputational aspects of those killed and seriously injured on the highway network. In order to reduce these risks the Council has approved highway inspection and skid resistance procedures in place, but in order to keep the network in safe condition it is important that the highway network has adequate investment, and the safety issues are prioritised.
43. The road condition data collected thorough the technical surveys is used to focus investment on those sites where there is most need and greatest risk. As well as the safety benefits this approach also ensures that best use is made of the limited available funding in order to keep the asset in optimum condition.

Risks that may arise if the proposed decision and related work is not taken

44. The risks to the Council from lack of road maintenance are in terms of claims against the Council as the result of accidents, or in extreme cases prosecution as a result of particular incidents. As well as the safety and cost aspects, there are also significant reputational implications of such events.
45. Not carrying out highway maintenance would lead to declining public satisfaction in the future as road conditions remain the same and no progress is made on improving them.

Risks that may arise if the proposed decision is taken and actions that will be taken to manage these risks

46. There is a risk that the proposals will not deliver the improvements in road condition anticipated. This risk will be managed by using the technical data to focus the necessary investment on those sections of road where work is required to meet safety requirements, and on those places where it would improve road conditions the most. Effective asset management will reduce this risk and make sure the investment is effective.
47. There is a risk that the investment will not increase public satisfaction with the service. In view of the initial results from those authorities which have made a substantial investment it would appear that satisfaction levels will

improve with the investment. However, a programme of publicity, branding and public involvement through the Area Boards will help raise awareness of the project, and will help to reduce this risk.

Financial Implications

48. The Council's approved budget has included increased investment to deliver the Council's Business Plan with regard to road maintenance. This has been £24 million for the past two years. It is proposed that £3 million of next year's expenditure will be moved in to future years in view of the improving road conditions and current budget pressures.

Legal Implications

49. The Council has a duty under the Highways Act to maintain the county's roads. The highway inspection procedures, policies and improvement plans ensure that this duty is fulfilled. The increased investment and improved road conditions is helping the Council meet its responsibilities with regard to road maintenance.

Options Considered

50. The Council reviews its proposed road maintenance programme annually in order to make best use of the latest information and take into account deterioration of the road conditions because of weather or other factors.

Conclusions

51. The conditions of the road network are important to the public, and this is reflected through the People's Voice and NHT surveys. There has been expenditure above anticipated LTP funding levels in Wiltshire which is improving the condition of Wiltshire's highway network.
52. The Highways Investment Fund 2014 – 2020 over the six years will provide a significant improvement to the condition of the network, including improving the condition of the unclassified roads, and improving safety on the classified roads. The involvement of the Area Boards to help identify local priorities for treatment is important.

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12th February 2016

Background Papers

The following unpublished documents have been relied on in the preparation of this report: None

Appendices

Appendix 1 – Highways Major Maintenance sites 2014 – 16

Appendix 2 – Potential Future Highways Maintenance Sites

Appendix 3 – Recent local CATG Schemes

Appendix 4 – Resilient Road Network

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Completed Highways Major Maintenance 2014/16 – Trowbridge Area Board

Road	Location	Recommended Treatment
U/C	Charlotte Street / George Street Trowbridge	Resurfacing
U/C	Gloucester Road / Avenue Road Trowbridge	Resurfacing
U/C	Victoria Gardens, Trowbridge	Resurfacing
U/C	Orchard Road / Brown Street / Haden Road Trowbridge	Resurfacing
U/C	Clarendon Road, Trowbridge (By Way)	Resurfacing
UC	Clarendon Road, Trowbridge (Carriageway)	Resurfacing
UC	Amouracre, Trowbridge	Resurfacing and footway
UC	Palmer Road, Trowbridge	Resurfacing
U/C	Roundstone Street Trowbridge, from Yerbury Street to Polebarn Road	Resurfacing and footways
U/C	West Street, Trowbridge	Resurfacing and footways
U/C	Ash Drive/ Orchard Way/ Elm Close/ Willow View, North Bradley	Resurfacing and footways

Road	Location	Recommended Treatment
U/C	Westbourne Road, Trowbridge	Resurfacing and footways
U/C	Clarendon Avenue, Trowbridge	Resurfacing and footway
U/C	Clarendon Road, Trowbridge	Resurfacing
U/C	Palmer Road, Trowbridge	Resurfacing
U/C	Seymour Road, Trowbridge	Surface Only
A363	Yarnbrook to North Bradley	Resurfacing
A350	Yarnbrook to West Ashton	Resurfacing with some reconstruction
A361	Frome Road, Southwick	Resurfacing
A361	Hilperton Road and Hilperton Drive, Hilperton	Resurfacing
B3105	Hill Street / Church Street Hilperton B3105 from The Lion and Fiddle Roundabout to Horse Road junction	Resurfacing and footways
U/C	Newtown, Trowbridge - From Frome Road Mini Roundabout to Stallard Street Roundabout	Resurfacing with footways
B3106	Canal Road Trowbridge - From The Down Mini Roundabout to Seymour Road Mini Roundabout	Resurfacing with footways
B3097	B3097, Hawkeridge Road, North Bradley	Carriageway repair (bridge/culvert under carriageway)
U/C	Coach House to The Rectory, Ham Green, Holt	Surfacing
U/C	The Rank, North Bradley	Surfacing

Road	Location	Recommended Treatment
U/C	Junction at St Thomas Road/The Halve, Trowbridge	Surfacing
U/C	Westfield, Trowbridge	Surfacing

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Proposed Highways Major Maintenance 2016/17 – Trowbridge Area Board

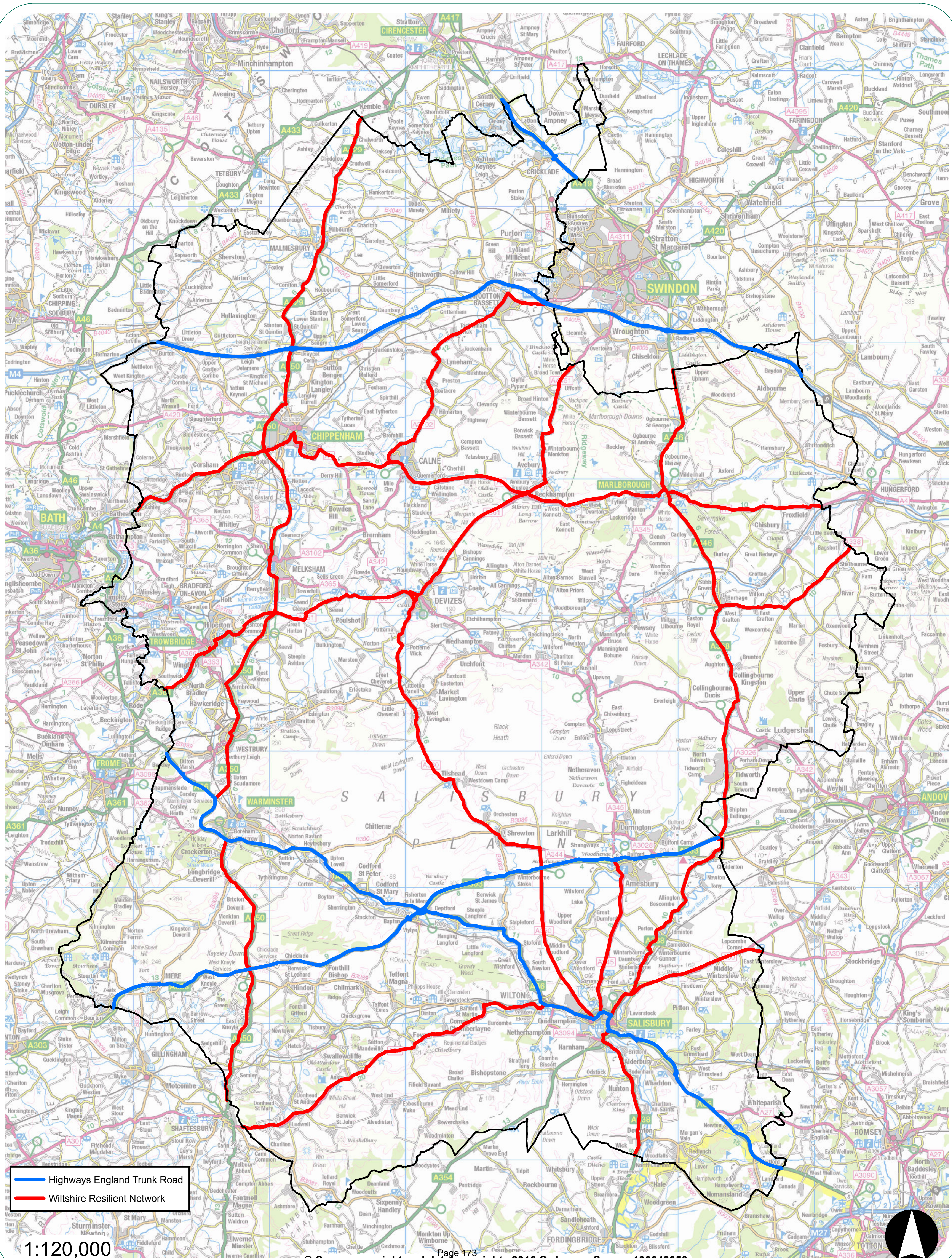
Road	Location	Recommended Treatment	Estimated Length (m)
U/C	Poplar Tree Lane, Southwick	Surface Dressing	1021
U/C	Wesley Lane, Southwick	Surface Dressing	952
U/C	Southfield, Southwick	Resurfacing	487
U/C	Broughton Road / Langley Road / Bewley Road Trowbridge	Resurfacing	320
U/C	Hollis Way, Southwick	Resurfacing	502
U/C	Ashton Rise, Hilperton	Resurfacing	78
A361	Paxcroft Roundabout to Littleton Roundabout (Semington)	Resurfacing and carriageway repairs	2492
A361	Frome Road, Upper Studley, Trowbridge. Both approaches to signals at College Road junction	High Friction	90
A366	Farleigh Road, Wingfield	Skid Resistance Improvements	100
A361	Frome Road, Southwick	Skid Resistance Improvements	70

Road	Location	Recommended Treatment	Estimated Length (m)
A366	Trowbridge Road, Wingfield	Skid Resistance Improvements	80
C227	Old Westbury Road, North Bradley	Skid Resistance Improvements	141
C227	Goose Street / Bradley Road Southwick	Skid Resistance Improvements	120
A363	White Horse Business Park	Skid Resistance Improvements	290

Integrated Transport Schemes Completed 2014 to 2016 Trowbridge Area Board

Road	Location	Scheme Description
A361	Paxcroft	Advance Direction Sign
B3105	Hilperton	Signing
B3105	Hilperton Relief Road weight limit signing	Signing
Various	Trowbridge - declutter exercise - sign removal	sign removal
A363	Trowle	Direction signs
C217	Trowle Common shared use cycleway	Signs & markings
C227	North Bradley, Scotland/ Ireland	CATG - Junction warning signs
A361	Southwick, Frome Road	CATG - Signing changes and gateway
A363	Trowbridge, Bradley Road	CATG - Prohibition of right turn at Bradley Road Retail Park
Footpath	Trowbridge, Boundary Walk Footpath	CATG - New length of footway
A361	Trowbridge, Roundabout by Rugby club	CATG - U turn warning signs
U/C	Trowbridge, Victoria Road	CATG - bus stop
C234	Southwick, Wynsome Street	Puffin crossing
A350	West Ashton Road	Road Marking Review
A361	Hilperton Drive	Road Marking Review
A361	Hilperton Road	Road Marking Review
A361	Southwick, Frome Road	Road Marking Review
A363	Yarnbrook, Westbury Road	Road Marking Review
B3105	Hilperton village	Road Marking Review
C363	Trowbridge, Newtown	Road Marking Review
U/C	Hilperton, The Mead School	TAOSJ - Signs
U/C	Trowbridge, Studley Green Primary School	TAOSJ - Raised zebra crossing
U/C	Trowbridge, Yetbury Street	Waiting Restrictions -Signs & Markings
Various	Trowbridge Parking Review	Waiting Restrictions - Signs & Markings

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